

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF TRANSPORTATION



d. Policy, Planning and Sustainability Administration

MEMORANDUM

TO: Sara Bardin
Director, Office of Zoning

FROM: Samuel Zimbabwe 
Associate Director

DATE: October 15, 2015

SUBJECT: **Zoning Commission Case No. 15-14** – District of Columbia Water and Sewer Authority

DDOT requires applicants who request zoning approvals and trigger a Comprehensive Transportation Review (CTR) submit their CTR at least 45 days prior to the hearing date. This allows DDOT sufficient time to review the proposal's impacts in order to determine the action's impact on the overall transportation network. This review period is needed to complete a multi-administration review of the analysis methodology, results, and proposed mitigations and to determine additional mitigation measures, if necessary.

The CTR for the subject zoning case was due on September 11, 2015, but was not submitted to DDOT until October 7, 2015. DDOT is unable to provide a timely report by the report deadline tomorrow. As such, DDOT requests a waiver from the 10-day District agency filing date and will submit a report prior to the hearing.

SZ:rw