

Updated Loading Management Plan

- A member of the property management team will be designated as the loading facility manager.
- The loading facility manager will schedule deliveries such that the loading facility's capacity is not exceeded. In the event that an unscheduled delivery vehicle arrives while the facility is full, that driver will be directed to return at a later time when the loading facility will be available.
- All tenants will be provided with information regarding loading dock restrictions, rules, and suggested truck routes at lease signing.
- All tenants will be required to use trucks 30' in length or shorter.
- All residential tenants will be required to schedule move ins/move outs.
- All residential move-ins/move-outs and waste collection for both buildings will occur within the designated loading area off of First Place.
- Trash will be moved from the trash room in the SW building to the larger trash room in the SE building at least once per day. At least one member of the property management team will be assigned to this task.
- Trash will be collected from the designated loading area multiple times per week such that trash from both the SW building and SE building can be sufficiently accommodated within the SE building trash room between collection days.
- Trucks using the loading facility will not be allowed to idle and must follow all District guidelines for heavy vehicle operation including but not limited to DCMR 20 – Chapter 9, Section 900 (Engine Idling), the regulations set forth in DDOT's Freight Management and Commercial Vehicle Operations document, and the primary access routes listed in the DDOT Truck and Bus Route System.
- The loading facility manager will be responsible for disseminating suggested truck routing maps to drivers from delivery services that frequently utilize the loading facility. The facility manager will also distribute materials such as DDOT's Freight Management and Commercial Vehicle Operations document to drivers as needed to encourage compliance with idling laws.