

THE GEORGE WASHINGTON UNIVERSITY
WASHINGTON, DC

April 11, 2014

District of Columbia Zoning Commission
Office of Zoning
1100 4th Street, SW 441 4th St, NW
3rd Floor
Washington, DC 20024

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RECEIVED

VIA COURIER

Re: Foggy Bottom Campus Plan Compliance Report

Office of Zoning:

Enclosed please find a copy of the University's Foggy Bottom Campus Plan report, as required under the 2007 Foggy Bottom Campus Plan (ZC Order No. 06-11/06-12).

This report will also be made publicly available to other interested parties on the University's website at www.neighborhood.gwu.edu.

If you have questions regarding the attached, please feel free to contact me at 202-870-0302 or at scora@gwu.edu.

Sincerely,



Susi Cora
Director, Campus Planning
Division of Operations
The George Washington University

ZONING COMMISSION
District of Columbia

CASE NO. 06-12

EXHIBIT NO. 257

ZONING COMMISSION
District of Columbia
CASE NO.06-12
EXHIBIT NO.257

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**THE GEORGE
WASHINGTON
UNIVERSITY**

WASHINGTON, DC

**Foggy Bottom Campus Plan Interim Compliance Report
Foggy Bottom Campus Plan (2007)
Zoning Commission Case Nos. 06-11 and 06-12
(as outlined in Condition C-16)**

The George Washington University

April 15, 2014

**Foggy Bottom Campus Plan Interim Compliance Report
Foggy Bottom Campus Plan (2007)
(as outlined in Condition C-16)
April 15, 2014**

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- Attachment A: Methodology for Calculation of Foggy Bottom Campus Student Populations**
- Attachment B: Audit Report dated January 7, 2014, by Walker & Company, LLP**
- Attachment C: Methodology for Calculation of Foggy Bottom Campus Faculty & Staff Populations**
- Attachment D: Methodology Supporting Undergraduate Student Housing Numbers**

Condition C-4: Foggy Bottom Campus Student Population

Condition:

For the duration of this Plan, Foggy Bottom student headcount shall not exceed 20,000 students, and Foggy Bottom student full-time equivalent shall not exceed 16,553.

- a. For the purposes of these Conditions,
 - i. **"Foggy Bottom student headcount"** shall be defined as the number of GW students in the "Foggy Bottom/Mount Vernon Campus Total Student Body", minus: study abroad students, continuous enrollment students, students that reside at the Mount Vernon Campus, students that take all of their courses at the Mount Vernon Campus, and Foggy Bottom faculty and staff accounted for pursuant to Condition C-5 herein who are also enrolled in one or more courses at the Foggy Bottom campus.
 - ii. **"Foggy Bottom student full-time equivalent"** shall be determined by assigning a fraction to part-time students included in the Foggy Bottom student headcount number based on the number of credits they are taking compared to a full-time course load and adding the number of full-time students. Currently, the full-time course load for undergraduates is 12 credits, and the full-time course load for graduate and professional students is 9 credits. Formulas for determining full-time equivalents may change over the term of the proposed Foggy Bottom Campus Plan depending on program requirements or the restructuring of the academic calendar.
- b. An audit of the Foggy Bottom student headcount and Foggy Bottom student full-time equivalent reported pursuant to Condition C-15 herein shall be conducted in a manner and by a firm previously approved by the Zoning Administrator and reported to the Advisory Committee. The audit shall be completed by January 10 of the year following each report submitted pursuant to Condition C-15 herein.
- c. Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16.

GW Response:

	Fall 2013 ¹	Spring 2014 ²
Foggy Bottom Student Headcount	17,464	16,798
Foggy Bottom Student Full-Time Equivalent (FTE)	15,948	14,999

Notes:

Note 1 - Data as of the GW census date, October 5, 2013.

Note 2 - Data as of the GW census date, February 22, 2014.

For the methodology for calculation of Foggy Bottom campus student populations see Attachment A.

For a copy of the audit of fall 2013 Foggy Bottom campus student population called for in Condition C-4b, see Attachment B.

Condition C-5: Foggy Bottom Campus Faculty & Staff Population

Condition:

For the duration of this Plan, the Foggy Bottom faculty and staff population shall not exceed a total of 12,529 on a headcount basis, and 10,550 on a full-time equivalent basis.

- a. *For the purposes of these Conditions,*
 - i. **“Foggy Bottom faculty and staff headcount”** shall include: regular full-time faculty and staff; regular part-time faculty and staff; wage account staff that are not Foggy Bottom students accounted for pursuant to Condition C-4; temporary part-time faculty (excluding part-time clinical faculty who are not paid employees of the University); affiliated faculty employed by the Medical Faculty Associates; and visiting instructional and research faculty. For the purposes of these Conditions, Foggy Bottom faculty and staff shall not include faculty and staff whose primary office locations are not on the Foggy Bottom campus; employees of non-GW owned or controlled entities which are located on the Foggy Bottom campus; and contractors that provide ancillary campus-related service functions who are not employees of the University.
 - ii. **“Foggy Bottom faculty and staff full-time equivalent”** shall be determined by assigning a fraction to part-time employees included in the Foggy Bottom faculty and staff headcount number based generally on the number of hours worked as compared to the standard full-time 40 hour work week.
- b. *Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16, whichever is the most current.*

GW Response:

	Fall 2013 ¹	Spring 2014 ²
Foggy Bottom Faculty & Staff Headcount	7,300	7,419
Foggy Bottom Faculty & Staff Full-Time Equivalent (FTE)	5,612	5,644

For the methodology for calculation of Foggy Bottom campus faculty and staff populations see Attachment C.

Notes:

Note 1 - Data as of the GW census date, October 5, 2013.

Note 2 - Data as of the GW census date, February 22, 2014.

Condition C-6: On-Campus Undergraduate Student Housing

Condition:

For the duration of the Plan, the University shall make available on-campus beds for full-time Foggy Bottom undergraduate students equivalent to 70% of the full-time Foggy Bottom undergraduate student population up to an enrollment of 8,000, plus one bed per full-time Foggy Bottom undergraduate student over 8,000. Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16, whichever is the most current.

- a. *For the purposes of this Condition,*
 - i. *“full-time Foggy Bottom undergraduate students” shall be defined as follows:*
 - A. *Until the fall 2010 semester or until the completion and occupancy of the next University residence hall project proposed in accordance with the Foggy Bottom or Mount Vernon Campus Plans, whichever event first occurs, the term shall mean the number of students in the “Foggy Bottom/Mount Vernon Campus Total Student Body”¹ minus graduate students, first professionals (JDs and MDs), undergraduates taking fewer than 12 credit hours at the Foggy Bottom campus, non-degree students, full-time undergraduate study abroad students, undergraduate continuous enrollment students, and full-time undergraduate students accounted for under the Mount Vernon Campus Plan Order (BZA Order No. 16505), which does not differentiate between resident and non-resident students.*
 - B. *Once either of the above-described events occurs, the terms shall have the same meaning as above, except only full-time undergraduate students who reside on the Mount Vernon Campus plan will be subtracted from the “Foggy Bottom/Mount Vernon Campus Total Student Body.”*
 - ii. *The term “on-campus beds” shall include beds available to full-time Foggy Bottom undergraduate students in any property in which the University has an ownership, leasehold, or contractual interest, or beds otherwise occupied by full-time Foggy Bottom undergraduate students in fraternities, sororities, or other programs recognized by or affiliated with the University and located within the campus plan boundary.*
- b. *The University’s efforts with respect to this Condition shall be monitored by the Advisory Committee.*

GW Response:

	Fall 2013 ¹	Spring 2014 ²
Full-Time Foggy Bottom Undergraduate Students	8,137	7,566
On-Campus Beds Available to Full-Time Foggy Bottom Undergraduates³	6,183	6,183
On-Campus Beds Occupied by Full-Time Foggy Bottom Undergraduates⁴	5,674	5,512

University-Supplied Off-Campus Beds WITHIN the FB/WE Area ⁵	759	744
University-Supplied Off-Campus Beds WITHIN the FB/WE Area Occupied by FT Foggy Bottom Undergraduates	341	327
University-Supplied Off-Campus Beds OUTSIDE the Foggy Bottom/West End Area	0	0
University-Supplied Off-Campus Beds OUTSIDE the Foggy Bottom/West End Area Occupied by FT Foggy Bottom Undergraduates	0	0

For the methodology supporting undergraduate student housing numbers see Attachment D.

Notes:

Note 1 - Data as of the GW census date, October 5, 2013.

Note 2 - Data as of the GW census date, February 22, 2014.

Note 3 – Based on the number of full-time Foggy Bottom Undergraduate Students, GW was required to make available to full-time Foggy Bottom Undergraduates **5,296 beds in spring 2014** and 5,737 beds in fall 2013.

Note 4 – GW housed 108 part time undergraduates in Foggy Bottom residence halls in spring 2014. These students are included in the full-time GW bed counts but are taking less than 12 credits as they are typically those completing their last semester at GW, exchange students, or students with medical or personal conditions that preclude full time attendance during a given semester.

Note 5 – Of the university supplied off-campus beds within the Foggy Bottom/West End area, only 381 of these beds (or units) were available to undergraduate students in fall 2013 and spring 2014.

**Foggy Bottom Campus Plan Interim Compliance Report
April 15, 2014**

**Foggy Bottom Campus Plan Interim Compliance Report
Foggy Bottom Campus Plan (2007)
(as outlined in Condition C-16)
April 15, 2014**

ATTACHMENTS

ATTACHMENT A – Methodology for Calculation of Student Populations

Foggy Bottom Student Headcount

	Fall 2013 ¹	Spring 2014 ²
Foggy Bottom/Mount Vernon Campus Total Student Body	19,395	18,697
Less (minus):		
Study Abroad Students	494	501
Continuous Enrollment Students	257	284
Students that reside at the Mount Vernon Campus	670	660
Students that take all courses at the Mount Vernon Campus	136	111
Foggy Bottom faculty and staff accounted for under condition C-5 who are also enrolled in one or more courses at the Foggy Bottom campus.	347	318
School Without Walls students	27	25
Foggy Bottom student headcount	17,464	16,798

Foggy Bottom Student Full-Time Equivalent

Determined by assigning a fraction to part-time students included in the Foggy Bottom student headcount number based on the number of credits they are taking compared to a full-time course load and adding the number of full time students. Currently, a full-time course load for undergraduates is 12 credits, and the full-time course load for graduate and professional students is 9 credits.

Fall 2013 Foggy Bottom Student Full Time Equivalent (FTE) – 15,948

Spring 2014 Foggy Bottom Student Full Time Equivalent (FTE) – 14,999

Notes:

Note 1 - Data as of the GW census date, October 5, 2013.

Note 2 - Data as of the GW census date, February 22, 2014.

Foggy Bottom Campus Plan Interim Compliance Report
April 15, 2014

ATTACHMENT B – Audit Report dated January 7, 2014 by Walker & Company, LLP

THE GEORGE WASHINGTON UNIVERSITY

FALL 2013 CENSUS DATA

and

Independent Accountant's Report



Walker & Co. LLP

Assurance, Business and Advisory Services

THE GEORGE WASHINGTON UNIVERSITY

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Walker & Co., LLP

Assurance, Business and Advisory Services

Independent Accountant's Report

Zoning Administrator
Department of Consumer and Regulatory Affairs
Government of the District of Columbia

We have examined the Fall 2013 Census Data submitted by The George Washington University (GW) to the District of Columbia Office of the Zoning Administrator in November 20, 2013. GW is responsible for the census data. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the classification of students in the enrollment methodology used by GW to report on compliance with the 2007 Foggy Bottom Campus Plan Zoning Order, dated October 26, 2007 (the "Zoning Order") and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the Census Data referred to above presents, in all material respects, the "Foggy Bottom Student Head Count" and "Foggy Bottom Full-Time Equivalent" as defined in the Zoning Order, based on the enrollment methodology described in Note 2. This report is intended solely for the information use of The George Washington University and the District of Columbia Office of the Zoning Administrator and is not intended to be and should not be used by anyone other than these specified parties.

Walker & Co., LLP

January 7, 2014

**The George Washington University (GW) Census Data
Determination of Foggy Bottom Total Student Body Head Count
for Fall 2013**

Total GW Student Body Head Count	25,264
Less: Student not enrolled in courses at either the Foggy Bottom or Mount Vernon campuses	<u>5,869</u>
Foggy Bottom/ Mount Vernon Total Student Body Head Count	19,395
Less: Study Abroad Students	494
Continuous Enrollment Students	257
Students residing at the Mount Vernon Campus	670
Students taking all courses at the Mount Vernon Campus	136
School Without Walls	27
Foggy Bottom faculty and staff enrolled in one or more courses at the Foggy Bottom Campus who are already included in counts for faculty and staff.	<u>347</u>
Foggy Bottom Total Student Body Head Count	<u><u>17,464</u></u>
Foggy Bottom Total Student Body Full-Time Equivalents	<u>15,948</u>

See notes to census data and independent accountant's report.

THE GEORGE WASHINGTON UNIVERSITY
NOTES TO CENSUS DATA
Fall 2013

NOTE 1 BACKGROUND

The George Washington University (GW or University) has agreed to certain limits on various categories of student enrollment in connection with the request for zoning variances for its various real estate projects. These limits are carefully defined in the GW Zoning Order. This Zoning Order also outlines the manner in which the students are to be counted in categories on which limits have been placed. The provisions of the Zoning Orders are monitored by the Zoning Administrator for the District of Columbia.

NOTE 2 ENROLLMENT METHODOLOGY

The George Washington University defines the Total GW Student Body Head Count as all students, full-time and part-time, undergraduate, graduate and non-degree, enrolled in a creditable course at GW at the Foggy Bottom Campus, the Mount Vernon Campus, the Virginia Campus and other locations or via distance education. This total is reported to the U.S. Department of Education (Education) through the Integrated Post-Secondary Education Data System (IPEDS), the standard reporting mechanism for institutions of higher education within the United States. IPEDS defines parameters for including or excluding students from the official student enrollment counts.

GW derives the On Campus (Foggy Bottom/Mount Vernon) Total Student Body Head Count by subtracting from the Total GW Student Body Head Count students not enrolled in courses at the Foggy Bottom or Mount Vernon campuses. Campus location is determined by the geographic designation for each course in which a student is enrolled.

GW derives the Foggy Bottom Total Student Body Head Count (the Head Count), consistent with Condition C-4(i) of the Foggy Bottom Campus Plan Zoning Order dated October 26, 2007 (the Zoning Order), by subtracting from On Campus Total Student Body Head Count (i) students enrolled in study programs outside of the United States for the semester ("Study Abroad"), (ii) students taking no courses who are enrolled for administrative purposes allowing the student to maintain good standing for graduation ("Continuous Enrollment"), (iii) students residing at the Mount Vernon Campus, (iv) students taking courses only at the Mount Vernon Campus, and (v) Foggy Bottom faculty and staff accounted for under a separate section of the Zoning Order, condition C-5, who are also enrolled in one or more courses at the Foggy Bottom Campus.

GW derives the Foggy Bottom Total Student Body Full Time Equivalent, consistent with the Zoning Order, by counting students included in the Foggy Bottom Total Student Body Head Count once for each full-time student and as a fraction of full-time for a part-time student. The part-time student fraction is

See independent accountant's report

THE GEORGE WASHINGTON UNIVERSITY
NOTES TO CENSUS DATA
 Fall 2013

NOTE 2 ENROLLMENT METHODOLOGY (Continued)

based on the number of credit hours constituting a full-time program for each classification of students. For undergraduates and non-degree students, a full-time program is 12 credit hours (thus a student taking 6 credit hours is counted as 0.5 FTE). For graduate students, a full-time program is 9 credit hours. For first professionals in the Law School, a full-time program is 12 credit hours.

All first professional students in the School of Medicine and Health Sciences (MD candidates) are considered full-time.

Students enrolled at GW and included in the Total GW Student Body Head Count reported through IPEDS are tracked among the elements contained in the Banner system, GW's enterprise-wide database application from which the census data was drawn. Attendees of any seminars and conferences not enrolled in a GW course are not maintained in the database and not reported to Education because they are not included in the IPEDS definition of students enrolled in creditable courses.

There were no counts available for such attendees and they are thus excluded from the census data presented here and in the semi-annual reports to the Office of the Zoning Administrator.

NOTE 3 DEFINITIONS

Student	An individual enrolled at GW as either an undergraduate, graduate, first professional (JD's and MD's), or persons enrolled in creditable courses offered by GW (e.g., foreign exchange and other non-degree students).
Enrollment	Students registered in at least one creditable course at GW are considered enrolled at GW.
Full Time Equivalent (FTE)	The number of full-time students (undergraduate, graduate, first professional and non-degree) and the total credit hours taken by part-time (including continuing research) students in each category divided by the relevant credit hours to be considered full-time (9 for graduate students and 12 for all others). All MD students are considered full-time.

See independent accountant's report

THE GEORGE WASHINGTON UNIVERSITY
NOTES TO CENSUS DATA
 Fall 2013

NOTE 3 DEFINITIONS (Continued)

Study Abroad	Students studying outside of the United States during the 2013 Fall Semester registering and paying full tuition for credit courses through GW. These students are considered to be in affiliated programs and included in the students reported to Education. Students studying abroad in non-GW programs paying only nominal fees to GW are considered to be in unaffiliated study abroad programs and are excluded from the total student body under the IPEDS definition.
School Without Walls	The School Without Walls (SWW) is a District of Columbia public high school located on District-owned property within the boundaries of GW's Foggy Bottom Campus. Under a long-standing relationship between GW and SWW, students from the high school are permitted to take courses at GW. SWW students taking such courses are included in the data reported to the US Department of Education and the Total GW Student Body Head Count. However, these students are excluded from Foggy Bottom Total Student Body Head Count as reported under the Zoning Order since the SWW is located in the Foggy Bottom neighborhood.
Continuous Enrollment	Students enrolled for administrative purposes but not registered for, or taking any, creditable courses.

See independent accountant's report

ATTACHMENT C – Methodology for Calculation of Foggy Bottom Campus Faculty & Staff Population

Foggy Bottom Faculty and Staff Headcount

	Fall 2013 ¹	Spring 2014 ²
Summation of:		
Regular full-time faculty and staff	4,511	4,519
Regular part-time faculty and staff	308	291
Wage account staff that are not Foggy Bottom students accounted for pursuant to Condition C-4	932	1,001
Temporary part-time faculty (excluding part-time clinical faculty who are not paid employees of the University)	1,113	1,172
Affiliated faculty employed by the Medical Faculty Associates	307	309
Visiting instructional and research faculty	129	127
Foggy Bottom Faculty and Staff Headcount	7,300	7,419

Foggy Bottom Faculty and Staff Full-Time Equivalent

Determined by assigning a fraction to part-time employees included in the Foggy Bottom faculty and staff headcount number based generally on the number of hours worked as compared to the standard 40-hour work week.

Fall 2013 Foggy Bottom Faculty and Staff Full-Time Equivalent (FTE) – 5,612

Spring 2014 Foggy Bottom Faculty and Staff Full-Time Equivalent (FTE) – 5,644

Notes:

Note 1 - Data as of the GW census date, October 5, 2013.

Note 2 - Data as of the GW census date, February 22, 2014.

ATTACHMENT D – Methodology Supporting Undergraduate Student Housing Condition Numbers

Determining Full-Time Foggy Bottom Undergraduate Students

	Fall 2013 ¹	Spring 2014 ²
Foggy Bottom/Mount Vernon Campus Total Student Body	19,395	18,697
Less (minus):		
Graduate students	7,057	6,785
First professionals (JDs, MDs)	2,332	2,290
Undergraduates taking fewer than 12 credits at the Foggy Bottom campus (and are not accounted for under the Mount Vernon Campus Plan Order, below)	208	467
Non-degree students	454	412
Full-time undergraduate study abroad students	474	456
Undergraduate continuous enrollment students	67	73
Full-time undergraduate students who reside on the Mount Vernon campus	666	648
Full-Time Foggy Bottom Undergraduate Students	8,137	7,566

On-Campus Beds Available to Full-Time Foggy Bottom Undergraduate Students

	Fall 2013 ¹	Spring 2014 ²
Summation of:		
Beds available to undergraduate students in GW owned or leased properties within the campus plan boundary	6,156	6,156
Beds available to undergraduate students in fraternities, sororities, or other programs recognized by or affiliated with the University and located within the campus plan boundary	27	27
Total Number of On-Campus Beds Available to Undergraduates	6,183	6,183

On-Campus Beds Occupied by Full-Time Foggy Bottom Undergraduate Students – 5,512

Based on housing programs records of residence hall occupancy as of census date (February 22, 2014)

Notes:

Note 1 - Data as of the GW census date, October 5, 2013.

Note 2 - Data as of the GW census date, February 22, 2014.

Number of off-campus University-supplied beds within the Foggy Bottom/West End Area

FALL 2013 DATA¹ University supplied beds within Foggy Bottom/West End Area	Total Number of Beds Available (Fall 2013)	Available to Full-Time Foggy Bottom Undergraduates (Fall 2013)	Occupied by Full-time Foggy Bottom Undergraduates (Fall 2013)
City Hall, 950 24 th Street, NW	381	381	341
The Aston, 1129 New Hampshire Avenue, NW	119	0	0
Hall on Virginia Avenue, 2601 Virginia Avenue, NW	192	0	0
2144 F Street, NW	4	0	0
607 21 st Street, NW	5	0	0
Columbia Plaza, VA Avenue NW between 23 rd & 24 th Streets	58 units	0 units	0 students
Totals	759	381	341

SPRING 2014 DATA² University supplied beds within Foggy Bottom/West End Area	Total Number of Beds Available (Spring 2014)	Available to Full-Time Foggy Bottom Undergraduates (Spring 2014)	Occupied by Full-time Foggy Bottom Undergraduates (Spring 2014)
City Hall, 950 24 th Street, NW	381	381	327
The Aston, 1129 New Hampshire Avenue, NW	119	0	0
Hall on Virginia Avenue, 2601 Virginia Avenue, NW	192	0	0
2144 F Street, NW	4	0	0
607 21 st Street, NW	5	0	0
Columbia Plaza, VA Avenue NW between 23 rd & 24 th Streets	43 units	0 units	0 students
Totals	744	381	327

Notes:

Note 1 – Data as of the GW census date, October 5, 2013.

Note 2 - Data as of the GW census date, February 22, 2014.

**Foggy Bottom Campus Plan Interim Compliance Report
April 15, 2014**

University Supplied Beds Outside the Foggy Bottom/West End Area, University Supplied Beds Available to Full-Time Undergraduates Outside the Foggy Bottom/West End Area and University Supplied Beds Outside the Foggy Bottom/West End Area Occupied by Full-Time Undergraduates

	Fall 2013	Spring 2014
University Supplied Beds Outside Foggy Bottom/West End Area	0	0
University Supplied Beds Outside Foggy Bottom/West End Area Occupied by Full-Time Undergraduates	0	0