



MEMORANDUM

2009 NOV 17 PM 3: 34

TO: Zoning Commission for the District of Columbia

FROM: Jennifer Steingasser, Deputy Director *JS*
Historic Preservation and Development Review

DATE: November 17, 2009

SUBJECT: **ZC 09-18** Setdown Report – Request for a Text Amendment to enable more than one regular monthly Zoning Commission meeting (11 DCMR §3005.6)

WAIVER OF RULES FOR LATE SUBMITTAL

This report is being submitted less than ten days prior to the Zoning Commission's consideration of the item and scheduled public meeting. The Office of Planning respectfully requests that the Commission waive its rule and accept the report into the record pursuant to §3000.8.

PETITION

The Office of Planning (OP) requests a text amendment to Section 3005.6 to clarify that the Zoning Commission may advertize and hold more than one regular monthly meeting. This report also serves as the prehearing agency report required by § 3012.3

The Office of Planning (OP) recommends that the Zoning Commission setdown the following proposed text amendments:

(New text is shown in bold and underline):

CHAPTER 30 ZONING COMMISSION RULES OF PRACTICE AND PROCEDURE

3005 MEETINGS AND HEARINGS

3005.6 A meeting of the Commission shall be held **at least** once each month in accordance with a schedule to be established by the Commission, and additional meetings as needed may be called by the presiding officer or by three (3) members.

The Office of Attorney General has advised that the proposed text amendment is necessary to clarify that the Zoning Commission may advertize and convene more than one regular monthly meeting on a predetermined schedule. OP has coordinated this text with OAG and the Office of Zoning and recommends the proposed changes as submitted.

**ZONING COMMISSION
District of Columbia**

CASE NO. 09-18

