

THE GEORGE WASHINGTON UNIVERSITY

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November 19, 2019

District of Columbia Zoning Commission
Office of Zoning
441 4th St NW #200,
Washington, DC 20001

VIA COURIER

Re: Foggy Bottom Campus Plan Compliance Report

Office of Zoning:

Enclosed please find a copy of the University's Foggy Bottom Campus Plan report, as required under the 2007 Foggy Bottom Campus Plan (ZC Order No. 06-11/06-12).

This report will also be made publicly available to other interested parties on the University's website at www.neighborhood.gwu.edu.

If you have questions regarding the attached, please feel free to contact me at 202-870-0302 or at scora@gwu.edu.

Sincerely,



Susi Cora
Director, Campus Planning
Division of Operations
The George Washington University

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**THE GEORGE
WASHINGTON
UNIVERSITY**

WASHINGTON, DC

**Foggy Bottom Campus Plan Compliance Report
Foggy Bottom Campus Plan (2007)
Zoning Commission Case Nos. 06-11 and 06-12
as directed by Condition C-15**

The George Washington University

November 20, 2019

**Foggy Bottom Campus Plan Compliance Report
Foggy Bottom Campus Plan (2007)
as directed by Condition C-15
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Condition C-4: Foggy Bottom Campus Student Population

Condition:

For the duration of this Plan, Foggy Bottom student headcount shall not exceed 20,000 students, and Foggy Bottom student full-time equivalent shall not exceed 16,553.

a. For the purposes of these Conditions,

i. **“Foggy Bottom student headcount”** shall be defined as the number of GW students in the “Foggy Bottom/Mount Vernon Campus Total Student Body”, minus: study abroad students, continuous enrollment students, students that reside at the Mount Vernon Campus, students that take all of their courses at the Mount Vernon Campus, and Foggy Bottom faculty and staff accounted for pursuant to Condition C-5 herein who are also enrolled in one or more courses at the Foggy Bottom campus. Notwithstanding the foregoing, students who reside in on-campus beds on the Foggy Bottom Campus shall each be counted toward the Foggy Bottom student headcount.

Note that students taking all of their courses at the Corcoran are not specifically deducted from this number as they are not included in the “Foggy Bottom/Mount Vernon Campus Total Student Body” by virtue of their courses not being located on the Foggy Bottom or Mount Vernon campuses.¹

ii. **“Foggy Bottom student full-time equivalent”** shall be determined by assigning a fraction to part-time students included in the Foggy Bottom student headcount number based on the number of credits they are taking compared to a full-time course load and adding the number of full-time students. Currently, the full-time course load for undergraduates is 12 credits, and the full-time course load for graduate and professional students is 9 credits. Formulas for determining full-time equivalents may change over the term of the proposed Foggy Bottom Campus Plan depending on program requirements or the restructuring of the academic calendar.

b. An audit of the Foggy Bottom student headcount and Foggy Bottom student full-time equivalent reported pursuant to Condition C-15 herein shall be conducted in a manner and by a firm previously approved by the Zoning Administrator and reported to the Advisory Committee. The audit shall be completed by January 10 of the year following each report submitted pursuant to Condition C-15 herein.

c. Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16.

GW Response:

	Spring 2019 ²	Fall 2019 ³
Foggy Bottom Student Headcount	17,390	18,121
Foggy Bottom Student Full-Time Equivalent (FTE)	15,322	16,375

For the methodology for calculation of Foggy Bottom campus student populations see Attachment A.

Note 1 – Language that is underscored represents text that was approved on May 4, 2015, Zoning Commission Case No. 06-11N

Note 2 – Data as of the GW census date, February 23, 2019.

Note 3 – Data as of the GW census date, October 5, 2019.

Condition C-5: Foggy Bottom Campus Faculty & Staff Population

Condition:

For the duration of this Plan, the Foggy Bottom faculty and staff population shall not exceed a total of 12,529 on a headcount basis, and 10,550 on a full-time equivalent basis.

- a. *For the purposes of these Conditions,*
 - i. ***“Foggy Bottom faculty and staff headcount”*** shall include: regular full-time faculty and staff; regular part-time faculty and staff; wage account staff that are not Foggy Bottom students accounted for pursuant to Condition C-4; temporary part-time faculty (excluding part-time clinical faculty who are not paid employees of the University), affiliated faculty employed by the Medical Faculty Associates; and visiting instructional and research faculty. For the purposes of these Conditions, Foggy Bottom faculty and staff shall not include faculty and staff whose primary office locations are not on the Foggy Bottom campus; employees of non-GW owned or controlled entities which are located on the Foggy Bottom campus; and contractors that provide ancillary campus-related service functions who are not employees of the University.
 - ii. ***“Foggy Bottom faculty and staff full-time equivalent”*** shall be determined by assigning a fraction to part-time employees included in the Foggy Bottom faculty and staff headcount number based generally on the number of hours worked as compared to the standard full-time 40 hour work week.
- b. *Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16, whichever is the most current.*

GW Response:

	Spring 2019 ¹	Fall 2019 ²
Foggy Bottom Faculty & Staff Headcount	6,700	6,645
Foggy Bottom Faculty & Staff Full-Time Equivalent (FTE)	5,316	5,264

For the methodology for calculation of Foggy Bottom campus faculty and staff populations see Attachment B.

Notes:

Note 1 – Data as of the GW census date, February 23, 2019.

Note 2 – Data as of the GW census date, October 5, 2019.

Condition C-6 and Condition 15: On-Campus Undergraduate Student Housing

Condition:

For the duration of the Plan, the University shall make available on-campus beds for full-time Foggy Bottom undergraduate students equivalent to 70% of the full-time Foggy Bottom undergraduate student population up to an enrollment of 8,000, plus one bed per full-time Foggy Bottom undergraduate student over 8,000. Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16, whichever is the most current.

- a. *For the purposes of this Condition,*
 - i. *“full-time Foggy Bottom undergraduate students” shall be defined as follows:*
 - A. *Until the fall 2010 semester or until the completion and occupancy of the next University residence hall project proposed in accordance with the Foggy Bottom or Mount Vernon Campus Plans, whichever event first occurs, the term shall mean the number of students in the “Foggy Bottom/Mount Vernon Campus Total Student Body”¹ minus graduate students, first professionals (JDs and MDs), undergraduates taking fewer than 12 credit hours at the Foggy Bottom campus, non-degree students, full-time undergraduate study abroad students, undergraduate continuous enrollment students, and full-time undergraduate students accounted for under the Mount Vernon Campus Plan Order (BZA Order No. 16505), which does not differentiate between resident and non-resident students.*
 - B. *Once either of the above-described events occurs, the terms shall have the same meaning as above, except only full-time undergraduate students who reside on the Mount Vernon Campus plan will be subtracted from the “Foggy Bottom/Mount Vernon Campus Total Student Body.”*
 - ii. *The term “on-campus beds” shall include beds available to full-time Foggy Bottom undergraduate students in any property in which the University has an ownership, leasehold, or contractual interest, or beds otherwise occupied by full-time Foggy Bottom undergraduate students in fraternities, sororities, or other programs recognized by or affiliated with the University and located within the campus plan boundary.*

The University's efforts with respect to this Condition shall be monitored by the Advisory Committee.

GW Response:

	Spring 2019 ¹	Fall 2019 ²
Full-Time Foggy Bottom Undergraduate Students	8,360	9,053
On-Campus Beds Available to Full-Time Foggy Bottom Undergraduates³	7,073	7,073
On-Campus Beds Occupied by Full-Time Foggy Bottom Undergraduates⁴	6,345	6,473

Evidence of Compliance with Condition C-8 (Off-Campus Housing Information Program)

Condition:

The University shall maintain a program to provide its students who are eligible to live off-campus with information about housing opportunities outside the Foggy Bottom/West End Area. The University's efforts with respect to this Condition shall be monitored by the Advisory Committee."

GW Response:

Information regarding housing opportunities both within and outside the Foggy Bottom/West End area is provided on the off-campus student affairs website, as well as through the Center for Student Engagement office located in the Marvin Center. These functions are managed through several offices in Enrollment and Student Engagement, including Health Promotions & Education, and GW Housing.

Apartment listings and other off campus housing opportunities may be found at <http://www.gwoffcampus.com>.

The off-campus student affairs website can be found at: <https://offcampus.students.gwu.edu>
The current edition of the Guide to Living Off-Campus is also posted on this webpage.

For screen prints from the off-campus student affairs website see Attachment D.

Evidence of Compliance with Condition C-9 (Student Conduct Programs)

Condition:

The University shall use disciplinary interventions for acts of misconduct by students living off-campus in the Foggy Bottom/West End Area, even if the students are not in properties owned or controlled by the University. The University shall act on incident reports by residents, ANC 2A, community associations, building management, building association boards, University security officers, and the Metropolitan Police Department. The University shall maintain an outreach program with neighboring apartment buildings to education management companies and tenant associations on the University's disciplinary program and its reporting requirements to facilitate effective use of its programs. The University's efforts with respect to this Condition shall be monitored by the Advisory Committee.

GW Response:

All incident reports where students are identified are acted on through the Office of Student Rights & Responsibilities. Responses ranging from warning letters and conversations to student conduct charges and hearings have been implemented. The University's Statement on Student Right's and Responsibilities previously named the Code of Student Conduct treats off-campus violations with the same seriousness as on-campus violations (i.e., there is no lesser conduct charge for violations off-campus than on-campus). The Statement on Student Right's and Responsibilities holds students to same level of accountability regarding charging and sanctioning regardless of their on or off-campus status.

GW representatives from the Office of Government & Community Relations regularly attend meetings of ANC 2A and community associations as requested. The University hosts "Building Managers Meetings" throughout the academic year in order to keep open the lines of communication between the University and properties where students reside.

Evidence of Compliance with Condition C-10 (24/7 Hotline)

Condition:

The University shall maintain and publicize (through appropriate written and/or electronic publications) a hotline available 24 hours per day, seven days per week to receive calls about student conduct issues and safety and security concerns. The University shall maintain a log of all calls received and all actions taken, including all referrals made. The University shall maintain its Crimes Tips Hotline (presently 994-TIPS), where calls can be made anonymously to a recorded "tip" line. Calls needing a more immediate response shall be directed to the University police (presently 994-6110) 24 hours per day, seven days per week. The University police will aid off-campus complainants in obtaining assistance from the Metropolitan Police Department. Reports of improper off-campus student conduct will also be referred to the appropriate University departments for their attention. This process shall be fully described on the University website, published catalogs, and student handbooks. The University's efforts with respect to this Condition shall be monitored by the Advisory Committee."

GW Response:

The best way for community members to bring GW-related concerns to our attention is to use the online reporting tool located at <https://neighborhood.gwu.edu/online-reporting-form-0>. If a community member prefers to call, they may dial the 24-Hour Community Concern Hotline (202-994-6110), which is monitored by the GW Police Department (GWPD). The University is committed to being a good neighbor and working with members of the community to respond to complaints regarding student behavior. When the complaint involves student behavior that occurs off campus, which is outside of GWPD's jurisdictional boundaries, GWPD will enlist the assistance of the Metropolitan Police ("MPD") to respond to the complaint. If a community members wishes to offer information anonymously, the University maintains a Crimes Tips Hotline 202-994-TIPS, which monitored directly by the GW Superintendent of Police.

For both on-campus and off-campus concerns, the University will follow up with the community member regarding the complaint if contact information is provided. The GW Community Concern Policy serves as a tool to address misconduct and quality of life issues. The Policy is posted online: <https://police.gwu.edu/community-concern-policy>. The Hotline is advertised and described online by visiting: <http://neighborhood.gwu.edu/community-concern-hotline>.

The University's trash policy allows off-campus trash violations to be processed as violations to the Statement on Student Right's and Responsibilities as defined by the Office of Student Rights & Responsibilities (SRR). Potential violations reported to the university are elevated by the Office of Government & Community Relations (OGCR) and SSR then communicates with student-residents when they fail to meet their responsibilities within the community.

OGCR and SRR upholds a Repetitive Concern Policy that outlines proactive outreach to landlords who own private property near the Foggy Bottom Campus that house GW students for which the University has received repeated complaints of misconduct from members of the community. The outreach letter is included in Attachment D.

GW publishes an annual Community Concern Report, which can be found online here at <https://offcampus.students.gwu.edu/annual-reports>, as well as the OGCR website at this location <http://neighborhood.gwu.edu/community-concern-reports>.

For screen prints from the Off-Campus Student Affairs website see Attachment D.

Attachment E provides screen prints from the Neighborhood.gwu.edu website.

Evidence of Compliance with Condition C-11 (Good Neighbor Program)

Condition:

The University will maintain a mandatory program for its students that will address "good neighbor" issues, educating students about appropriate conduct in the off-campus community. This program will especially emphasize objectionable noise both inside and outside of buildings, restricted parking in the Foggy Bottom/West End Area, illegal underage drinking, and respect for personal and real property of the residential and private business communities. The University's efforts with respect to this Condition shall be monitored by the Advisory Committee"

GW Response:

Every student at GW is held accountable through the student conduct process as stated in the Statement on Student Right's and Responsibilities, which addresses both on and off-campus behavior. Furthermore, all students who make the transition from on-campus to off-campus housing have copies of the GW Guide to Living Off-Campus and the Statement on Student Right's and Responsibilities made available to them at the graduate student services fair, the off campus housing fair, or at graduate orientation. It is also accessible through a link on the off campus student affairs website: <https://offcampus.students.gwu.edu/guide-living-campus>. The Statement on Student Right's and Responsibilities is included in Attachment F.

The university has developed and launched a "Being a Good Neighbor" online orientation that has been delivered to undergraduate students who either live on or off-campus. This required orientation addresses issues that include, but are not limited to, objectionable noise, restricted parking in the Foggy Bottom/West End Area, illegal underage drinking, and respect for personal and real property of the residential and private business communities.

Each year the GW Housing office works with GW and DC partners to host an Off-Campus Student Services Fair. The GW Police Department, Office of Student Rights & Responsibilities, and several off campus partners were some of the participants during the Spring 2019 Fair. Students attended the event and were provided with different types of information pertaining to living off campus, including how to be a good neighbor.

Furthermore, each fall, The Government & Community Relations Office and the Enrollment and Student Experience Organization co-author a "Good Neighbor" letter to students to remind students of the importance of being a good neighbor and to raise awareness of their behavior. This letter is posted in on-campus residence halls and emails targeted to specific events such as Halloween are distributed to off-campus students. See letter included in Attachment F.

The "Quiet Zone" initiative involves placing Quiet Zone signs near campus residence halls and reminding students throughout the year that they have a responsibility to be respectable members of the Foggy Bottom/West End community. Additionally, GW officials worked with the DC Department of Transportation to have official yellow and black "Quiet Zone" signs installed on street lamps poles in areas of heavy student pedestrian traffic.

The F-Street Commission was initiated as a forum to discuss concerns that affect the larger community around F Street. Discussions frequently include proactive plans for student behavior related to celebrations such as Halloween, noise issues related to student pedestrians along F Street, and any other potential disruptive behavior that could negatively affect the community. The Commission meets twice every semester, or on a more frequent basis as determined by commission members or the chair. The Commission consists of administrators from the Office of the Dean of Student Affairs, Residential Property Management of the Division of Operations, the F Street House, GWPD, the Office of Government and Community Relations, and OCSA. Student representatives are

In a proactive effort to reach out to our incoming students, GW has designed (with the help of local neighbors, students, faculty and staff) a good neighbor video to help raise the awareness of our students about the responsibilities of being a good neighbor. The video may be viewed on YouTube at the following web link: https://www.youtube.com/watch?v=F_Z4t2j3jFE

The University will update the content of these sessions and documents, regularly, to react to emerging issues related to good neighbor issues.

See Attachment F for materials evidencing GW's efforts in this area.

Evidence of Compliance With Condition C-12 (Local Address Information)

Condition:

The University shall gather information about the local addresses of the full-time Foggy Bottom undergraduate population. The University shall compile and report the number of full-time Foggy Bottom undergraduate students residing in (1) Foggy Bottom/West End outside the campus boundaries; (2) the District of Columbia outside both the campus boundaries and the Foggy Bottom/West End Area, organized by postal codes, (3) Maryland; and (4) Virginia.

GW Response:

	Fall 2019 ¹
Full-Time Foggy Bottom Undergraduates residing in Foggy Bottom/West End outside the campus boundaries	1376
Full-Time Foggy Bottom Undergraduates residing in the District of Columbia outside both the campus boundaries and the Foggy Bottom/West End Area	346
Full-Time Foggy Bottom Undergraduates residing in Maryland	125
Full-Time Foggy Bottom Undergraduates residing in Virginia	416

For detailed data regarding local address information see Attachment G.

Notes:

Note 1 – Data as of November 15, 2019.

Evidence of Compliance With Condition C-13 (Off-Street Parking Inventory)

Condition:

The University shall continue to provide at least 2,800 off-street parking spaces, including proposed spaces to be dedicated for university use on Square 54 and all University-owned parking spaces on Square 122 (specifically including the parking lot and garage spaces at Old Main located at 1922 F Street, NW). The number of off-street parking spaces required to be provided may be increased in any subsequent further processing order pursuant to this plan if necessary to mitigate the adverse impact of the approved uses on the University's parking resources. The University shall monitor its utilization of University parking facilities to determine usage patterns and conduct an ongoing assessment of parking needs.

GW Response:

Number of University-provided off-street parking spaces located in areas covered under this condition: 3,035

For detailed information regarding the number of off-campus parking spaces per garage see Attachment H.

Evidence of Compliance With Condition C-14 (Transportation Management Plan)

Condition:

The University shall maintain, and periodically update, its comprehensive Transportation Management Plan ("TMP") addressing traffic and parking associated with events on campus that are attended by a significant number of persons not normally associated with the University and the campus. The transportation management plan shall include the following:

- a. Measures to schedule events at times that reduce conflicts with other traffic and other demands for parking.*
- b. Measures to discourage travel by private automobile and encourage travel by public transportation.*
- c. Measures to encourage persons who drive to park in commercial or University parking garages.*
- d. Designation of a Transportation Management Coordinator responsible for implementing and monitoring the TMP program.*
- e. Promotion of various technology initiatives (currently including, e.g., the use of video conferencing, podcasts, online library resources, the Bb@GW on-line course management system based on the Blackboard Learning System™, and administrative document management system) to reduce the need for physical movement to and between the Foggy Bottom and other GW campuses.*
- f. Evaluation of opportunities to provide access and links through appropriate website portals to allow members of the University community to purchase transit fare media, including SmarTrip fare cards and bus passes, online.*
- g. As necessary throughout the term of the Campus Plan, when existing parking facilities are being renovated or redeveloped, utilization of attendant parking at various campus parking facilities to ensure that campus parking demands are adequately met.*
- h. Implementation of a Truck Management Plan to avoid adverse impacts on the surrounding neighborhood.*

These measures and their efficacy and appropriateness given changes in programs, technology, and parking demand shall be regularly reviewed, evaluated, and updated over the twenty-year term of the Campus Plan. The TMP shall be submitted to and reviewed by the Advisory Committee on an annual basis.

GW Response:

The University has had a transportation management plan in place on its Foggy Bottom Campus for a number of years. A variety of measures are used to limit transportation demand and eliminate adverse traffic and parking impacts.

Most importantly, the Campus is located adjacent to many public transit opportunities, including Metrorail, and the University encourages the use of public transit for employees and visitors alike. Since 2007 the University has participated in pre-tax Metro SmartBenefits. As a commitment to sustainability GW has installed electric car charging stations in parking facilities and these stations provide convenience for those that choose to drive electric vehicles to campus.

University populations are primarily encouraged to utilize public transportation. University parking is priced at market rates. Those faculty staff and students who drive to campus are encouraged to park in university garages by allowing for parking fees to be paid by payroll deduction (for regular parkers) or via funds deposited onto the GWorld card. The university regularly schedules special events, including athletic events and entertainment events at times outside of the peak traffic hours.

GW also encourages students, faculty and staff to utilize car sharing to accommodate the occasional requirement for automobile transportation whether for university business or personal matters. Carpooling programs and car sharing companies have been promoted through flyers and information provided at university fairs and events. Since 2007 the University has worked to promote car sharing memberships.

The University has continued to encourage bike use and currently provides space for approximately 940 bicycles through surface bike racks/loops and secure interior building racks throughout the Foggy Bottom Campus. Showers and changing areas are provided in buildings throughout campus. Furthermore, the University is encouraging bike sharing through Capital Bikeshare, which has recently installed several locations on and near the Foggy Bottom Campus. The University offers faculty and staff a discounted annual rate on Capital Bikeshare membership. Approximately 650 faculty and staff have signed up for the discounted program. In addition, with the implementation of the University's Climate Action Plan (CAP) in the spring of 2010, other initiatives are being explored in an effort to reduce single-occupancy-trips and reduce vehicle trips on Campus. For instance, in 2013 the University initiated a telecommuting program for GW staff and faculty.

The University currently utilizes technology to limit required trips between its campuses, including online library sources, use of the Bb@GW on-line course management system based on the Blackboard Learning Systems, videoconferencing for administrative meetings, teleconferences and other similar technologies. In cases where transportation between campuses is necessary, GW provides regular shuttle service between its Mount Vernon and Foggy Bottom campuses via The Vern Express as well as regular shuttle service to the Virginia Science & Technology Campus from Foggy Bottom to limit individual vehicle trips.

The University combined the responsibilities for transportation and parking initiatives to allow for a comprehensive approach to campus transportation matters. As such, coordination of all transportation activity on all three of GW's campuses (Foggy Bottom, Mount Vernon and Virginia) is managed through the department of Business and Auxiliary Services. Oversight of the Transportation Management Plan is the responsibility of this department.

In order to enhance access to information regarding transportation alternatives, a transportation factsheet link is posted online to provide information and campus transportation options (<http://transportation.gwu.edu/gw-carpool-incentive>). Other online information includes links to commuter connections (to encourage carpooling or public transit use), Metro pass sale information, and other sources of information. This resource is also at key locations on all GW campuses through resource center/kiosks.

Truck Management Plans are currently in place and will be updated as GW carries out new development on its campus.

For information evidencing GW's efforts in this area see Attachment I.

**Foggy Bottom Campus Plan Compliance Report
Foggy Bottom Campus Plan (2007)
as directed by Condition C-15**

ATTACHMENTS

ATTACHMENT A – Methodology for Calculation of Student Populations**Foggy Bottom Student Headcount**

	Spring 2019 ¹	Fall 2019 ²
Foggy Bottom/Mount Vernon Campus Total Student Body	19,174	19,871
Sum (plus):		
Foggy Bottom resident undergraduate students that take zero credits on the Foggy Bottom Campus	19	5
Foggy Bottom resident graduate students that take zero credits on the Foggy Bottom Campus	8	18
Less (minus):		
Study Abroad Students	535	479
Continuous Enrollment Students	303	362
Students that reside at the Mount Vernon Campus	671	618
Students that take all courses at the Mount Vernon Campus	68	78
Foggy Bottom faculty and staff accounted for under condition C-5 who are also enrolled in one or more courses at the Foggy Bottom campus.	207	208
School Without Walls students	27	28
Foggy Bottom student headcount	17,390	18,121

Foggy Bottom Student Full-Time Equivalent

Determined by assigning a fraction to part-time students included in the Foggy Bottom student headcount number based on the number of credits they are taking compared to a full-time course load and adding the number of full time students. Currently, a full-time course load for undergraduates is 12 credits, and the full-time course load for graduate and professional students is 9 credits.

Spring 2019 Foggy Bottom Student Full Time Equivalent (FTE) – 15,322

Fall 2019 Foggy Bottom Student Full Time Equivalent (FTE) – 16,375

Notes:

Note 1 - Data as of the GW census date, February 23, 2019.

Note 2 - Data as of the GW census date, October 5, 2019.

Note 3 – Per updated C-4 language approved by Zoning Commission Order No. 06-11N, C-4, Corcoran students who reside in on-campus beds on the Foggy Bottom Campus shall each be counted toward the Foggy Bottom student headcount. Note that students taking all of their courses at the Corcoran are not specifically deducted from this number as they are not included in the “Foggy Bottom/Mount Vernon Campus Total Student Body” by virtue of their courses not being located on the Foggy Bottom or Mount Vernon campuses.

ATTACHMENT B – Methodology for Calculation of Foggy Bottom Campus Faculty & Staff Population

Foggy Bottom Faculty and Staff Headcount

	Spring 2019 ¹	Fall 2019 ²
Summation of:		
Regular full-time faculty and staff	4,257	4,203
Regular part-time faculty and staff	235	217
Wage account staff that are not Foggy Bottom students accounted for pursuant to Condition C-4	508	640
Temporary part-time faculty (excluding part-time clinical faculty who are not paid employees of the University)	1,181	1,057
Affiliated faculty employed by the Medical Faculty Associates	386	383
Visiting instructional and research faculty	133	145
Foggy Bottom Faculty and Staff Headcount	6,700	6,645

Foggy Bottom Faculty and Staff Full-Time Equivalent

Determined by assigning a fraction to part-time employees included in the Foggy Bottom faculty and staff headcount number based generally on the number of hours worked as compared to the standard 40-hour work week.

Spring 2019 Foggy Bottom Faculty and Staff Full-Time Equivalent (FTE) – 5,316

Fall 2019 Foggy Bottom Faculty and Staff Full-Time Equivalent (FTE) – 5,264

Notes:

Note 1 – Data as of the GW census date, February 23, 2019.

Note 2 – Data as of the GW census date, October 5, 2019.

ATTACHMENT C – Methodology Supporting Undergraduate Student Housing Condition Numbers**Determining Full-Time Foggy Bottom Undergraduate Students**

	Spring 2019 ¹	Fall 2019 ²
Foggy Bottom/Mount Vernon Campus Total Student Body	19,174	19,871
Sum (plus):		
Foggy Bottom resident undergraduate students that take zero credits on the Foggy Bottom Campus	19	5
Foggy Bottom resident graduate students that take zero credits on the Foggy Bottom Campus	8	18
Less (minus):		
Graduate students	6,259	6,583
First professionals (JDs, MDs)	2,205	2,279
Undergraduates taking fewer than 12 credits at the Foggy Bottom campus (and are not accounted for under the Mount Vernon Campus Plan Order, below)	851	469
Non-degree students	252	286
Full-time undergraduate study abroad students	502	467
Undergraduate continuous enrollment students	124	158
Full-time undergraduate students who reside on the Mount Vernon campus ²	648	599
Full-Time Foggy Bottom Undergraduate Students	8,360	9,053

On-Campus Beds Available to Full-Time Foggy Bottom Undergraduate Students

	Spring 2019 ¹	Fall 2019 ²
Summation of:		
Beds available to undergraduate students in GW owned or leased properties within the campus plan boundary	7,052	7052
Beds available to undergraduate students in fraternities, sororities, or other programs recognized by or affiliated with the University and located within the campus plan boundary	21	21
Total Number of On-Campus Beds Available to Undergraduates	7,073	7073

On-Campus Beds Occupied by Full-Time Foggy Bottom Undergraduate Students – 6,473

Based on housing programs records of residence hall occupancy as of census date (October 5, 2019)

Notes:

Note 1 - Data as of the GW census date, February 23, 2019.

Note 2 - Data as of the GW census date, October 5, 2019.

Number of off-campus University-supplied beds within the Foggy Bottom/West End Area

SPRING 2019 DATA¹ University supplied beds within Foggy Bottom/West End Area	Total Number of Beds Available (Spring 2019)	Available to Full- Time Foggy Bottom Undergraduates (Spring 2019)	Occupied by Full-time Foggy Bottom Undergraduates (Spring 2019)
The Aston, 1129 New Hampshire Avenue, NW 2144 F Street, NW Columbia Plaza, VA Avenue NW between 23 rd & 24 th Streets	248 4 5 units	0 0 0 units	0 0 0 students
Totals	257	0	0

FALL 2019 DATA² University supplied beds within Foggy Bottom/West End Area	Total Number of Beds Available (Fall 2019)	Available to Full-Time Foggy Bottom Undergraduates (Fall 2019)	Occupied by Full-time Foggy Bottom Undergraduates (Fall 2019)
The Aston, 1129 New Hampshire Avenue, NW 2144 F Street, NW Columbia Plaza, VA Ave. NW between 23 rd & 24 th Streets	248 4 5	0 0 0	0 0 0
Totals	257	0	0

Notes:

Note 1 - Data as of the GW census date, February 23, 2019.

Note 2 - Data as of the GW census date, October 5, 2019.

University Supplied Beds Outside the Foggy Bottom/West End Area, University Supplied Beds Available to Full-Time Undergraduates Outside the Foggy Bottom/West End Area and University Supplied Beds Outside the Foggy Bottom/West End Area Occupied by Full-Time Undergraduates

	Spring 2019	Fall 2019
University Supplied Beds Outside Foggy Bottom/West End Area	0	0
University Supplied Beds Outside Foggy Bottom/West End Area Occupied by Full-Time Undergraduates	0	0

ATTACHMENT D: Materials Evidencing GW's Efforts related to Off-Campus Housing Opportunities



OFF CAMPUS STUDENT AFFAIRS

ENROLLMENT AND THE STUDENT EXPERIENCE



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Welcome to Off-Campus Student Affairs!



The Office of Off-Campus Student Affairs (OCSA) extends community building and learning beyond the campus of the George Washington University by providing resources, services, and programs designed to assist and guide students in navigating the process of moving from residential living on campus to independent living in the surrounding community. Our office is committed to educating students on how to become active and responsible members in their surrounding communities.

[Read More](#)

Make a
DIFFERENCE.
Give today.

[Give Today](#)

Off-Campus End of the Semester Reminders

As the semester ends we know that some of you will be moving out of your off-campus residence or thinking about sub-leasing your residence over the break. Click below and you'll find some helpful tips for navigating this process successfully and tips if your residence will remain vacant over the break. Get some rest and have a safe summer.

[End of the Semester Tips and Reminders](#)

Questions on How to Dispose of Something in DC? There's an App for That!

New App Take the Guesswork Out of Trash & Recycling

It's not always easy remembering which items are recyclable, which items require scheduling a bulk pick-up, and which items are considered household hazardous waste. To take the guesswork out of waste disposal and recycling, the Department of Public Works (DPW) has created a [new web app](#) that allows residents to type in almost any item they can think of, after which they will be provided with information on how that item should be properly disposed of, recycled, reused or composted in the District.

*DPW collects large, bulky items by appointment from residential households that receive DPW trash collection service. To make an appointment, please call the Mayor's Citywide Call Center at 311 or visit [www.311.dc.gov](#)

Begin Your Housing Search

GW's [Off-Campus Housing website](#) and our Guide to Living Off-Campus are two excellent resources to start your search and find housing options.

The GW's Off-Campus Housing website help you find listings for both undergraduate and graduate students, as well as looking for roommates.

[Visit our GW's Off-Campus Housing website](#)

Whether you are an undergraduate moving off-campus, a new transfer student, or a graduate student moving to DC for the first time, the Guide to Living Off-Campus is written with your needs in mind.

[Check out our Guide to Living Off-Campus](#)

Be A Good Neighbor Mandatory Training

One of the great benefits of attending The George Washington University is our location in the Foggy Bottom/West End and Foxhall communities. We enjoy numerous cultural activities, excellent shopping, restaurants, and entertainment opportunities. As a member of the GW Foggy Bottom/West End and Foxhall communities, we all have a responsibility to be good citizens and good neighbors.

D.C. Tenants' Rights Center



ARE YOU HAVING ISSUES WITH YOUR LANDLORD?

THE D.C. TENANTS' RIGHTS CENTER CAN HELP!

YOU HAVE RIGHTS AS A TENANT

We provide free legal help services to tenants in the District of Columbia.

Call us to schedule a consultation!



D.C. TENANTS' RIGHTS CENTER

404 521-1601 • 1-800-392-9200
Washington, DC 20007
(202) 462-1467
[ADMIN@DCTENANTS.ORG](#)
[DCTenants.com](#)

Link:

[For more information, click here!](#)

Quiet Zone Campaign



Be Aware.

Be Responsible.

Be A Good Neighbor.

Responsible use of your car in the Quiet Zone is essential to the safety and well-being of all residents. Please use your car responsibly. For more information, visit [www.311.dc.gov](#)

[Read more](#)

Trash and Recycling Collection Guidelines

Be A Good Neighbor. Be Aware of the Trash and Recycling Guidelines in the District of Columbia!

[Read More](#)

Online Orientation

The primary goal of this annual required training is to enable you to understand your rights and responsibilities as a citizen of the Foggy Bottom and Washington, DC communities. With this knowledge you can contribute to creating an environment that embraces the concept of community and respect. Depending on your familiarity with the content and learning style, the training will take you approximately 5-10 minutes to complete.

To complete the online training, please follow the directions below:

- Please sign to GW blackboard at <https://blackboard.gwu.edu/>
 - If you are **living on campus**, the following class will be displayed on your course list: **Orientation for on campus students**
 - If you are **living off campus**, the following class will be displayed on your course list: **Orientation for off campus students**
- Click on the class to start the training.



Quick Links

- [Guide to Living Off Campus](#)
- [Tenant Responsibilities](#)
- [Off-Campus Housing Fair](#)
- [Apartment Checklist](#)
- [Neighborhoods](#)
- [GW Student Code of Conduct](#)

Off-Campus Student Affairs

Center for Student Engagement
Enrollment and the Student Experience

Cloyd Heck Marvin Center
800 21st Street, NW
Suite 505
Washington, DC 20052
Phone: 202-994-6553 | Fax: 202-994-8133
ocsa@gwu.edu

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OFF CAMPUS STUDENT AFFAIRS

ENROLLMENT AND THE STUDENT EXPERIENCE



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[NEIGHBORHOODS](#)

[APARTMENT CHECKLIST](#)

[OFF CAMPUS HOUSING FAIR](#)

[FREQUENTLY ASKED QUESTIONS](#)

Finding a Home

Finding a home in the District of Columbia can be an exciting, yet stressful process. The resources contained here will help you make a decision on where to live.

- [Begin Your Search](#)
- [Neighborhoods](#)
- [Repetitive Concern Policy](#)
- [Apartment Checklist](#)
- [Off-Campus Housing Fair](#)



[Give Today](#)

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[PETS](#)

[CAMPUS INVOLVEMENT](#)

[ANNUAL REPORTS](#)

[QUIET ZONE CAMPAIGN](#)

Community

Living in the District of Columbia community is an important part of being a GW student. As such, please refer to the resources listed to the left to make sure you are getting the most out of your experience living in the District of Columbia.

- [Pets](#)
- [Quiet Zone Campaign](#)
- [Voter Registration](#)
- [Campus Involvement](#)
- [Living in the Nation's Capital](#)
- [Community Contacts](#)
- [Annual Report](#)



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Off-Campus Student Affairs

Center for Student Engagement
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[INSPECTING A PROPERTY](#)

[SIGNING A LEASE](#)

[JOINT AND SEVERAL LIABILITY](#)

[SECURITY DEPOSITS](#)

[RENTER'S INSURANCE](#)

[ROOMMATE AGREEMENTS](#)

[REPETITIVE CONCERN POLICY](#)

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Tenant Responsibilities

State and local laws vary regarding the specific rights and responsibilities of tenants. However, there are some general responsibilities you assume when entering into a rental relationship. The following should be taken as general guidelines.

Pay your rent

You have to pay your rent on time without the landlord having to remind you.

Sign and keep a copy of the lease

You must be given a copy of the lease (rental agreement) within one month of the date you move in. Even if your landlord does not give you a copy of the lease, you are agreeing to the terms of the lease by occupying the apartment or paying the rent. Whether or not you have a copy, you are bound by the terms of the lease that you signed.

Follow the terms of the lease

You and the landlord must follow the terms of the lease. The only way you can be evicted before your lease is up is if you do not obey the terms of the lease.

Write down what damages there are to the apartment when you move in

You are responsible for documenting and providing your landlord a written list or checklist, listing everything that is wrong with your apartment when you move in. When you move out, if there are damages to the apartment that were not listed during those first five (5) days, you will be held responsible. The landlord has the right to charge you for the damages.

Agree to reasonable entry of your apartment by the landlord

If the landlord has a good reason, you must allow him or her to enter your apartment. Some good reasons are to:

- Inspect the property.
- Make repairs or decorate.
- Make alterations or improvements.
- Supply necessary or agreed services, or
- Show the apartment to prospective or actual purchasers, mortgagees, tenants, workmen, or contractors.

The landlord can enter the apartment without your consent in emergency situations. The landlord must not abuse the right of entrance or use it to harass you. The landlord can only enter at reasonable hours of the day, except in an emergency and the landlord must tell you before he plans to enter your apartment.

Keep your apartment in good condition

You must:

- Obey building and housing codes affecting health and safety.
- Keep the apartment as clean and safe as the conditions permit.
- Remove garbage, ashes, and waste in a clean and safe manner into the appropriate containers.
- Keep all plumbing fixtures in the apartment you use as clean as their condition permits.
- Notify the landlord of any repairs that need to be done to the apartment as soon as possible. The notice must be in writing and dated.
- Use all utilities and all electrical, plumbing, sanitary, heating, ventilation, air-conditioning, and other facilities and appliances including elevators on the property in a correct manner.
- Be responsible for your conduct and the conduct of other persons on the property, whether known by you or not.
- Abide by all rules and regulations imposed by the landlord.

You must NOT:

- Deliberately or carelessly destroy, deface, damage, impair, or remove any of the property or permit any person to do so whether known by you or not.
- Remove or tamper with a properly working smoke detector.

Give proper notice before moving

You have to give your landlord a written notice in advance of the time you move out. Your lease should state how much time is enough notice. Usually you must give the landlord written notice that you plan to move at least 30 days before the rent is due. If you have a week-to-week lease then you must give a 10-day notice.

Provide correct information on your rental application

If you give false information on your application, the landlord has the right to end your lease.

Check out this great resource about Renter's Rights below:



Off-Campus Student Affairs

Center for Student Engagement
Enrollment and the Student Experience

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OFF CAMPUS STUDENT AFFAIRS

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[CRIME WATCH](#)

[FIRE PRECAUTIONS](#)

[TOXIC SUBSTANCES IN THE HOME](#)

[SIDEWALKS](#)

[EMERGENCY PREPAREDNESS](#)

Safety

Most students living off-campus rent apartments or group houses and as a consequence, live in group-living situations somewhat similar to residence hall life on campus. As with residence hall living, two of the major concerns in off-campus housing are security breaches and life safety hazards. However, since off-campus residents are without [GW University Police](#) personnel and residence hall staff, they must bear greater responsibility for their own safety. If you are an off-campus resident, you must be much more aware of possible dangers than those who live on campus.

Personal Safety

Living in a city can offer residents tremendous opportunities and resources, but also provide some challenges regarding personal safety. Just as in any city, residents of the District of Columbia should take precautions to ensure their safety in the District. Among other things, you should:

- 1 **Always carry a form of personal identification with you.** This is particularly important in Washington, DC because of the amount of federal and local security that is utilized in the District.
- 2 **Be wary of isolated spots**—laundry rooms, underground garages, parking lots, offices after business hours. Walk with a friend, co-worker, or security guard, particularly at night.
- 3 **Always keep jewelry and other valuables out of sight.**
- 4 **Keep a firm grip on your purse.** Use a purse with a secure clasp, and keep the purse close to your body with a hand on the clasp.
- 5 **Carry your wallet inside your coat or side pants pocket,** never in your rear pants pocket.
- 6 **Park your car in busy, lighted areas.**
- 7 **Always lock your car and take the key with you.** Consider using an anti-theft device for your car.
- 8 **Be aware of your surroundings when using the ATM machine.** Lock around before conducting a transaction. If you see anyone or anything suspicious, cancel your transaction and go to another ATM. If you must use an ATM after hours, make sure it is well-lit.
- 9 **Wherever you are, stay alert and tuned in to your surroundings**—on the street, in an office building or shopping mall, driving, waiting for a bus or subway.
- 10 **Trust your instincts.** If something or someone makes you uneasy, avoid the person or leave.
- 11 **Know the neighborhoods where you live and work.** Check out the locations of police and fire stations, public telephones, hospitals, and restaurants or stores that are open late.
- 12 **Never open your door to strangers.** Offer to make an emergency call while someone waits outside. Check the identification of sales or service people before letting them in. Don't be embarrassed to phone for verification.
- 13 **Know your neighbors** so you have someone to call or go to if you're uncomfortable or frightened.
- 14 **If you come home and see a door or window open, or broken, don't go in.** Call the police from a cell phone.



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Off-Campus Student Affairs Center for Student Engagement Enrollment and the Student Experience

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ATTACHMENT E: Materials Evidencing GW's Efforts related to the 24/7 Hotline



NEIGHBORHOOD



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COMMUNITY CONCERN HOTLINE

[FEEDBACK FORM](#)

[ONLINE REPORTING FORM](#)

Talk
To
GW

[Have a question or concern?](#)
[We're here to listen.](#)

Community Concern Hotline



Community Concerns: How to Notify Us

The George Washington University is committed to being a good neighbor and working with members of the community to respond to complaints regarding student behavior both on-campus and off-campus. When a GW-related concern is reported by a member of the Foggy Bottom/West End community, the university will follow-up on the report. GW's Police Department (GWPD) can respond to incidents that occur on property owned or leased by the university and controlled or used by GW for institutional purposes. GWPD enlists the assistance of the District's Metropolitan Police Department (MPD) when police response is required outside of GWPD's jurisdictional boundaries.

If you have a GW-related concern regarding violations of the law and/or city ordinances, contact:

In an emergency:

- Call 911 to reach MPD

In a non-emergency:

- Call GWPD's Non-Emergency Phone Line at 202-994-6110 (Press '0' for dispatcher)
- Submit a report using the [Online Report Form](#)
- Call GW TIPS Line: 202-994-8477 to report an anonymous confidential tip

***Note: When calling the GW TIPS line, if you would like the university to follow-up with you, please leave your contact information.*

GW provides these resources to community members as a way to communicate directly with GW's Superintendent of Police and Office of Government and Community Relations. GW Police will refer all inquiries to appropriate GW staff who will follow up if sufficient incident details have been provided. These reporting methods should not be used in an emergency or to report an incident that is actively occurring and requires a police response.

The university publishes an annual report outlining issues and concerns as reported by community members. You will find copies of the reports posted on the [Community Concerns webpage](#).

GWPD's Policy for Responding to Complaints Off-Campus:

If you are witnessing a life-threatening situation or an emergency involving a GW community member off-campus, please call 911 to reach the Metropolitan Police Department or DC Fire and EMS as GW's Police Department does not have jurisdiction beyond its campus boundaries.

In an effort to manage reports of misconduct by GW students residing in non-university owned or controlled properties off-campus, GW's Police Department and the university considers the following:

Apartment Buildings If the concern involves noise/behavior inside an apartment and/or condo building in the neighborhood that is not owned by GW, the university will document the concern if reported through one of the reporting tools noted above. GW officials will follow-up with the building's management and MPD if deemed necessary.

Street Noise The [District of Columbia's Noise Control Act](#) sets acceptable limits for

News

[GW Establishes Community Response Program](#)

August 24, 2015



Community Concern Reports

In an effort to manage reports of repeated acts of misconduct by GW students residing in non-university properties off-campus, GW has adopted a proactive strategy for addressing problem properties.

NOISE LEVELS:

If the concern involves noise/behavior on neighborhood streets, sidewalks or other public areas that exceed the D.C. Noise Control Act and is within the street noise response boundaries, GWPD will attempt to contact the reported offenders and make them aware of the concern. If the noise incident occurs outside of GWPD's jurisdictional boundaries, MPD will be contacted. GWPD also maintains a policy of proactive engagement that calls for similar actions if such behavior is witnessed during patrols. If a police response is required and it is beyond GWPD's jurisdiction, MPD will be contacted.

Off-Campus GW Property: If the issue/concern occurs in a property owned by GW, GWPD will respond to the concern and attempt to resolve the problem. If necessary, GWPD will engage MPD to resolve any incidents that occur on GW property.

GW'S Policy for Off-Campus Violations of the Code of Student Conduct:

All GW students are responsible for being good neighbors to our Foggy Bottom/West End community.

In all cases where GW students are involved in an incident that violates the Code of Student Conduct, the university will take the names of the students and will forward this information to the Office of Student Rights and Responsibilities for action, as appropriate. All students, both on-campus and off-campus, must abide by the [Code of Student Conduct](#). Our conduct system responds to each case individually, incorporating the degree of harm for a specific incident and the student's past conduct record, if any. Based on the specifics of the case, the conduct process may be accelerated. When a student is found to have violated policy, the typical progression of outcomes includes the following: first violation is a warning letter, the second violation is a meeting with GW officials, including assigned educational and restorative sanctions, and the third violation would include elevated conduct action, including elevated educational and restorative sanctions.

Office of Government and Community Relations

2000 Pennsylvania Avenue NW
Suite 300
Washington, DC 20006
Phone: 202-994-9132 | Fax: 202-994-3622
discover@gwu.edu

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ATTACHMENT F: Materials Evidencing GW's Efforts related to the Good Neighbor Program

Dear GW Student:

One of the great benefits of attending **The George Washington University is our location in Washington, DC**. We enjoy numerous cultural activities, as well as excellent restaurants and entertainment opportunities. You have the privilege of living in one of the exciting and influential cities in the world and have chosen this year to live off campus. I wanted to take this opportunity to reach out to you and welcome you to the Foggy Bottom community.

As a member of **The George Washington University** community you are expected to comply with all local, state, and federal laws, and the **GW Code of Student Conduct**. The Code applies to all students whether you live on or off campus, and can found online at <https://studentconduct.gwu.edu/code-student-conduct>. Please remember that the actions of one individual can have an impact on the lives and reputation of all GW students.

In addition to the Code, I wanted to remind you that you are required to complete the **Being A Good Neighbor** online training program. Please carefully review the information in the training and take advantage of the resources available to ensure that you are a positive, contributing member of the university and the local DC community. This training is available to you through Blackboard. For more information about that training, contact Saray Smalls, Senior Health Promotions Associate, saraysmalls@gwu.edu.

Nothing will influence your quality of life more than being a good neighbor. Here are five easy steps for being a good neighbor.

1. Be friendly and introduce yourself to your neighbor. Start with a smile and a hello! Offer to exchange contact information. Open lines of communication make it easier to address small concerns before they become big issues.
2. Be conscious of your noise levels, especially during early and late hours, and in warm weather with open windows. Notify your neighbor before a gathering and ask them to contact you if you are too loud. Then, be sure that whoever is the designated contact has their phone on and is in a state to respond to neighbors' concerns. This shows respect and builds trust.
3. Be clean. Keep porch/stoop, lobby, hallway, laundry, and common spaces clean and free of trash and clutter.
4. Treat your neighbors and their children with respect. Watch your words and behavior; they will appreciate it.
5. Watch out for safety in your community. Be observant and report any suspicious behavior to the police. Keep your house or building safe by keeping doors locked.

Another way to be a good neighbor is to get involved in the community. Living off campus gives you the unique opportunity to get involved in the neighborhood. We encourage you to explore your new neighborhood, and if you live nearby in Foggy Bottom, come out to our next FRIENDS meeting. The FRIENDS group has the goal of establishing a positive dialogue between the university and the community, we facilitate open communication and cooperation. For more information about that meeting, please email Kevin Michael Days, Director of Community Relations at kdays@gwu.edu or visit <https://neighborhood.gwu.edu/friends>.

Hope to see you there!

Best,



Christy Anthony
Director of Student Rights and Responsibilities

Statement on Student Rights and Responsibilities

Academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of students, and the general well-being of society. Free inquiry and free expression are indispensable to the attainment of these goals. As members of the academic community at the George Washington University, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth.

Freedom to teach and freedom to learn are inseparable facets of academic freedom. The freedom to learn depends upon appropriate opportunities and conditions in the classroom, on campus, in all learning experiences regardless of modality, and in the larger community. Students should exercise their freedom with responsibility.

All members of the academic community share the responsibility to secure and to respect general conditions conducive to the freedom to learn, regardless of the mode of interactions, including face-to-face and virtual, digital, or online settings or through electronic media. The university has a duty to develop policies and procedures that provide and safeguard this freedom.

The George Washington University believes that the procedures, rights, and safeguards outlined below are indispensable to achieving the goals desired -- freedom to teach, to learn, and to search for truth.

The primary purpose for the maintenance of conduct in the university setting is to protect the university community and to establish clear standards for civil interaction among community members. The university's goal, through maintenance of standards set forth in the Code of Student Conduct (Code), is to help students experience democratic citizenship and its attendant obligations and responsibilities.

I. Basic Assumptions

A Freedom of Expression

Student organizations and individual students shall be free to examine and to discuss all questions of interest to them and to express opinions publicly and privately. They shall be free to support causes by orderly means that do not disrupt the regular and essential operation of the institution. At the same time, it shall be made clear to the academic and the larger community that students and student organizations speak only for themselves in their public expressions or demonstrations.

GW students have the rights and responsibilities of a free academic community. They shall respect not only their fellow students' rights but also the rights of other members of the academic community to free expression of views based on pursuit of the truth and the right to function as citizens independent of the university.

B. Freedom from Unlawful Discrimination

The university will not permit unlawful discrimination on grounds of age, color, disability, gender, gender identity or expression, genetic information, marital or familial status, national origin, pregnancy, race, religion, sex, sexual orientation, veteran status, and/or other characteristics protected by applicable law in any university-recognized area of student life. However, those organizations that are essentially and avowedly social fraternity and sorority groups may limit membership on the basis of sex.

C. Student Rights in the Governing of the University

The university is a community of scholars engaged in the search for knowledge. Students, faculty, and administrators participate in this search. In light of this, the student body shall have clearly defined means, including membership on appropriate committees and administrative bodies, to participate in the formulation and application of the institutional policy affecting student affairs. The concern of students, however, legitimately extends beyond what has normally been considered student affairs. Their interest in academic policies, for example, is a development to be encouraged bearing in mind the teaching -- learning context of the university community.

D. Professional Rights of the Faculty

In order to safeguard the professional rights of the faculty, no provision for the rights of students can be considered valid if it suspends professional rights or in any measure invades them.

II. Students in Academic Programs

The professor in the course and in conference should encourage free discussion, inquiry, and expression. Student performance should be evaluated solely on an academic basis, not on opinions or conduct in matters unrelated to academic standards.

A. Protection of Freedom of Expression

Students should be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled.

B. Protection Against Improper Academic Evaluation

Students should have protection through orderly procedures against discriminatory or capricious academic evaluation. At the same time, they are responsible for maintaining standards of academic performance established for each course in which they are enrolled. Except in instances that involve a student grievance based on allegation of unlawful discrimination for which other remedy is provided under "Student Grievance Procedures," a student who alleges an instance of arbitrary or capricious academic evaluation shall be heard and the allegation reviewed through faculty peer review

procedures established by the dean and faculty of the school in which the contested academic evaluation took place. Should the faculty member persist in refusing to alter the academic evaluation at issue, notwithstanding a finding by the peer review processes in favor of and upholding the complaint of the student, the Dean's Council and the dean shall afford the student an appropriate remedy after consultation with the peer review body.

C. Protection Against Disclosure

Information about student views, beliefs, and political associations, which professors acquire in the course of their work as instructors, advisors, and counselors, should be considered confidential. Protection against disclosure is a serious professional obligation. Judgments of ability and character may be provided under appropriate circumstances, normally with the knowledge or consent of the student.

D. Standards of Behavior in Courses

The primary responsibility for managing the learning environment rests with the faculty. Students who engage in any prohibited or unlawful acts that result in disruption of a class may be directed by the instructor to leave the class for the remainder of the class period. The term "prohibited . . . acts" includes behavior prohibited by the instructor (including, but not limited to, making unauthorized recording of any part of a class, online meeting, or other academic settings, persistently speaking without being recognized or called on, refusing to be seated, leaving or entering in a manner that is disruptive.). It must be emphasized that this provision is not designed to be used as a means to punish classroom dissent. The expression of disagreement with the instructor or classmates is not in itself disruptive behavior. Longer suspensions from a class or dismissal on conduct grounds must be preceded by a student conduct process, as set forth in the Code.

III. Student Participation in Academic Policy-Making

In light of the basic assumption of student involvement in academic affairs, each department or academic unit administering a degree program should encourage formation of an organization of its majors to reflect student views on matters of academic policy, and each department or other academic unit administering a degree program shall establish an advisory council representing faculty, students, and others as deemed advisable so as to provide a meaningful exchange of views on departmental policies among the parties so represented; provided, however, that the application to specific individuals of department policies on salary, promotions, and tenure is a matter of faculty and administrative responsibility.

In addition, clearly defined means for student participation in academic policy-making at the college or school level of the respective college or schools, where college- or school-wide advisory councils have not been established in accordance with the provisions above, shall be developed by faculty-student committees.

IV. Students as Members of the University Community

A. Student Government

The university recognizes the right of the students to form and democratically elect their governing bodies as a means to participate in discussion of issues and problems facing the academic community. The governing bodies shall function as representatives of the student to the administration and faculty of the university, as well as to the entire community.

The electorate of a university-wide student government shall consist of the entire student body. Any elected members of a governing body representing less than the entire student body shall be elected in such manner as to create or preserve essential representational equality.

B. Student Organizations

1. Freedom of Student Association

The students of the George Washington University are free to organize and join organizations to promote their common and lawful interests, subject to university regulations. All members of a student organization must be currently registered students of the university. The fact of affiliation with any extramural association or national organization or political party should not of itself bar a student organization from registration or recognition. However, action may be taken to insure that the university does not, through the activities of student organizations, stand in violation of laws that place limits on use of university resources related to political campaigns. The administration and faculty shall not discriminate against a student because of membership in any student organization meeting the conditions of this section.

2. Registration, Recognition, and Disclosures

All student organizations shall be registered and recognized in accordance with university regulations. Registration or recognition may be withheld or withdrawn from organizations that violate university regulations. Registration and recognition procedures shall require identification of responsible officers. On a case-by-case basis, upon request of the university, organizations may be asked to provide a list of all members of their group to the Office for Student Engagement.

Once recognition of a student group or like organization has been withdrawn, no actions may be taken at or within the university in the name of that group or organization. Students who do so may be subject to student conduct action.

3. Use of University Facilities

Meeting rooms, technological resources, other university facilities, and funding should be made available, on an equitable basis, only to all registered student organizations, as far

as the primary use of these facilities and funding for other university purposes permits and in keeping with the best interests of the university.

Under the Bylaws of the university, only designated officers of the university may sign contracts binding on the university. Students may not sign contracts or agreements in the name of the university or a student organization or otherwise commit university or organization funds. Students who do so shall be held personally and financially liable for all costs and commitments made. Students should refer to the resources provided to student organizations, including policies and guidelines, found on the [Office for Student Engagement website](#) for information on contracting procedures.

C. Student-Sponsored Forums

Students shall have the right to assemble, to select speakers, and to discuss issues of their choice, provided that the assembly is lawful in nature, does not interfere with the processes of the university, and does not infringe upon the rights of others; the university reserves the right to prohibit assemblies having in its judgment the clear likelihood of failing to meet one or more of these conditions.

Students shall be allowed to invite and hear any person of their own choosing, subject to the conditions listed here. Those routine procedures required by the university before a guest speaker is invited to make an appearance shall be designed only to ensure that there is orderly scheduling of facilities, adequate preparation for the event, and that the occasion is conducted in a manner appropriate to an academic community. The control of university facilities shall not be used as a device to restrict a guest speaker's expression solely on the basis of disapproval or apprehension of that speaker's ideas or motives. However, it shall be made clear to the academic and larger community by sponsoring organizations that sponsorship of guest speakers does not necessarily imply university approval or endorsement of views expressed.

Students must recognize their responsibility to uphold the right of free speech and to permit invited speakers to appear and speak without disruption. The members of the university community are urged to hear all sides of controversial issues represented.

D. Assembly, Petitions, and Demonstrations

The George Washington University is committed to the protection of free speech, the freedom of assembly, and the safeguarding of the right of lawful protest at the university, including virtual, online and digital settings. Therefore, student organizations and individual students shall have the right to engage in behaviors such as distributing pamphlets, collecting names for petitions, and conducting orderly demonstrations provided these actions are not disruptive of normal university functions and do not encompass the physical takeover or occupation of university facilities and spaces, whether or not they are in use at that time.

While all students have the right to dissent and to protest, these rights shall not be exercised in such a manner as to obstruct or disrupt teaching, research, administration, conduct procedures, or other university activities. No one group or organization holds a monopoly on dissent or on freedom to hear all sides. Further, the fact that students may pursue their interests through speech and assembly at the university does not abrogate their accountability as citizens to the laws of the larger society, and the university is entitled to reflect these constraints in its own regulations.

Notwithstanding the foregoing, the university recognizes that protecting impromptu and spontaneous assembly for the purpose of expression, protest, and dissent is essential to fulfilling this commitment. Thus, the lack of a reservation to use space or other university resources is not by itself a basis for terminating any expressive activity, including impromptu activities, unless the protest or assembly conflicts with a previously scheduled event in the same location or is identified as engaging in behavior prohibited under university policy.

E. Student Publications and Media

The student press and media shall be free of censorship and advance approval of copy, while being governed by the canons of responsible journalism.

Editors and managers of student publications or broadcast stations shall be free from arbitrary suspension and removal because of student, faculty, administrative, or public disapproval of editorial policy or content. Only for proper and stated causes shall editors and managers be subject to removal and then by orderly and prescribed procedures. Such removal shall be deemed a form of student conduct action and therefore subject to fundamental fairness in student conduct cases. The agency responsible for the appointment of editors and managers shall be the agency responsible for their removal.

Even though certain publications may be financially dependent on the university, in the delegation of editorial responsibility to students, the university shall provide sufficient editorial freedom and financial autonomy for the student publications to maintain their integrity of purpose as vehicles for free inquiry and free expression in an academic community.

All student publications that are published and financed by the university shall explicitly state on the editorial page that the opinions expressed are those of the publication and are not necessarily those of the university or the student body.

Any committees for the supervision of such publications or media shall have student members.

V. Regulations Concerning Student Life

A. The Enactment of Regulations

University-wide regulations intended to formalize general standards of student conduct may be recommended to the Board of Trustees by appropriate committees composed entirely of students or jointly of students, faculty, and administrative representatives. University-wide regulations do not contemplate specialized regulations or rules governing academic, business, administrative, or contractual matters, nor rules or regulations published by administrators, students, or faculty for the control of facilities or programs, such as those not normally submitted to the Board of Trustees for approval. Generally understood standards of conduct, such as respect for the persons or property of others, continue to apply and may form the basis of student conduct action though nowhere specified in particular detail.

It is the intent of this section to bring students into active participation in the formulation of certain university-wide regulations, and to encourage the inclusion of students as active participants in the formulation of those regulations to the extent that such involvement can be accomplished reasonably and practicably.

B. Standards of Fairness and Student Rights in Student Conduct Cases

The George Washington University respects and is determined to protect the individual dignity and educational access of its students. At the same time, it requires that students comply with those conventions and regulations of university life that are necessary to maintain order, to protect individuals and property, and to fulfill its purposes and responsibilities as a university. To this end, the university realizes that the prevailing rule in matters of student conduct must continue to be that of common sense, and an excessive legalism can only disserve the university and its community of students, faculty, and staff. The model for student conduct procedures that the university adopts is that of the administrative process, not that of the criminal or civil courts.

The university student conduct process should not become excessively legalistic or adversarial. The student conduct bodies may find it necessary frequently and firmly to remind parties, witnesses, or advisors that the proceedings are not criminal or civil trials, that criminal or civil standards and rules of evidence are not controlling, and that the student conduct bodies shall enjoy considerable discretion to interpret, vary, and waive procedural requirements to the end that a just and fair decision may be obtained.

Following an alleged act of student misconduct, and until final disposition of the charges, the status of a respondent shall not be altered nor will their right to be present at the university and to attend courses be suspended, except when interim suspension is assigned because the continued presence of the respondent at the university, poses a threat to themselves or to others or to the stability and continuance of normal university functions.

The status of a student may change for reasons that are not related to student conduct or for reasons that are not based on student conduct action under the Code. Status changes that are administrative, academic, or in the interest of security of the university community are not governed by these student conduct procedures.

VI. Students as Members of the Community

Students who violate a local ordinance or any law risk the legal penalties prescribed by civil authorities. An educational institution need not concern itself with every violation. Nevertheless, the university may take student conduct action against those students whose behavior off university premises is a violation to the Code, considering the seriousness of the alleged conduct or proximity to the university. This could occur not only in local neighborhoods, but also during study abroad or internships, through virtual, online, or digital settings, or through electronic media, among other situations or settings. The Office of Student Rights and Responsibilities will make determinations about such student conduct action on a case-by-case basis.

No student conduct action shall be taken by the university against a student for engaging in activities such as political campaigning, picketing, or participating in public demonstrations, so long as the student's behavior during such events does not otherwise violate university policy.

VII. Amendment, Interim and Emergency Powers, and Implementation

A. Amendment, Interim and Emergency Powers

In conformity with the University Charter and the Bylaws of the university, this statement may be amended by the Board of Trustees; the faculty retains interim power to discipline students prior to action of the Board of Trustees under regulations adopted by the Board of Trustees.

Nothing in this statement can infringe or intends to infringe upon the authority of the Board of Trustees to amend the statement. Further, this statement shall not prevent administration of the university from taking such action as it deems necessary to the functioning or welfare of the university in any matter prior to action of the Board of Trustees.

B. Implementation

After adoption by the Board of Trustees, the provisions of this statement shall be put into effect in a manner that provides for both speedy implementation and orderly transition.

Adopted by the Executive Committee of the Board of Trustees, August 7, 1970.

Last modifications effective July 1, 2019.

Code of Student Conduct

I. Purpose and Authority Regarding Student Conduct Process

- A. The purpose of a student conduct process is to establish the factual record of an alleged violation of the Code of Student Conduct (the Code or this Code). The procedures outlined do not attempt to recreate or approximate a court of law. Procedures shall reflect standards of fundamental fairness, and minor deviations from procedural guidelines suggested in this Code shall not invalidate a decision or process unless significant prejudice to the respondent or the university may result, as determined by the Dean of the Student Experience or designee.
- B. Ultimate authority for student conduct is vested in the Board of Trustees by the University Charter. Student conduct authority may be delegated to university administrators, faculty members, student committees, and organizations, as set forth in the Code, or in other appropriate policies, rules, or regulations adopted by the Board. Students are asked to assume positions of responsibility in the university student conduct system so that they may contribute their skills and insights to the resolution of student conduct cases.
- C. The Appeals Board, appointed by the President for a term of two years, will be composed of the following members. four faculty members to be nominated by the Faculty Senate; four administrators to be nominated by the Dean of the Student Experience; and four full-time undergraduate students and two graduate students to be nominated by the President of the Student Association. Quorum will consist of three members with each constituency - administrators, faculty, and students - represented. The chair should be a member of the Faculty. In addition to reviewing appeals, other tasks or assignments may be referred to the Committee at the discretion of the Dean of the Student Experience. The Appeal Board's decisions on appeals are final and conclusive.
- D. The Code, and any statements of procedure included in the Statement of Student Rights and Responsibilities, do not apply in any proceedings or matters addressed through the Sexual and Gender-Based Harassment and Interpersonal Violence Policy or through the Code of Academic Integrity. Procedures in the Sexual and Gender-Based Harassment and Interpersonal Violence Policy and in the Code of Academic Integrity supersede this Code, as well as the Statement of Student Rights and Responsibilities, for those matters.

II. Definitions

When used in this Code,

- A. **"Distribution"** means any form of sale, exchange, or transfer.
- B. **"Group"** means a number of persons who are associated with each other, but who have not complied with university requirements for registration as a student organization.

- C. **“Institution”** and **“University”** mean the George Washington University and all of its undergraduate, graduate, and professional schools, divisions, and programs.
- D. **“Organization”** means any number of persons who have complied with university requirements for registration with the university as a student organization.
- E. **“Protected Characteristics”** as used in this Code means those personal traits, characteristics, and/or beliefs that are defined by applicable law as protected from unlawful discrimination and/or harassment. They include age, color, disability, gender, gender identity or expression, genetic information, marital or familial status, national origin, pregnancy, race, religion, sex, sexual orientation, veteran status, and/or other characteristics protected by applicable law.
- F. **“Respondent”** means any individual student, organization, or group charged with a violation under this Code.
- G. **“Student”** means any currently enrolled person, full-time or part-time, or on continuous enrollment, pursuing undergraduate, graduate, or professional studies, whether or not in pursuit of a degree or of any form of certificate of completion.
- H. **“Hearing Body”** means any entity tasked with resolving matters under this Code. This can include but is not limited to presiding officers, University Hearing Boards, and the Appeals Board.
- I. **“University Premises”** means buildings or grounds owned or leased by the university, or in which the university has an ownership interest, including, but not limited to, buildings or grounds in which students reside and university food service facilities are located, or facilities operated in the name of any officially registered student organization. This definition is not limited to buildings or grounds owned or leased by the university at the Foggy Bottom Campus.
- J. **“University-Sponsored Activities”** means events and activities initiated by a student, student organization, university department, faculty member, or employee that
 - i. Are expressly authorized, aided, conducted, or supervised by the university; or
 - ii. Are funded in whole or in part by the university; or
 - iii. Are initiated by an officially registered student organization and conducted or promoted in the name of that student organization and/or the university.

III. Interpretation of Regulations

The purpose of publishing student conduct regulations is to inform students of prohibited behavior. This Code is not written with the specificity of a criminal statute, and any similarity to the language of any criminal statute does not mean that such language or statute or case(s)

applies to the university's student conduct system or is relevant to the interpretation or application of the Code.

IV. Inherent Authority

- A. The university reserves the right to take necessary and appropriate action to protect the safety and well-being of the university community. Such action may include taking student conduct action against those students whose behavior off university premises constitutes a violation of this Code.
- B. Students may be accountable both to civil authorities and to the university for acts that constitute violations of law and of this Code. Student conduct processes at the university will not be subject to challenge on the grounds that criminal charges involving the same incident have been dismissed or reduced or that no criminal charges have been brought.

V. Interim Suspension

The Dean of the Student Experience or designee, following consultation with the Provost and Executive Vice President for Academic Affairs and the General Counsel or their designees, may remove a respondent from university housing or suspend a respondent from the university for an interim period not to exceed 21 days, pending student conduct proceedings or medical evaluation. The interim suspension/housing removal shall become immediately effective without prior notice whenever there is evidence that the continued presence of the respondent in the university community, poses a threat to themselves or to others or to the stability and continuance of normal university functions. Interim suspension shall be considered an excused absence.

VI. Office of Student Rights and Responsibilities

The Office of Student Rights and Responsibilities (SRR) within Enrollment and the Student Experience directs the efforts of students and staff members in matters involving student conduct and supports the university's mission of guiding students to become more responsible citizens. The responsibilities of the Office include:

- A. Determining the student conduct charges to be filed according to this Code;
- B. Interviewing parties and witnesses involved in student conduct proceedings and providing information to them regarding the student conduct process;
- C. Training and advising the hearing bodies;
- D. Maintaining all student conduct records that are handled through SRR processes;
- E. Developing procedures for conflict resolution;
- F. Conducting student conduct proceedings, including hearings and conferences;
- G. Collecting and disseminating research and analysis concerning student conduct;

- H. Resolving cases of student misconduct, including the assignment of sanctions.

VII. Prohibited Conduct

Any student, group, or organization found to have committed misconduct is subject to student conduct action and to the sanctions outlined in this Code. Attempts to commit any of these acts of misconduct are included in the scope of these definitions. Acts of misconduct may occur in person, through a virtual, digital or online presence, or through electronic media. A party who is accused of being an accessory to a violation may be subject to the same charges as a directly accused party. The following are general categories of misconduct subject to student conduct action.

A. Alcohol/Other Drug Violations:

i. Alcohol Violations

- a. Possession or use of alcohol by persons under 21;
 1. Possession or use of alcohol in a housing unit is strictly prohibited when all residents of a housing unit are under 21,
 2. Where persons 21 or older reside in university housing with a person who is under 21, only persons 21 or older may possess and consume alcoholic beverages within the shared space. If alcohol is found in a shared space, it will be presumed to belong to all members of the housing unit, regardless of age, unless evidence indicates otherwise;
- b. Possession or use of alcohol by persons 21 or older under circumstances not permitted by other university policies (e.g. open containers, alcohol-free locations, kegs or open-source containers, drinking game, etc.);
- c. Offering, providing, or otherwise making available any alcoholic beverage to any person under the age of 21;
- d. Intoxication on university premises or public property;

ii. Drug Violations:

- a. Possession or use of illegal drugs or controlled substances,
- b. Possession of paraphernalia containing residue from drugs or controlled substances;
- c. Manufacture or distribution of illegal drugs or controlled substances.

iii. Alcohol and Other Drug Related Harms:

- a. Use or possession of alcohol or other drugs with the intent of causing harm to another.

With respect to alcohol and other drug violations, the university considers circumstances related to the Alcohol Medical Amnesty Program and the Good Samaritan Statement for those who report an incident of sexual misconduct and/or for those seeking medical help during the same timeframe as an alcohol/other drug violation.

B. Destruction of Property: Destroying, defacing, or damaging the property of others. This includes but is not limited to university property, such as library holdings and residence hall equipment or furnishings.

C. Discriminatory Misconduct: Unlawful Discrimination and Discriminatory Harassment.

i. Unlawful Discrimination is adverse treatment of an individual based on a protected characteristic, rather than individual merit. Examples of conduct that can constitute unlawful discrimination if based on an individual's protected characteristic include but are not limited to:

- a. Singling out or targeting an individual for different or less favorable treatment (e.g. higher expectations, denial of leadership role) because of their protected characteristic;
- b. Restricting an individual's continued access to an educational program or activity or participation in a student organization or activity based on a protected characteristic.

This Code does not address discrimination when it is reported to have occurred on the basis of sex or gender, as that conduct is addressed through the university's Sexual and Gender-Based Harassment and Interpersonal Violence Policy.

ii. Discriminatory Harassment is any unwelcome conduct based on a protected characteristic where such conduct creates a hostile environment. A hostile environment exists when the conduct is sufficiently severe, persistent, or pervasive that it unreasonably interferes with, limits, or deprives an individual from participating in or benefiting from the university's educational, co-curricular, and/or campus-residential experience when viewed through both a subjective and objective standard. This means that an aggrieved party's subjective perception that certain conduct violates this provision must be objectively reasonable to constitute discriminatory harassment.

A hostile environment can be created by persistent or pervasive conduct or by a single or isolated incident, if sufficiently severe. The more severe the conduct, the less need there is to show a repetitive series of incidents to prove a hostile environment. Discriminatory harassment:

- a. May be blatant and intentional and involve an overt action, a threat or reprisal, or may be subtle and indirect, with a coercive aspect that is unstated.

- b. Does not have to include intent to harm or be directed at a specific target.
- c. May be committed by anyone, regardless of gender, age, position, or authority.
- d. May occur in any context, although the context often involves a power differential between two persons, which may be due to differences in social, or educational relationships.
- e. May occur in the classroom, in the workplace, in residential settings, or in any other context or setting connected to the university or related activities.
- f. May be committed by or against an individual, organization, or group.
- g. May occur in digital environments including but not limited to social media, web sites, educational platforms, and electronic mail.
- h. May be a one-time event or may be part of a pattern of behavior.
- i. May be committed in the presence of others or when the parties are alone.
- j. May affect not only the person at whom it is directed, but also third parties who witness or observe harassment.

Further, nothing in this Code limits academic freedom, which is a preeminent value of the university. This Code shall not be interpreted to abridge academic freedom. Accordingly, in an academic setting, expression that is reasonably designed or reasonably intended to contribute to academic inquiry, education or debate on issues of public concern does not violate this policy.

Prohibited Conduct reported to have occurred on the basis of protected class categories such as sex, gender, gender identity or expression, and sexual orientation that are addressed through the Sexual and Gender-Based Harassment and Interpersonal Violence Policy, are not governed by the Code of Student Conduct. Where conduct involves potential violations of both this Code of Student Conduct and the Sexual and Gender-Based Harassment and Interpersonal Violence Policy, the university may choose to investigate under the procedures set forth in the Sexual and Gender-Based Harassment and Interpersonal Violence Policy.

D. Dishonesty: Non-academic dishonesty, including but not limited to,

- i. Furnishing false information to the university or university personnel, including the University Police;
- ii. Furnishing false information at university student conduct proceeding;
- iii. Forgery, unauthorized alteration, or unauthorized use of any documents, records, or identification cards, including computer records, misuse of computer facilities, and electronic mailing systems.

Academic dishonesty violations will be handled according to the Code of Academic Integrity.

E. Disorderly Conduct: Disorderly conduct may include but is not limited to:

- i. Verbally abusing university officials acting in performance of their duties;
- ii. Acting in a manner that threatens, endangers, or harasses others;
- iii. Disrupting, obstructing, or interfering with the activities of others; or
- iv. Behaving in a lewd or indecent manner

(except to the extent the above conduct falls under the purview of the Sexual and Gender-Based Harassment and Interpersonal Violence Policy).

F. Community Disturbance: Making excessive noise either inside or outside a building, including but not limited to shouting, pounding objects or surfaces, or playing music or other electronics at a loud volume.

G. Hazing: - Any action taken or situation created as part of a program to join, remain in, or receive new status within a group or organization which might reasonably endanger mental or physical well-being; or entail servitude, degradation, embarrassment, harassment, actual or perceived safety risk, or ridicule regardless of an individual's willingness to participate and regardless of the intent of those who create the situation or take the action.

Examples of hazing include but are not limited to:

- i. pressuring or coercing a student into violating university rules or local, state or federal law;
- ii. brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements;
- iii. forced/encouraged consumption of any food, liquor, drug, or other substance, or other forced/encouraged physical activity that could adversely affect the physical or mental health or safety of the student;
- iv. any activity that would subject the student to unreasonable mental stress, such as sleep deprivation;
- v. forced/encouraged exclusion from social contact;
- vi. forced/encouraged conduct that could result in extreme embarrassment; or
- vii. forced/encouraged activity that could adversely affect the mental health or dignity of the student.

Individuals may be charged, in addition to the group or organization itself, under this, as well as any other applicable violations.

H. Interfering With University Events: Interfering with any normal university or university-sponsored events, including but not limited to studying, teaching, research, university administration, fire, police, or emergency services.

I. Non-compliance: Failure to comply with reasonable directions of university officials, including University Police officers and representatives of Enrollment and the Student Experience acting in performance of their duties. This includes directives to adhere to orders of “no contact” or a “*persona non grata*” status, or to produce identification.

J. Physical Abuse: Engaging in conduct that is likely to cause physical harm. Degree of harm, intent to harm, and minimal self-defense to prevent a clear and imminent threat may indicate mitigating or exacerbating circumstances.

K. Regulation Violation: Any violation of other published university regulations including but not limited to The Alcoholic Beverage Consumption and Distribution Policy, regulations governing student organizations, residential agreements with the university, the Acceptable Use Policy for Computing Systems and Services, and the Gelman Library Rules and Regulations. A list of university policies is generally maintained at <https://compliance.gwu.edu/find-policy>

L. Safety Measures Violation:

- i. Misuse or damage to safety equipment, such as fire extinguishers, window stops, exit signs, or sprinkler heads (including hanging items from sprinkler heads);
- ii. Knowingly or negligently causing or attempting to cause a fire in a university building;
- iii. Initiating or causing to be initiated any false alarm/report, warning, or threat of fire, explosion, or other emergency;
- iv. Failing to evacuate a building during an emergency drill or actual emergency;
- iv. Intentional or unintentional throwing, dropping, allowing to fall, lowering of, or in any way putting any object, solid or liquid, out of a window or from any building structure including but not limited to a balcony, rooftop deck, stairwell, or any equivalent interior structure of any building; and
- vi. Use or possession of fireworks.

M. Sanction Violation: Violating the terms of any student conduct sanction assigned in accordance with this Code.

N. Sexual Misconduct: is an umbrella term, referring to a wide-range of unwelcome conduct of a sexual nature. Reported sexual misconduct violations will be addressed through the Sexual and Gender-Based Harassment and Interpersonal Violence Policy, not the Code of Student Conduct. This change is effective for reports made as of July 1, 2018.

- O. Theft: Theft of property or of services (e.g. parking or recreational facilities). This includes when a person is knowingly in possession of stolen property.
- P. Trespass: Entering or remaining on or in any part of any university premises without proper authorization.
- Q. Unauthorized Use of the University's Name: Any unauthorized commercial use (including for non-monetary gain) of the university's name, logo, or other representation.
- R. Violation of Law: Violation of federal, state and/or local law.
- S. Violation of Privacy:
 - i. Taking photographs or making audio or video recordings of another person, without their permission, in any context in which that person has a reasonable expectation of privacy is prohibited. For example, individuals may not photograph or make recordings of other individuals in restrooms, locker rooms, residence hall rooms or suites without permission. In all instances, permission must be granted by all persons being photographed or recorded.
 - ii. In a situation in which it is not acceptable to take a photograph or make a recording, it is also not acceptable to publish a photograph or recording. Transmission, in print, by phone, via email, via social media, or any other means of technology constitutes publication. Publication of any photograph or recording is also subject to all applicable policies and laws, including copyright, in the same manner as any other image or document.
- T. Weapon Violation: Use, possession, or storage of any firearms, ammunition, knives, other weapons, or objects that could be construed as weapons. Items that pose a potential hazard to the safety or health of others are also prohibited.
- U. Residential Facilities Prohibited Conduct: The following acts of misconduct shall apply to all students residing in residential facilities owned or rented by the university through GW Housing.
 - i. Responsibility for Visitors: Responsibility for non-resident visitors' conduct prohibited under this Code (including non-resident GW students).
 - ii. Animals. Keeping or hosting an animal in residential facilities that has not been registered through Disability Support Services, including animals brought for brief visits by a non-resident visitor. This does not include service animals brought by non-resident visitors with disabilities.
 - ii. Quiet Hours: Violation of established quiet hours in residential facilities, including failure to respond to requests from other residents or university personnel to lower the noise level of activity. Excessive noise in residential facilities may be defined as, but is not limited to, the following: blaring sound systems, banging on doors or

walls, shouting out of windows or down hallways, music, and shouting or talking that is audible beyond the confines of the room.

- iv. Residential Safety Hazards: Possession or use of items identified by the Office of Safety & Security as prohibited due to their hazardous nature. Prohibited items as determined by the Office of Safety & Security include, but are not limited to, the following: candles, incense, lanterns, oil lamps, flammable liquids for cleaning, burners for heating or any other purpose (ex. objects with open flames), halogen lamps of any shape or style, and any other potentially dangerous materials. Use of heat-producing appliances for food preparation in resident's licensed space or in any other area not specifically designated for this purpose is prohibited. Hanging sheets or similar combustible materials is also prohibited. A detailed list of prohibited items is available on the Office of Safety & Security website at:
<https://safety.gwu.edu/prohibited-items-list>.

VIII. Case Referrals

- A. Any person may refer students or student groups or organizations suspected of violating any part of this Code to the Office of Student Rights and Responsibilities (studentconduct.gwu.edu, 202-994-6757, or rights@gwu.edu). Any person who witnesses a violation in progress should report it immediately to the University Police Department at 202-994-6111.
- B. The Director of the Office of Student Rights and Responsibilities or designee will review the reported information to determine whether charges should be brought forward alleging violations of this Code. If charges are not appropriate, the relevant information may still be provided to another appropriate office at the university for further review and follow-up. Additionally, the Office of Student Rights and Responsibilities may offer the involved parties options and services regarding informal conflict management and resolution.
- C. In cases where the Director of Student Rights and Responsibilities or designee determines that outcomes are not likely to include removal from housing, suspension, or expulsion, the matter will be referred to a Student Conduct Conference for resolution. A Student Conduct Conference will normally consist of an informal, non-adversarial meeting between the respondent, and a university administrator or an experienced member of the University Hearing Board as designated by the Director of the Office of Student Rights and Responsibilities or designee. This person shall have all the roles and responsibilities assigned to a "presiding officer" under this Code.
- D. In cases where the Director of Student Rights and Responsibilities or designee determines that outcomes could reasonably include removal from housing, suspension, or expulsion, the matter will be referred to a University Hearing Board for resolution.

- E. The University Hearing Board is composed of between three and five full-time students to be selected from the pool. The pool shall consist of at least 10 full-time students selected according to the Selection and Removal of Hearing Board Members section of this Code. If the alleged misconduct may result in suspension or expulsion from the University, whenever possible, a faculty member or administrator will be included; however, the absence of a faculty member or administrator will not prevent the University Hearing Board from hearing a case. Quorum will consist of at least three students.
- F. An Ad Hoc Board may be appointed to hear any case which the Director of the Office of Student Rights and Responsibilities or designee determines in their discretion warrants resolution in this manner, and any case in which a University Hearing Board has been appointed but after reasonable effort cannot be constituted, obtain a quorum, or hear the case for other reasons. Ad Hoc Boards shall be composed of between one and five administrators, faculty members, students, or any combination thereof.
- G. Any respondent scheduled for a hearing before a University Hearing Board may elect to have a Student Conduct Conference instead. In such a case, the conference will be considered a “Board- Level Student Conduct Conference”. If violations are found, the full range of sanctions may be assigned as appropriate, including removal from housing, suspension, and expulsion.
- H. In cases where the respondent wishes to accept responsibility, the case may be resolved via a Student Conduct Agreement at the discretion of the Director of Student Rights and Responsibilities or designee. The agreement will include a statement that the respondent accepts a finding of in violation for all alleged violations. The agreement will also include sanctions appropriate to the totality of information known about the case. Student Conduct Agreements can include any status sanction (see sanction section), up to and including suspension and expulsion. If a Student Conduct Agreement is reached, the respondent waives all rights to appeal. Student Conduct Agreements take effect when signed by the respondent and the Director or designee. If a respondent declines to accept a Student Conduct Agreement, the case will proceed as originally referred.
- I. When the Director of the Office of Student Rights and Responsibilities or designee determines that the initial facts of a case indicate a low-level educational sanction and a warning status sanction against similar future behavior is the maximum appropriate outcome, a warning may be issued following initial review of the case. (See status sanctions section on “warning.”) This warning does not constitute a student conduct record and will not be reported as such to third parties. The respondent may request a fact-finding process to refute the assignment of a warning status and any attending educational sanction. In that event, the respondent will be offered a Student Conduct Conference.

- J. Any case that arises before or during a summer, academic, or holiday break period may be heard during that same break period if a relevant hearing body is available. Otherwise, the case will be adjudicated during the following academic semester.
- K. The Student Parking Violations Board considers appeals of offenses for which a ticket was issued by Parking Services, as well as other parking matters referred by the Office of Parking Services. It may both assign and reduce prescribed fines or suspensions of parking privileges. The Board is composed of three full-time students. Board decisions are subject to administrative review at the discretion of the Director of the Office of Student Rights and Responsibilities or designee, but are otherwise considered final and conclusive. Requests for appeal of parking tickets must be submitted in writing to the Office of Parking Services within thirty business days from the date the ticket was issued. Failure to appeal within this allotted time will render the original decision final and conclusive.
- L. In cases that could have resulted in removal from housing, suspension, or expulsion (i.e. those initially referred to a University Hearing Board, regardless of the eventual method of resolution) the recommended outcome will be forwarded to the Director of the Office of Student Rights and Responsibilities or designee for review. The Director of the Office of Student Rights and Responsibilities or designee shall either adopt the sanction recommended by the Board or assign another or no sanction within their discretion. In cases of suspension or expulsion, the Dean of the Student Experience or designee, in concurrence with the Provost and Executive Vice President for Academic Affairs or designee, will assign sanctions.

IX. Procedural Guidelines

- A. The following procedural guidelines are generally applicable to all forms of student conduct proceedings, unless otherwise noted. These procedures exist to establish standards of fundamental fairness, and minor deviations from procedural guidelines for proceedings suggested in this Code shall not invalidate a decision or proceeding unless significant prejudice to the participating parties, including the university, may result, as determined by the Dean of the Student Experience, or designee.
- B. It is expected that all participants in the student conduct process will provide information that is true and correct. Any student who knowingly provides false information during a student conduct process may be charged according to this Code. Any faculty or staff member who knowingly provides false information during a student conduct process will be referred to Human Resources and/or the Office of the Provost as is appropriate.
- C. Student conduct processes will be closed to the public.
- D. Student conduct processes may be recorded. The method used is at the discretion of the Director of the Office of Student Rights and Responsibilities or designee.

- E. Prior to any proceeding, the Director of the Office of Student Rights and Responsibilities or designee may appoint a presiding officer in complex cases.
- F. For cases where a reporting party or complainant requests to participate in a student conduct process, the Director of Student Rights and Responsibilities or designee may allow the reporting party/complainant to participate to the extent necessary, in the sole determination of the SRR Director or designee, to create a complete and fair hearing record, including an assessment of harm and how it might be remedied. This participation could include any of the following:
- attending any student conduct proceeding,
 - questioning the respondent,
 - responding to questions from the respondent and the hearing body,
 - presenting witnesses,
 - submitting an impact statement describing how the alleged misconduct has affected the reporting party/complainant, or
 - receiving information about the outcome, consistent with law.
- G. Any party may challenge a Board member or presiding officer on the grounds of personal bias before the student conduct proceeding commences. The decision to disqualify a Board member or presiding officer will be made by the Director of the Office of Student Rights and Responsibilities or designee. This decision is final.
- H. Formal rules of evidence will not be applicable in student conduct proceedings described in this Code.
- I. Statements regarding the character of parties will not be considered unless deemed directly relevant to specific facts of the case by the Director of Student Rights and Responsibilities or designee. Participating parties are permitted to provide impact statements that address how the reported behavior has affected them and others.
- J. The following rights shall be provided to a respondent in any university student conduct proceeding.
- i. The right to notice of charges and date of a student conduct proceeding at least three days before that conduct proceeding.
 - ii. The right to receive notice with enough specificity to reasonably prepare a response.
 - iii. The right to question and respond to information that will be used to make a decision in a case.
 - iv. The right to produce witnesses or witness statements on one's own behalf, including the possibility to present witnesses or witness statements from persons, who are not affiliated with the university; to present evidence; to know prior to the proceeding the contents of and the names of the authors of any written statements that may be introduced against themselves and to respond to such statements.

- v. The right to request that SRR call additional witnesses provided such witnesses are reasonably available and would provide information relevant to the charge(s).
 - vi. The right to a decision based upon evidence. The student conduct process does not, however, attempt to adhere to formal rules of evidence, as in a court of law. The reliance upon evidence shall be determined by principles of fundamental fairness.
 - vii. The right not to be sanctioned unless the hearing body finds by a preponderance of the evidence that the respondent is in violation.
 - viii. The right to be accompanied in all proceedings by an advisor (student, faculty, or other) of the party's choosing and at the party's own expense. This does not include a right to have all student conduct proceedings scheduled around the availability of the advisor.
 - ix. The right to appeal decisions to a higher authority or hearing body within the administrative processes provided in this Code.
 - x. The right to have cases processed in a time frame that balances expediency with thoroughness. This includes the right to be kept informed of any cause of any delays to the extent allowed by law.
 - xi. The right to reasonable access to the case file will be provided at least three days prior to and during the proceeding. Case files contain student educational records so access will be provided consistent with the Family Educational Rights and Privacy Act of 1974 ("FERPA"). This typically includes the ability for a student to view or listen to the entirety of documents relevant to their individual case, with the identifying information of other students removed. The personal notes of university staff members will not be included in the case file. The case file will be retained in the Office of Student Rights and Responsibilities.
- K. The Director of Student Rights and Responsibilities or designee or the presiding officer may limit the presentation or number of witnesses in order to prevent repetition or delay or the presentation of irrelevant or immaterial information.
- L. If a respondent does not appear after written notice, the case will proceed without their participation, and a decision will be made based on the available information.
- M. Any student participant may decline to answer questions or elect not to speak on their own behalf.
- N. Written statements authenticated by the Director of the Office of Student Rights and Responsibilities or designee may be accepted or other forms of participation may be made at the discretion of the Director of Student Rights and Responsibilities or designee in lieu of in-person statements.

- O. The presiding officer will exercise control over the proceedings to maintain proper decorum, avoid needless consumption of time, and achieve an orderly completion of the proceeding. Anyone disrupting the proceeding may be removed or excluded from the proceeding by the presiding officer, the Director of the Office of Student Rights and Responsibilities or designee. Such disruption is a violation of this Code, and a person may be charged following their disruption and removal.
- P. Only the immediate parties (and the parties' advisors if applicable) to the alleged violation may be present throughout the proceeding. All parties will be excluded during deliberations. In cases involving multiple parties, the Director of the Office of Student Rights and Responsibilities or designee may require or permit one or more parties to participate from a separate location by means of audio and/or video communication.
- Q. The Board/presiding officer will question all parties and witnesses in an effort to establish the factual record. On disputed points, a preponderance of the evidence standard will be used to decide the facts. A "preponderance of the evidence" means that it is "more likely than not" that a fact is true or an event occurred.
- R. All parties may question witnesses who provide statements for any of the parties at the proceeding, although in certain cases the university may require that such questioning be conducted indirectly and/or from a separate location.
- S. Reports of the proceeding shall include findings of fact and a determination of whether or not the respondent is in violation of the alleged misconduct (the "outcome"). If the Board/presiding officer finds the respondent to be in violation, the report will also include a recommendation of sanction and a rationale for that recommendation.
- T. The outcome of the proceeding and the sanction (as relevant) shall be rendered, in writing, within a reasonable amount of time after the proceeding is concluded.

X. Representatives and Advisors

Legal representation is not permitted in any proceeding or meeting, although parties may be accompanied by an advisor. The advisor may be, but may not act in the role of, an attorney. Advisors may not have another role in the specific case process (e.g. witness). The role of an advisor shall be limited to consultation with the specific parties they are advising, and they may not address the Board or question witnesses. A violation of this limitation may result in an advisor being removed from the proceeding at the discretion of the presiding officer or the Director of the Office of Student Rights and Responsibilities or designee. Parties must notify SRR if they will have an advisor during any student conduct proceeding, and if their advisor is an attorney, at least two business days prior to the meeting or student conduct proceeding. The university retains the right to have legal counsel present at any meeting or student conduct proceeding.

XI. Sanctions

This Code seeks to preserve flexibility in the assignment of sanctions so that each respondent is afforded appropriate and just treatment. That priority is always balanced with the institution's goal of providing an effective learning environment for all members.

In each case, the following factors will influence the degree and nature of sanctioning. While some violations will have "typical" outcomes, all sanctioning will consider the totality of the situation, including, but not limited to, the following factors:

- the nature of the violation and the incident itself;
- the impact of the conduct to the individuals;
- the impact or implications of the conduct on the university community;
- prior misconduct by the respondent, including the respondent's relevant prior student conduct history, both at the university or elsewhere, and any criminal convictions, if such information is available and known;
- any expression of remorse or acceptance of responsibility by a respondent;
- maintenance of a safe and respectful environment conducive to learning;
- protection of the university community;
- the necessity of any specific action in order to eliminate the prohibited conduct, prevent its recurrence and remedy its effects on members of the university community; and,
- any mitigating, aggravating, or compelling circumstances in order to reach a just and appropriate resolution in each case.

Possible sanctions include, but are not limited to, the following. Most cases will be assigned a status sanction and an active sanction.

- A. Status Sanctions - Those sanctions that reflect a change in the respondent's status in the student conduct system.
- i. Warning - An initial directive against similar behavior in the future. For purposes of external reporting, cases resulting in a warning do not create a student conduct record that is subject to release unless a subsequent violation occurs.
 - ii. Censure - An official written reprimand for violation of specified regulations, including a warning that continuation or repetition of prohibited conduct will be cause for additional student conduct action.
 - iii. Disciplinary Probation - Period of probation when access to participate in certain activities may be limited, including activities in which the student represents the university (e.g. intercollegiate or club athletic activities), student leadership positions, study abroad programs, academic honor ceremonies (e.g. graduation), and other programs (e.g. student organizations or groups). Additional restrictions or conditions may also be assigned. Violations of student's probation or

additional violations of this Code during the period of probation, may result in suspension or expulsion from the university if student is found in violation of new charges.

- iv. Removal from Housing - Termination of residence contract and exclusion from visiting within certain or all residential facilities as set forth. Any respondent who is removed from housing shall not be entitled to a refund of room fees. Respondents who are removed from housing may not reside in other university-owned/controlled housing unless a waiver is granted by SRR.
 - v. Suspension - Exclusion from classes and other privileges or activities, including access to university premises or university-sponsored activities off campus, as set forth in the notice of suspension, for a specified period of time. Any student who is suspended shall not be entitled to any tuition or fee refund and is barred from university premises until readmitted to the university.
 - vi. Expulsion - Termination of student status and exclusion from university privileges and activities, including access to university premises or university-sponsored activities off campus, in perpetuity. Any student who is expelled shall not be entitled to any tuition or fee refund and is barred from university premises.
 - vii. Other status sanctions - Other sanctions may be assigned instead of, or in addition to, those specified above. For example, students may be subject to restrictions regarding certain university privileges (e.g. parking, use of recreational facilities, use of information technology resources). Students may be directed to have “no contact” with other students and/or may be forbidden to access specified areas (“persona non grata”).
- B. Active Sanctions - Those sanctions that require action by the respondent in order to be completed.
- i. Alcohol and other drug review - This sanction encompasses a variety of assessments and interventions designed to help individuals make choices regarding alcohol and other drug use that are consistent with their goals and continued presence at the university. Specific assessments or interventions will be determined by health and wellness professionals; SRR will make the referral to those professionals. Those assigned this sanction will be required to comply with any and all requirements determined by the health and wellness professionals. To the extent permissible under relevant law, those professionals will provide SRR with a brief summary of what assessments or interventions were assigned, as well as whether or not the respondent completed them. Details of those assessments and interventions will not routinely be provided to SRR.
 - ii. Apology - A possible sanction when the respondent’s wish to apologize is demonstrably sincere and the harmed party is open to receiving the apology.

- iii. Community engagement - Attendance at or development of an event within the community. The event should be focused on repairing the harm caused to the community, as well as restoring the respondent's connection to the GW community
- iv. Community restitution project - A project or effort to be designed primarily by the respondent with a focus on repairing the harm caused by the incident.
- v. Fine - A monetary or other quantifiable, material payment the respondent will make, typically to the university.
- vi. Meetings - An assignment to meet with a designated person or office for the purpose of specific educational topics or outcomes. The number and frequency of meetings will be determined on a case-by-case basis.
- vii. Reflective project - A project by the respondent, possibly in the format of their choosing (spoken word (recording), visual art, writing, etc.) in which they reflect upon and demonstrate their learning from the incident and how they will move forward.
- viii. Restitution - Repayment (monetary or otherwise) to the university or to a harmed third party for damages, loss, or injury resulting from a violation of this Code.
- ix. Workshop - Assignment to complete a specific training workshop, designed or selected to address specific learning outcomes or topics.
- x. Other - At the discretion of the hearing body, other active sanctions may be assigned. Active sanctions should always focus on helping the respondent understand the harm related to their incident, how to repair that harm, and how to succeed as an active and contributing citizen in the GW community.

In determining what sanction or other action might be appropriate, the university may require a behavioral assessment conducted by a licensed professional to assess the respondent's capacity to change behavior and succeed in the GW community.

XII. Appeals

- A. Respondents have a right to appeal the outcome of a student conduct process and/or the sanction. A respondent may appeal on one or more of the following grounds:
 - i. There was a material deviation from the procedures that affected the outcome of the student conduct process.
 - ii. There is new and relevant information that was unavailable, with reasonable diligence and effort, that could materially affect the outcome.
 - iii. The sanction(s) was clearly inappropriate and/or disproportionate to the prohibited conduct for which the respondent was found in violation.

Appeals must be submitted in writing to SRR within five business days after receipt of the outcome letter. Failure to appeal within the allotted time will render the original decision final and conclusive.

- B. A timely appeal will be reviewed by the Associate Dean of Students or designee to determine if the appeal provides grounds as described above. Such review by the Associate Dean of Students or designee will generally be completed within 14 days of the date the appeal is filed, although in certain cases additional time may be required depending on the complexity of the case and other factors. If an appeal is found to have provided grounds as described above, the appeal will be forwarded to the Chair of the Appeals Board, who shall select a Panel of three persons from the Committee to review and decide the appeal (the “Panel”). One member from each constituency – students, faculty, and administrators – shall be appointed, but otherwise the selection of Panel members shall be within the discretion of the Chair. The decision to grant or deny the appeal will be based on information supplied in the written appeal and, when necessary, the record of the original proceedings. As a general practice, the Panel will attempt to reach its decision within 45 days, although it may take additional time to do so in individual cases depending on the circumstances involved, the complexity of the facts, the availability of witnesses, and other factors. The decision of the Panel, or the outcome and sanctions (if any) resulting from any new hearing or conference ordered by the Panel in connection with the appeal, shall be final and conclusive and no further appeals will be permitted.
- C The Panel of the Appeals Board may
 - i. Affirm the finding of the original board or conference;
 - ii. Remand the case to the original board or conference officer for a new hearing or conference; or
 - iii. Request that a new board or conference officer hear the case.
- D. Sanctions will be deferred during the pendency of appellate proceedings unless, in the judgment of the Dean of the Student Experience or designee, the continued presence of the respondent in the university community poses a substantial threat to others, to themselves, or to the stability and continuance of normal university functions.

XIII. Student Groups and Organizations

- A. Student groups and organizations may be charged with violations of this Code.
- B. When a student or student organization has reportedly violated university policy, the adjudication, resolution, and assignment of sanctions regarding that conduct shall occur as described in the relevant university policy. Student organizations may only take adjudicatory or sanctioning action for violation of university policies with the written

approval of the Director of Student Rights and Responsibilities or designee. Groups affiliated with national organizations that have established guidance and procedures over disciplinary matters, may follow the directive of those national organizations with regard to member conduct but must do so in consultation with the university.

- C. A student group or organization may be held collectively responsible and its officers may be held individually responsible when violations of the Code by those associated with the group or organization have occurred.
- D. A position of leadership in a student group, organization, or athletic team entails responsibility. Student officers cannot permit, condone, or acquiesce in any violation of this Code by the group or organization.
- E. This section of the Code is also designed to hold a group, including athletic teams, student organizations, and their officers, accountable for any act of hazing or other prohibited conduct. Reporting to the university or any university official, cooperating with any related student conduct processes, and seeking assistance to remedy such situations will typically be considered a mitigating factor in such cases.
- F. The officers or leaders or any identifiable spokesperson for a student group or organization may be directed by the Director of the Office of Student Rights and Responsibilities or designee to take appropriate action designed to prevent or end violations of this Code by the group or organization. Failure to make reasonable efforts to comply with the Director of the Office of Student Rights and Responsibilities or designee's directive shall be considered a violation of this Code by the officers, leaders, or spokesperson for the group or organization and by the group or organization itself.
- G. Sanctions for group or organization misconduct may include revocation and denial of registration, as well as other appropriate sanctions.

XIV. Transcript Notations

- A. An encumbrance may be placed on a respondent's university records for alleged violations of this Code by the Director of the Office of Student Rights and Responsibilities or designee while student conduct proceedings are in progress or if sanctions are not completed by the assigned date, or in accordance with other university policies.
- B. Notation of student conduct action will be made on the transcript whenever a student is expelled or suspended, or in accordance with university policies or applicable laws.
- C. Notations of expulsion are considered permanent records and will not be removed from a respondent's transcript. Students may petition for removal of the notation of suspension after three years from the finding of fact for the case. Such petitions may be granted at the discretion of the Director of the Office of Student Rights and

Responsibilities or designee. Factors to be considered in reviewing petitions for suspension notation removal include the current demeanor of the student, the student's conduct subsequent to the violation, and the nature of the violation, including the damage, injury, or harm.

XV. Student Conduct Files and Records

- A. Case referrals may result in the development of a conduct file in the name of the student. The file shall be maintained and subject to release to third parties if the student is found in violation and the sanction is more than warning.
- B. The files of students found in violation of any prohibited conduct will be retained as a student conduct record until their graduation. Student conduct files of suspension or expulsion will be retained post-graduation except as provided below.
- C. To the extent permitted by law, student conduct records may also be expunged from the student conduct files by the Director of the Office of Student Rights and Responsibilities or designee, upon written request of the student, no sooner than one year after the finding of fact for the case. A student may petition for the expungement of a suspension no sooner than three years from the finding of fact for the case. Student conduct files of expulsion are considered permanent records and will not be expunged from the student's conduct file. In deciding whether to grant a request for expungements, the Director of the Office of Student Rights and Responsibilities or designee will consider such factors as the current demeanor of the student; the student's conduct subsequent to the violation; and the nature of the violation, including the severity of any other student's damage, injury, or harm.
- D. Administrative expungement of the student's conduct file shall not, however, prohibit any program, department, college, or school of the university from retaining records of violations and reporting violations as required by their professional standards; the university may retain, for appropriate administrative purposes, records of all proceedings regarding violations of the Code. Student conduct records, including those removed through this provision, may be reported to third parties as authorized in writing by the student or in accordance with university regulations and law.
- E. Students who fail to complete any active sanction resulting from a student conduct process will have an encumbrance placed on their records by SRR. The encumbrance will be removed upon completion of all sanctions required by the university. The encumbrance will typically prevent the student from registering for classes, and could also include but is not limited to preventing the student from withdrawing from courses, applying for on-campus housing assignments, or receiving copies of academic transcripts.

XVI. Selection and Removal of Hearing Board Members

- A. Student members of each Hearing Board and the presiding officer are selected in accordance with procedures developed by the Director of the Office of Student Rights and Responsibilities or designee. The Dean of the Student Experience or designee may appoint student and administrative members to a term of one year with the possibility for renewal. The Faculty Senate may nominate faculty members.
- B. Members of any Hearing Board who are charged with any violation of this Code or with a criminal offense will be suspended from their Hearing Board positions by the Director of the Office of Student Rights and Responsibilities or designee during the pendency of the charges against them. Members found in-violation of any such charge or guilty of a criminal offense will be disqualified from any further participation in the university student conduct processes for a set period of time or indefinitely, depending upon the totality of the circumstances. Additional grounds and procedures for removal may be established by the Director of the Office of Student Rights and Responsibilities or designee.
- C. Students, faculty, and staff appointed as members of any Hearing Board must adhere to absolute confidentiality relative to the matters and names of all persons who participate in the student conduct process. Any student who violates this provision will be charged and, if found in violation, will be sanctioned. Any staff or faculty who is alleged to have violated this provision will be referred to Human Resources and/or the Office of the Provost as is appropriate.

XVII. Conflicts

In event of conflict between the terms of this Code and any provision of the Guide to Student Rights and Responsibilities, the terms of this Code shall govern.

Approved - October, 1996, last revised for July 1, 2019 implementation.



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Compliance & Outreach



The University is committed to complying with the conditions set forth in the DC Zoning Commission's [Order of Approval](#) (pdf) for the [2007 Foggy Bottom Campus Plan](#). The University's compliance initiatives include many elements, such as the [Streetscape Plan](#) and the [Historic Preservation Plan](#), as well as:

- Transitioning use of facilities outside the campus plan boundaries to uses other than undergraduate housing – including conversion of Hall on Virginia Avenue and The Aston to graduate residence halls;
- Agreeing to not purchase additional residentially-zoned properties outside of the Campus Plan boundaries in the Foggy Bottom/West End area for a use other than investment purposes or which would be limited to the University population;
- Conducting an annual audit of Foggy Bottom student enrollment counts in coordination with the DC Zoning Administrator;
- Providing [bi-annual reports](#) on the University's compliance with Campus Plan conditions;
- Holding quarterly meetings of the [GW/Community Advisory Committee](#).



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Office of Government and Community Relations

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Educational Initiatives



The Office of Government and Community Relations along with the Office of Off-Campus Student Affairs is committed to educating students on how to become active and responsible members of the surrounding community. Together, we work to develop and enact educational initiatives for our students. Some of those initiatives include:

Orientation - an online program delivered through a timed portal that addresses "good neighbor" issues, educating students about appropriate conduct in the off-campus community. The program especially emphasizes objectionable noise both inside and outside of buildings, restricted parking in the Foggy Bottom/West End area, illegal underage drinking, and respect for personal and real property of the residential and private business communities.

Welcome Bags - reusable grocery bags filled with helpful information for neighbors and students alike in the historic district of Foggy Bottom. The bags include:

- [Welcome letter](#) from Foggy Bottom permanent residents (.pdf)
- University policies on trash, noise, parking, and snow
- Trash magnet
- Guide to Living Off-Campus
- [Block Party](#) invitation
- [Discover GW](#) brochure (.pdf)
- Business cards

Guide to Living Off-Campus - a comprehensive guide for students off all ages and class years living off-campus in the Washington metropolitan area. The guide addresses key matters for students moving into a new residential community as well as information on students rights and responsibilities in their new community.

Off Campus Resources

- [Code of Student Conduct](#)
- [Off-Campus Adjudication Flow Chart](#)

Orientations



[Being a Good Neighbor for Off-Campus Students](#)



[Being a Good Neighbor for On-Campus Students](#)

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ATTACHMENT G: Detailed Information Regarding Local Address Information

Local Address Information for Foggy Bottom Students not living in GW-housing¹

Full-Time Foggy Bottom undergraduate Students Residing in Foggy Bottom/West End outside the Campus Plan Boundaries	1,397
District of Columbia outside the Foggy Bottom Campus Plan boundaries and outside Foggy Bottom/West End breakdown by zip code: 20001 28 20002 15 20003 10 20004 0 20005 23 20006 0 20007 61 20008 14 20009 30 20010 4 20011 14 20012 6 20013 0 20015 4 20016 9 20017 3 20018 4 20019 1 20020 3 20024 9 20027 0 20032 0 20036 21 20037 86 20078 0	346
Maryland	125
Virginia	416

Note 1 This data is current as of November 15, 2019 and represents a 86.92% response rate from the 2,432 full-time Foggy Bottom Undergraduate Students not included in the GW Foggy Bottom housing program.

ATTACHMENT H: Detailed data regarding the number of off-street parking spaces per garage

THE GEORGE WASHINGTON UNIVERSITY PARKING SERVICES				
On Campus Parking			Nov-19	
Lot #	Lot Name	Self-Park	Valet Parking	Total Spaces
1	Law Learning - G St Garage	392	0	392
3	Lot 3	38	16	54
4	Academic Center Garage	220	60	280
5	Elliot School	198	0	198
6	Amsterdam (New) Hall Garage	59	0	59
7	Ambulatory Care Center Garage	103	0	103
9	Media & Public Affairs Garage	64	0	64
12	Tompkins Lot	20	0	20
14	Ross Hall Garage	102	20	122
15	Old Main	0	0	0
16	Funger/Duques Hall Garage	168	0	168
17	Shenkman Hall (Ivory Tower)	90	0	90
18	South Hall	180	0	180
20	Dakota	37	0	37
21	Health & Wellness Garage	112	0	112
2	Science and Engineering Hall	327	66	393
MC	Marvin Center Garage	170	126	296
Square 54	The Avenue	362	100	462
International House	International House (Formally: Riverside Towers)	5	0	5
Total		2,647	388	3,035

Notes:

Note 1: Data as of the GW census date, October 5, 2019.

ATTACHMENT I: Materials Evidencing GW's Efforts related to Transportation Management



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Our Mission

Transportation & Parking Services (TPS) Department, as part of the Division of Operations, is responsible for managing the day-to-day parking operations at The George Washington University's Foggy Bottom, Mount Vernon, and Virginia Science and Technology campuses along with transportation services which provide access to our three main campuses. TPS is dedicated to providing the highest quality facilities, and services for the campus community and our visitors while keeping in line with the university's overall mission and goals.

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Support Building
Phone: 202-894-7199



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Transportation Services



GW Office of Transportation Services is committed to providing reliable, safe, transportation services that enhance the quality of life while promoting sustainability, accessibility and mobility from campus to campus for the GW community.

Please note that shuttles/schedules are subject to change to accommodate the constantly changing needs of students, faculty, and staff. Please be advised, there may be circumstances, such as traffic, construction-related detours, weather, etc. which may delay the buses and negatively impact the schedule. For best planning we recommend arriving at the stop at least ten minutes early. During university observed holidays and breaks shuttles may run on alternative schedules.



Transportation and Parking Services

Support Building
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Welcome to Parking at GW



Parking Services maintains the garages and lots at all three campuses serving the George Washington University community of faculty, staff, visitors, and patients. Currently we have 25 garages and lots on the Foggy Bottom Campus, one main garage on the Mount Vernon campus and a main lot at each of our Virginia Science and Technology campus buildings.

Transportation and Parking Services

Support Building
Phone: 202-994-7199

