

# Lamond-Riggs Citizens Association, Inc.

P.O. Box 60272  
Washington, DC 20039  
www.lrcadc.org  
(202) 930-5473 · info@lrcadc.org

March 19, 2019

Anthony J. Hood, Chairperson  
DC Zoning Commission  
Office of Zoning  
441 4th Street NW, Suite 200S  
Washington, DC 20001  
VIA EMAIL: zcsubmissions@dc.gov

Re: DC Zoning Commission Case No. 06-10D  
(The Morris and Gwendolyn Cafritz Foundation – First-Stage PUD Modification and Second Stage-PUD @ Square 3765, Lots 1-4 & 7-9 and Square 3767, Lots 2-4 [generally bound by Kennedy Street, N.E., South Dakota Avenue, N.E., a 20-foot public alley running parallel to South Dakota Avenue, N.E., and Ingraham Street, N.E.]  
Public Hearing: April 4, 2019

Dear Chairperson Hood,

The Lamond-Riggs Citizens Association (LRCA or Association) submits the enclosed request for party status in support of the Applicant in the above-referenced case and requests an opportunity to testify at the public hearing scheduled for April 4, 2019. The LRCA is an active civic association comprised of residents of the Lamond-Riggs neighborhood in Wards 4 and 5 in Washington, DC. The goals of the LRCA are to (1) share information affecting our neighborhood; (2) promote a sense of community; (3) preserve and enhance the assets of the neighborhood; and (4) provide leadership and advocacy about neighborhood interests. The subject property is located within the boundaries of the LRCA. Enclosed please find:

1. LRCA's completed Form 140 with attachment outlining party witness information and party status criteria
2. Enclosure of LRCA's bylaws authorizing the board to conduct the business of the Association and present testimony before the Zoning Commission
3. Enclosure of a resolution of the LRCA's board authorizing the board to submit this request for party status.

Respectfully submitted,



Uchenna Evans  
President, LRCA



**BEFORE THE ZONING COMMISSION OR  
BOARD OF ZONING ADJUSTMENT OF THE DISTRICT OF COLUMBIA**




**FORM 140 - PARTY STATUS REQUEST**

Before completing this form, please go to [www.dcoz.dc.gov](http://www.dcoz.dc.gov) > IZIS > Participating in an Existing Case > Party Status Request for instructions. Print or type all information unless otherwise indicated. All information must be completely filled out.

**PLEASE NOTE: YOU ARE NOT REQUIRED TO COMPLETE THIS FORM IF YOU SIMPLY WISH TO TESTIFY AT THE HEARING. COMPLETE THIS FORM ONLY IF YOU WISH TO BE A PARTY IN THIS CASE.**

Pursuant to 11 DCMR Subtitle Y § 404.1 or Subtitle Z § 404.1, a request is hereby made, the details of which are as follows:

Name:	Lamond-Riggs Citizens Association, c/o Uchenna Evans, President		
Address:	PO Box 60272, Washington, DC 20039		
Phone No(s):	(202) 930-5473	E Mail:	info@lrcadc.org
I hereby request to appear and participate as a party in Case No.:	ZC 06-10D		
Signature:		Date:	March 19, 2019

Will you appear as a(n)	<input checked="" type="checkbox"/> Proponent	<input type="checkbox"/> Opponent	Will you appear through legal counsel?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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If yes, please enter the name and address of such legal counsel.

Name:			
Address:			
Phone No(s):		E Mail:	

**ADVANCED PARTY STATUS CONSIDERATION PURSUANT TO: Subtitle Y § 404.3/Subtitle Z § 404.3:**

I hereby request advance Party Status consideration at the public meetings scheduled for:

**PARTY WITNESS INFORMATION:**

On a separate piece of paper, please provide the following witness information:

1. A list of witnesses who will testify on the party's behalf;
2. A summary of the testimony of each witness;
3. An indication of which witnesses will be offered as expert witnesses, the areas of expertise in which any experts will be offered, and the resumes or qualifications of the proposed experts; and
4. The total amount of time being requested to present your case.

**PARTY STATUS CRITERIA:**

Please answer all of the following questions referencing why the above entity should be granted party status:

1. How will the property owned or occupied by such person, or in which the person has an interest be affected by the action requested of the Commission/Board?
2. What legal interest does the person have in the property? (i.e. owner, tenant, trustee, or mortgagee)
3. What is the distance between the person's property and the property that is the subject of the application before the Commission/Board? (Preferably no farther than 200 ft.)
4. What are the environmental, economic, or social impacts that are likely to affect the person and/or the person's property if the action requested of the Commission/Board is approved or denied?
5. Describe any other relevant matters that demonstrate how the person will likely be affected or aggrieved if the action requested of the Commission/Board is approved or denied.
6. Explain how the person's interest will be more significantly, distinctively, or uniquely affected in character or kind by the proposed zoning action than that of other persons in the general public.



**Attachment to Party Status Application of the Lamond-Riggs Citizens Association  
DC Zoning Commission Case No. 06-10D  
(The Morris and Gwendolyn Cafritz Foundation – First-Stage PUD Modification and  
Second Stage-PUD @ Square 3765, Lots 1-4 & 7-9 and Square 3767, Lots 2-4 [generally  
bound by Kennedy Street, N.E., South Dakota Avenue, N.E., a 20-foot public alley running  
parallel to South Dakota Avenue, N.E., and Ingraham Street, N.E.]  
Public Hearing: April 4, 2019**

**PARTY WITNESS INFORMATION**

**1. List of witnesses who will testify on party's behalf**

The following persons respectfully request to testify at the public hearing in the above-reference case scheduled for April 4, 2019:

- Uchenna Evans, President, Lamond-Riggs Citizens Association (LRCA)
- Gwen Cofield, 1<sup>st</sup> Vice President, LRCA, and Chair, LRCA Development Task Force

**2. Summary of testimony of each witness**

Uchenna Evans will testify on the proposed project benefits and how the project conforms to the neighborhood's area development plan and other relevant neighborhood plans.

Gwen Cofield will testify on the concerns of residents in several areas including: (1) impacts of traffic on the neighborhood; (2) ensuring there are adequate pedestrian pathways; (3) stormwater management; (4) waste management; (5) ensuring there is adequate public safety; (6) ensuring there is a plan to provide high-quality, sustainable retail, including neighborhood-serving retail, in the project; and (7) ensuring the project is well-integrated into the community.

**3. Expert witnesses**

None

**4. Total amount of time being requested to present case**

The LRCA respectfully requests 10 minutes to present its case.

**PARTY STATUS CRITERIA**

**(1) How will the property owned or occupied by such person, or in which the person has an interest be affected by the action requested of the Commission/Board?**

The Lamond-Riggs Citizens Association (LRCA or Association) is a 501(c)(3) nonprofit organization registered in the District of Columbia and has represented the Lamond-Riggs community in Wards 4 and 5 for over 70 years. LRCA's boundaries are Underwood Place NE/NW to the north, Eastern Avenue NE to the east, Galloway Street NE to the south, and the

Fort Totten Metro tracks to the west. Accordingly, the subject proposed planned unit development (PUD) lies entirely within the boundaries of the Association.

The mission of the Association generally is to share information affecting the Lamond-Riggs community, promote a sense of community, preserve and enhance the assets of the neighborhood, and provide leadership and advocacy about neighborhood interests, including representing the views of residents before the DC Zoning Commission. (See enclosed bylaws)

The LRCA was actively engaged in formulating the neighborhood's Riggs Road and South Dakota Avenue Area Development Plan, which was approved by the DC Council in 2009 (PR 18-78). The proposed project constitutes a large site (about five acres) within the boundaries of the Area Development Plan. The LRCA and the residents it represents have a strong interest in ensuring that this proposed project conforms to the vision articulated in the neighborhood's Area Development Plan.

The LRCA has been actively engaged with the Applicant to ensure that community members are informed about the proposed project and have an opportunity to express their views. If completed according to plans, the project will deliver benefits for residents including retail, dining, and entertainment; a grocery store; jobs; affordable artist housing; and community gathering places. To date, residents have expressed a favorable impression of the project along with concerns regarding:

- (a) Impact of traffic as a result of this large-scale proposed project;
- (b) Ensuring adequate parking while also accommodating and encouraging non-vehicular access to the proposed project site so that parking on neighborhood streets is not impacted;
- (c) Safety of pedestrians in and around the proposed project site;
- (d) Stormwater management;
- (e) Public safety of both neighborhood residents and visitors to the proposed project;
- (f) Integrating the proposed project into the community both in terms of aesthetic integration as well communal integration;
- (g) Ensuring the proposed project includes high-quality, sustainable retail, including neighborhood-serving retail; and
- (h) Waste management.

Accordingly, the LRCA wishes to participate as a party in support of the Applicant in this proceeding. (See enclosed LRCA board resolution authorizing request)

**(2) What legal interest does the person have in the property? (i.e., owner, tenant, trustee, or mortgagee)**

None



**(3) What is the distance between the person's property and the property that is the subject of the application before the Commission/Board? (Preferably no farther than 200 ft.)**

The proposed project lies entirely within the Association's boundaries.

**(4) What are the environmental, economic, or social impacts that are likely to affect the person and/or the person's property if the action requested of the Commission/Board is approved or denied?**

The Lamond-Riggs community is a mixed-income, currently low-density neighborhood that will be greatly impacted by the proposed project. This is a community with relatively low crime and a deeply-rooted community feel. Residents are actively engaged in community life. With thoughtful, careful consideration given to the concerns expressed by residents, the proposed project can deliver net-positive benefits by providing cultural uses, retail and dining opportunities, much-needed jobs, affordable artist housing, and places for the community to gather. Expected impacts include:

**(a) Environmental**

- (i) Undergrounding of the utilities will be a positive benefit of the proposed project, while also necessitating the removal of large street trees and vegetation around the proposed project site. Accordingly, stormwater management and landscaping are incredibly important to ensure that the proposed project does not result in flooding on neighborhood streets.
- (ii) More commercial uses in the proposed project will necessitate having an adequate waste management plan so that residents living in the community will not be adversely impacted

**(b) Economic**

- (i) With the amount of square footage available for retail and other uses, the proposed project needs to get the retail mix and site use right. The neighborhood cannot afford to have large vacant retail spaces.
- (ii) The project also has the ability to deliver eateries, retail, and cultural programming that will greatly benefit the community and also provide jobs for residents

**(c) Social**

(i) The dramatic increase in the number of visitors to the neighborhood will undoubtedly invite more opportunities for crime; therefore, there needs to be a plan for dealing with such.

(ii) The proposed project should be well-integrated into the community by providing opportunities for residents to enjoy the amenities of the project and by providing support for and actively engaging with the new neighborhood Main Street program

<https://dslbd.dc.gov/service/DCMS>).

(iii) The proposed project's transportation plan is incredibly important to ensuring that increased traffic demands due to the proposed project have the least adverse impact on the community as possible.

**(5) Describe any other relevant matters that demonstrate how the person will likely be affected or aggrieved if the action requested of the Commission/Board is approved or denied.**

The LRCA was actively involved in the formulation of the neighborhood's Riggs Road and South Dakota Avenue Area Development Plan, which was approved by the DC Council in 2009 (PR 18-78). The Plan calls for moderate density development that enhances community character; reactivates the street; serves all generation; and connects, activates, and creates new open spaces.

The LRCA provides comprehensive updates to residents about development in the neighborhood via its website at <https://lrcadc.org/development>, social media, and LRCA meetings, newsletters, and listserv. The LRCA has been actively engaged in facilitating community engagement with the Applicant to ensure that this proposed project is as thoughtful as can be.

**(6) Explain how the person's interest will be more significantly, distinctively, or uniquely affected in character or kind by the proposed zoning action than that of other persons in the general public.**

Due to its engagement with the community, LRCA is uniquely positioned to testify to the impact of the proposed project. The LRCA represents residents who live within the project's boundaries and in the surrounding community. The day-to-day lives of residents represented by the LRCA will be impacted by the proposed project. Long-term residents who have lived in the community for 40 years as well as residents who have moved into the neighborhood more recently will be impacted by this proposed project. Other development projects are taking place in the neighborhood. The LRCA conducted an online and paper survey over several months to obtain resident feedback on the proposed project. At community meetings and via the survey, residents expressed an overall favorable view of the project and also expressed concerns to ensure that the project is done as thoughtfully and tastefully as possible.

**Enclosures:**

1. Bylaws of the Lamond-Riggs Citizens Association providing authority for board to conduct business of the Association and adopt position in case
2. Resolution of the Lamond-Riggs Citizens Association Board of Officers and Trustees authorizing application for party status, March 11, 2019



CERTIFICATE OF SERVICE

I hereby certify that on March 19, 2019, I served a copy of the foregoing by certified U.S. mail and electronic mail on the following:

Paul A. Tummonds, Jr.  
Goulston & Storrs, PC  
1999 K Street NW  
Suite 500  
Washington, DC 20006  
Email: ptummonds@goulstonstorrs.com  
*Counsel*

Advisory Neighborhood Commission 5A  
5171 South Dakota Avenue NE  
Washington, DC 20017  
Email: 5A05@anc.dc.gov (Chair)

Commissioner Gordon-Andrew Fletcher  
ANC 5A08  
350 Galloway Street NE, Apt. 301  
Washington, DC 20011  
Email: 5A08@anc.dc.gov

Advisory Neighborhood Commission 4B  
7720 Alaska Avenue NW  
Room 106  
Washington, DC 20012  
Email: 4B04@anc.dc.gov (Chair)

Commissioner LaRoya Huff  
ANC 4B09  
524 Nicholson Street NE  
Washington, DC 20011  
Email: 4B09@anc.dc.gov

  
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UCHENNA EVANS

# **ENCLOSURE 1**



**BY LAWS OF THE LAMOND-RIGGS CITIZENS ASSOCIATION, INC.  
IN THE DISTRICT OF COLUMBIA**

**ARTICLE I: NAME AND NATURE OF THIS ORGANIZATION**

SECTION 1. This organization shall be known as the Lamond-Riggs Citizens Association, Inc. (hereinafter referred to as "Association" or "LRCA"), a corporation duly organized under the laws of the District of Columbia on September 4, 1957, under book 0165, page 415, with the Office of Superintendent of Corporations, District of Columbia, formerly known as the Chillum Castle Manor Citizens Association in the District of Columbia, organized June 29, 1948, and later as the Lamond-Riggs Citizens Association, an unincorporated association.

**ARTICLE II: ORGANIZATIONAL AND JURISDICTIONAL AREA**

SECTION 1. The organizational and jurisdictional area of this association shall be defined, bounded and limited as follows: starting from the Baltimore and Ohio Railroad tracks at Underwood Place to Kansas Avenue, Northeast; then northerly on Kansas Avenue, Northeast to Eastern Avenue, Northeast; then southerly on Eastern Avenue, Northeast to where it intersects Galloway Street, Northeast; then westerly along Galloway Street, Northeast until it meets the railroad tracks of the Baltimore and Ohio Rail; then northwesterly along such railroad tracks to where they reach Underwood Place, Northwest, extended; all with the District of Columbia.

See Map, Exhibit A.

SECTION 2. This organization shall be a non-political, non-sectarian, and non-profit association.

**ARTICLE III: PURPOSES, AIMS AND OBJECTIVES**

SECTION 1. The purposes, aims and objectives of this association are to promote the general welfare of the District of Columbia, participate in common District of Columbia endeavors seeking to effect civil improvements therein for the benefit of its inhabitants; to further the general welfare of residents who reside within the boundaries of the Lamond-Riggs Citizens Association, Inc. as described in Article II, Section 1 of these Bylaws; to promote by mutual association the improvement of the properties of the neighborhood, and the streets, alleys, sidewalks, schools, playgrounds, and other public facilities of the neighborhood; to advise the residents of the Lamond-Riggs neighborhood of legislation, laws and regulations which affect their interests; to represent the interests of the residents of the neighborhood before appropriate Congressional committees, before the Council of the District of Columbia, the Zoning Board of the District of Columbia, and other appropriate legislative, judicial, quasi-judicial, and investigative bodies; and to perform other acts incidental to promoting the welfare of its members and the residents of the Lamond-Riggs neighborhood in the District of Columbia.

## ARTICLE IV: MEMBERS

SECTION 1. Categories of Members: The organization shall have three categories of members, Family, Corporate, and Individual.

SECTION 2. Eligibility for Membership:

a. Family: To be eligible for membership in this organization, a person (family) must be (1) a resident within the boundaries as specified in Article II, Section 1, hereof; (2) over eighteen (18) years of age and (3) a citizen of the US or one who has formally declared an intention to become a citizen as documented by a filed application for citizenship and pay the \$15 membership fee.

b. Corporate: To be eligible for membership in this organization, an active business, church, non-profit or other organization must reside within the boundaries as specified in Article II, Section 1 hereof and pay the \$50 membership fee.

c. Individual: To be eligible for membership in this organization, an individual must be (1) a resident within the boundaries as specified in Article II, Section 1, hereof; (2) over eighteen (18) years of age and (3) a citizen of the US or one who has formally declared an intention to become a citizen as documented by a filed application for citizenship and pay the \$10 membership fee.

SECTION 3. DUES

a. All Membership dues shall be an amount set by the general body of the LRCA after a recommendation by the Executive Board and is payable during the LRCA program year, October 1 through September 30 of the following year. The amount of dues may be changed by a two-thirds (2/3) vote of the general body.

b. Husband and wife shall be considered as one member for dues purposes. Each shall have one vote.

c. For voting for any positions noted in the by-laws, members must pay their dues in full a month before that election in order to vote.

d. Good Standing – No individual or corporation shall be considered to be a member in good standing of the LRCA unless and until such dues have been paid. An adult, family or a corporation that fails to pay annual dues when due, shall automatically cease to be a member in good standing of the LRCA.

## ARTICLE V: MEMBERSHIP MEETINGS

SECTION 1. Officers and Trustees: The business of this association shall be conducted and its affairs administered by its duly elected and appointed officers and trustees, who



shall comprise the Executive Board and shall meet in executive session at such date, time and place as shall be determined by the Executive Board through a majority vote of the Executive Board. The Board shall meet at least once per month before regularly scheduled meetings.

SECTION 2. Regular Meetings: Regular meetings of the members shall be at such, date, time and place as shall be determined by the members after recommendation of the Executive Board, but shall occur no less than once each month except during the months of July, August and September, at such place as is designated by the Executive Board.

Any change in the regular meetings date, time and location must be approved by the General Body unless there is an unforeseen circumstance and the site is not available. The President in conference with the Vice Presidents can change the meeting's date, time and location.

If this occurs, it is the responsibility of each member of the Executive Committee to assist in notifying the Community as quickly as possible of the change.

SECTION 3. Special Meetings of the Membership: May be called for any purpose by or at the request of the following members in good standing:

- (a.) The President of the Association,
- (b) At least five members of the Executive Board, or
- (c) At least one-third (1/3) of the members of the Association.

The request shall be submitted in writing to the Corresponding Secretary of the Association. The President shall call such meeting for the purpose specified in the request. The Corresponding Secretary shall send out written, electronic or phone call notices of the date, time, place and subject matter of such special meeting. The notice shall be transmitted with **10 days notice**. The business of such special meeting shall be restricted solely to the purpose for which such special meeting was called.

SECTION 4. Manner of Voting: Except as otherwise provided by these By- Laws, the act of a majority of the members present and voting at a meeting at which a quorum is present shall be the act of the Association.

SECTION 5. Special Meetings of the Executive Board: The Association President or at least five (5) members of the Board may call special meetings of the Executive Board.

The Corresponding Secretary, upon receipt of a written request from those identified above, shall transmit written, electronic or phone call notices of the date, time, place and subject matter of such special Executive Board meeting. No special meeting shall be held until prior to **five (5) days** from the transmission date of the meeting notice. The notice shall state the agenda and the business of such special meeting shall be restricted solely to those matters.

SECTION 6. Quorum: The presence of at least fifteen (15) members and three (3) officers at a membership meeting and five (5) Executive Board Members present at an Executive Board meeting shall constitute a quorum.

## **ARTICLE VI: OFFICERS, TRUSTEES AND DELEGATES**

SECTION 1. The business of the Association shall be conducted and its affairs administered by its duly elected and appointed officers and trustees, who shall comprise the Executive Board and shall meet in executive session no less than one week prior to the regularly scheduled monthly Association meeting. Each Officer and Trustee shall Chair or Co-Chair a Standing Committee with the exception of the Nominating Committee Member.

SECTION 2. Required Officers: The Association shall have the following officers: President, First Vice President, Second Vice President, Treasurer, Financial Secretary, Recording Secretary, Parliamentarian and Corresponding Secretary. The President must also appoint Delegates to represent the Assn. at the D. C. Federation of Civic Assns. and other events as requested by the President. The Association may create additional officers as needed. The duties of the officers are as follows:

A. PRESIDENT - The President shall conduct the regular, special and Executive Board meetings of the Association and shall be and Ex-Officio member of all standing and temporary committees, with the exception of the nominating committee. The President shall have such other responsibilities as may be assigned to him or her by the members.

When quick decisions are needed on critical issues, the President must contact a total of 2 Executive Committee members in this order: the two Vice-Presidents or if not available, the Secretary or Treasurer to get a majority vote on the action in question. The issue and resulting vote must be presented at the next Executive Board and Regular Body meeting.

The President shall appoint standing, special and temporary committees as the need arises and he or she shall designate which of the Officers shall be responsible for the operation of each said committee. Each Officer shall Chair or Co-Chair at least one of the following as designated by the President and report out to the General Body at least bi-monthly: City Services/Public Safety, Seniors/Community Economic Development (including businesses, churches, non-profits, etc.), Youth Development/Recreation (incl. the Rec. Ctrs., After School Programs, Youth Leagues, etc.), Education (Library, Schools, etc.), Budget/Auditing, Nominating (temporary committee), Newsletter and membership.

B. FIRST VICE PRESIDENT - The First Vice President shall preside in the absence (or at the request) of the President. In the event that the Presidents office becomes vacant, he or she succeeds thereto for the unexpired balance of the term.



C. SECOND VICE PRESIDENT – The Second Vice President shall preside in the absence of the President and First Vice President. In the event that the President’s and First Vice-President’s offices become vacant, he or she succeeds thereto for the balance of the unexpired term.

D. TREASURER – The Treasurer shall keep an accurate and detailed account of all monies received and expended by the Association; shall keep all the financial records of the Association in such form as the Executive Board shall prescribe; shall pay all duly authorized vouchers; obtain and give out receipts as appropriate and, shall be the recipient and custodian of all monies of the Association, such monies to be deposited in such banking institution as may be designated by the Executive Board. It shall further be the duty of the Treasurer to submit a written monthly financial report and a semi-annual detailed financial report to the Association at the regular meetings of the Association. The “Books” must be closed, balanced and submitted to the Budget/Auditing Committee as provided for in Article 7 Section 2 E, in July. The Treasurer shall be bonded.

E. FINANCIAL SECRETARY- The Financial Secretary shall receive all dues and other monies from the Association’s members and transact same as provided in the fiscal policies of the Association; work with the Treasurer in the transaction of all Association financial business; determine financial roster of paid members; reconcile any budget discrepancies with Officers and committee chairs; provide up-to-date information re: dues, fees to the membership; and submit a quarterly report to the Association on the expenses and income of the Association officers, Standing and Ad Hoc Committees. Copies of the reports shall be filed with the Treasurer, Auditor and Recording Secretary.

F. RECORDING SECRETARY - The Recording Secretary shall keep accurate minutes of the proceedings of the Association at regular, special and Executive Board meetings; perform all other duties incident to the office of Secretary; and such other duties as may be assigned to the Secretary by the President or the Association members. Copies of the minutes of the proceedings of any meeting shall be submitted to the President and the two Vice-Presidents within one week after such meeting is held. The Recording Secretary shall take the roll at all General Body and Executive Board meetings, and inform the Executive Board of the absence of any Board member for three successive Board meetings. The Recording Secretary is the custodian of the Association’s records during his or her term.

G. CORRESPONDING SECRETARY - The Corresponding Secretary assist in developing or develop correspondence (written, phone or electronic) and be charged with forwarding such correspondence of the LRCA as requested by the President; assist in notifying Association members of regular membership meetings, Executive Board meetings and other activities as may be necessary; and, make presentations to the Association regarding correspondence for information and action.

H. PARLIAMENTARIAN - The Parliamentarian is appointed by and advises the President on the Association By- Laws, Rules of Order, any procedures and helps to maintain the orderly procedure of business of the Association in Regular, Executive or Special meetings, in accordance with Robert’s Rules of Order where appropriate.

I. HISTORIAN - The Historian is appointed by the President and shall coordinate picture-taking of Association events; maintain a summary of all Association activities in a compiled scrapbook, including photographs, news clippings, programs, and other artifacts as may be necessary; and, submit a written chronicle of Association activities, no later than October 1, to be included in the Association archives. The Historian shall have custody of all pertinent material as may be deemed to of historical value to the Association.

J. TRUSTEES - Ten (10) Trustees shall be elected to represent, whenever possible, the various geographic neighborhoods within the larger LRCA Community. The Trustees shall serve on the Association's Executive Board.

K. DELEGATES- Eight (8) Delegates shall be appointed by the President to represent the Assn. in all affairs of the D. C. Federation of Civic Assn's. and other groups as requested by the President. Delegates serve as a vital link in informing the Assn. of City-wide issues from the Federation and other groups and bringing the Assn's. issues to the Federation or other groups as requested.

Section 3: Elections/Term of Office:

A. With respect to the initial officers of the Association, each officer and Trustee shall serve for a term of two year(s). Each officer and Trustee must remain a dues paying member in good standing with the Association during his or her term in office.

B. Nominations from the floor will be entertained with the consent of the nominee at the April and May Regular Body meetings; the nominations will be closed at the May meeting with a proper motion, second and vote of members in good standing.

C. The Executive Board shall appoint a Nominating Committee at its Feb. meeting and instruct them to bring in a slate of Officers and Trustees to the regular April meeting.

D. Officers and Trustees shall be elected by a majority vote by closed ballot bi-annually at a regular meeting in May.

E. Officers and Trustees shall be installed at the regular June meeting and shall assume their duties in October. By June 30<sup>th</sup>, all current and newly elected Officers and Trustees shall participate in a Planning Retreat. The Retreat shall be a Special Meeting of the Executive Committee. When the Executive Committee meets during the summer, the Corresponding Secretary will invite all new Officers and Trustees to attend.



F. The membership shall elect officers every two years. Each officer may succeed himself or herself in that office for no more than one consecutive term.

#### Section 4 - Removal of Officers

A. Any Officer may be removed by the Executive Committee if they miss two (2) consecutive Regular Body meetings and two (2) consecutive Executive Board meetings, or if they miss a total of ½ of all the Regular and Executive Board meetings except July, August and September. The President must inform the General Body of any such removal at the next Regular or Special meeting.

Officers must inform the Correspondence Secretary of the reason for any absences before all Regular, Special or Executive Board meetings if they cannot attend. The Correspondence Secretary will inform the Executive Board in an Executive Board meeting where the Board will vote to accept the absence with a simple majority of the Executive Board present. In cases where the Board does not accept the absence, the First Vice-President shall inform the member and the Secretary shall note it as an absence in the official record.

B. Officers may resign after having submitted such request to the Correspondence Secretary. The effective date shall be 10 calendar days after receipt of the resignation. The President must inform the General Body of any such removal at the next Regular or Special meeting.

C. Any elected officer may be removed by the two-thirds (2/3) vote of members present at a Regular or special meeting for cause including, but not limited to, conduct which would bring disrepute, damage, or injury to the stature or reputation of the Lamond-Riggs Citizens Association, Inc. Upon *receiving* a written or electronic complaint, properly documented by any member of the Association, and presented to the Recording Secretary, or any member of the Executive Board, the Executive Board, acting as a fact-finding committee shall have the right to recommend the expulsion of any officer, Trustee or member of this Association for good cause. Such recommendation shall be submitted to the membership within two Regular or Special meetings. The member shall have an opportunity to present their views in person or in writing as read by an Executive Board member before the vote. A two-thirds (2/3) majority vote by closed ballot of the members present will be required to expel.

D. Filling of Vacancies - Interim vacancies occurring as to Officers or Trustees other than as provided for in Article 6 Section 2, shall be filled for the respective unexpired terms (until the next annual election) by appointment of the Executive Board, and the appointees shall enter into their duties immediately upon appointment.

### ARTICLE VII: COMMITTEES

SECTION 1. The President shall appoint standing, special and temporary committees as the need arises, and shall designate which Officers shall be responsible for the operation of each of said committee as noted under Article 7 Section 2.



SECTION 2. The Standing Committees and their functions shall be:

A. YOUTH DEVELOPMENT/RECREATION – To further the development, improvement, maintenance of the recreational facilities, after school programs, youth leagues, etc. affecting the Association area.

B. EDUCATION – To promote and improve the educational facilities affecting Association youth/area including our schools, libraries, etc.

C. CITY SERVICES/PUBLIC SAFETY- To further the proper development, maintenance and improvement of all services provided by the City that is not included in another Committee. To also further the development, improvement and maintenance of a Crime Free Community in partnership with the Police Dept., other law enforcement agencies, residents, schools, rec. ctrs., businesses, non-profits, churches, etc.

D. MEMBERSHIP – To solicit and collect membership dues from residents and businesses in the Association boundaries; to maintain and furnish a list of paid members to the President and Recording Secretary; and to plan and carryout activities to generate interest and membership in the Association.

E. BUDGET/AUDITING COMMITTEE – To obtain possession of the books and all financial records of the Association from the Treasurer in July or any date the Executive Board may prescribe; to conduct an audit of said books and financial records; and, submit a report to the President and Second Vice-President within sixty (60) days after receipt of records from the Treasurer.

F. NOMINATING COMMITTEE – To nominate all candidates for officers of the Association. The Nominating Committee shall be appointed by the President at the February Regular meeting with the task of bringing in a slate of Officers and Trustees to the April Regular membership meeting. The Committee must present the Rules of the Day at the April meeting. Candidates for any elected position must be present during the vote unless the absence is otherwise excused as noted in Article 6, Section 4, Part A and accepting or declining the nomination.

G. SENIORS/COMMUNITY ECONOMIC DEVELOPMENT - To further the development, improvement, knowledge and use of services targeted for Seniors in our Community. To also further the development, improvement and maintenance of a high standard of living for all residents of Lamond-Riggs, from improving the quality of our lives, to economic and community planning/implementation/management/oversight to partnerships with the Police, other law enforcement agencies, residents, schools, rec. ctrs., businesses, non-profits, churches and other organizations.

H. NEWSLETTER- To further the development, improvement and maintenance of quality Newsletter and other means of sharing information, and engaging all residents of Lamond-Riggs in a timely fashion and on a regular and scheduled basis.

**ARTICLE VIII: AFFILIATION**

SECTION 1. Any future affiliation of this Association with any organization shall require a two-thirds vote of the membership present at a regular meeting. Any withdrawal of any affiliation from any organization shall require a two-thirds (2/3) vote of those members present at a regular meeting.

**ARTICLE PROCEDURE**

SECTION 1. Unless otherwise specifically set forth in the Bylaws of the Lamond-Riggs Citizens Association, Inc., *Robert's Rules of Order* (newly revised), shall govern the proceedings of this Association where appropriate.

**ARTICLE IX: AMENDMENTS**

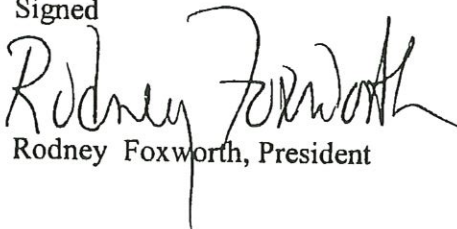
SECTION 1. These By-Laws may be amended only in the following manner:

A. A written notice of such proposed amendment(s) shall be given to all members at least two weeks in advance of a Regular or Special meeting.

B. In such a meeting as described above, a motion properly made and seconded and carried by a 2/3 majority vote of the members present will constitute an approved amendment to the By-Laws.

These By-Laws were revised, debated on and passed by more than a 2/3 vote of the members present on January 7, 2008.

Signed

  
Rodney Foxworth, President

Dated

January 7, 2008



# **ENCLOSURE 2**

# Lamond-Riggs Citizens Association, Inc.

P.O. Box 60272

Washington, DC 20039

www.lrcadc.org

(202) 930-5473 • info@lrcadc.org

## Board Resolution of the Lamond-Riggs Citizens Association:

We being the officers and trustees of the Lamond-Riggs Citizens Association, Inc., consent and agree that the following board resolution was made

on March 11, 2019

at 7:47 PM time

at 5401 South Dakota Ave, NE location

We hereby consent by a vote of 12 yes; 1 no to the adoption of the following. In accordance with the bylaws of this organization, the Board of Officers and Trustees decided that:

WHEREAS, the Lamond-Riggs Citizens Association, Inc. (LRCA or Association) is a 501(c)(3) nonprofit organization registered in the District of Columbia with the purpose of (1) sharing information affecting our neighborhood; (2) promoting a sense of community; (3) preserving and enhancing the assets of the neighborhood; and (4) providing leadership and advocacy about neighborhood interests;

WHEREAS, pursuant to the bylaws of the Association, the Board is authorized to conduct the business of the Association;

WHEREAS, on or around September 4, 2018, the Association received notice of an application for a first stage modification and second stage review of a proposed planned unit development (PUD or project) in DC Zoning Commission Case Number 06-10D;

WHEREAS, the project is entirely within the boundaries of the Association and therefore the project is of special interest to the Association;

WHEREAS, the Association sought and received party status for the first stage review of the subject PUD;

WHEREAS, the Applicant presented to the general body of the Association on November 5, 2018, to the Association's development task force on September 27, 2018, and February 28, 2019, and again to the general body of the Association on March 4, 2019;

WHEREAS, the Association conducted an online and paper survey over several months to obtain the views of residents on the project and 73% of survey respondents expressed a favorable view of the project;



WHEREAS, via the survey and in public meetings, residents expressed concerns regarding (1) impacts of traffic on the neighborhood; (2) ensuring there are adequate pedestrian pathways; (3) stormwater management; (4) ensuring there is adequate security to protect the well-being of visitors to the neighborhood as well as residents; (5) ensuring there is a plan to provide high-quality, sustainable retail, including neighborhood-serving retail, in the project; (6) ensuring the project is well-integrated into the community; and (7) waste management;

WHEREAS, based on feedback and a request from the Association, the Applicant provided to the Association, a project overview, answers to frequently asked questions, and a construction management plan, all of which have been made available to residents in public meetings and on the Association's website at <https://lrcadc.org/development>;

WHEREAS, on or around February 4, 2019, the Association received notice of a public hearing scheduled for April 4, 2019, in ZC Case No. 06-10D;

WHEREAS, the views and concerns of residents must be adequately represented in the official record of the public hearing.

THEREFORE, BE IT RESOLVED, that the Association shall:

Submit an application to DC's Zoning Commission to seek party status in support of the Applicant in Zoning case number 06-10D in order to adequately represent the views and concerns of residents with respect to the subject PUD.

Approved:


March 11, 2019

## CERTIFICATION

I, the undersigned, certify:

1. That I am the duly appointed Recording Secretary of the Lamond-Riggs Citizens Association, Inc.; and
2. That the foregoing constitutes a Resolution of the Board of said nonprofit corporation, as duly adopted at a meeting of the Board of Officers and Trustees thereof, held on March 11, 2019.

IN WITNESS WHEREOF, I have hereunto subscribed by name ~~and affixed the seal of said nonprofit corporation~~, on March 16, 2019.

  
\_\_\_\_\_  
*Helen Li*  
Recording Secretary,  
Lamond-Riggs Citizens Association, Inc.



AFFIDAVIT OF SERVICE

Re: Zoning Commission of the District of Columbia, Case No. 06-10D


I, Uchenna Evans, being duly sworn, deposes and says:

That I served the attached Form 140 – Party Status Request of the Lamond-Riggs Citizens Association with attachments via certified U.S. mail on the persons named below:

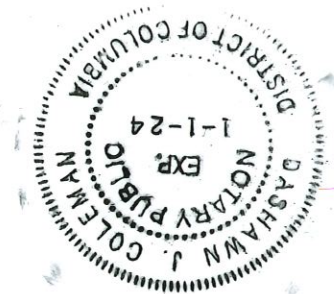
See attached Certificate of Service and certified mail receipts

  
\_\_\_\_\_  
UCHENNA EVANS

Subscribed and sworn to me this 19<sup>th</sup> day of March 2019

  
\_\_\_\_\_  
Notary Public

My commission expires:



DASHAWN J. COLEMAN  
NOTARY PUBLIC DISTRICT OF COLUMBIA  
My Commission Expires January 1, 2024

7018 2290 0001 2123 3069

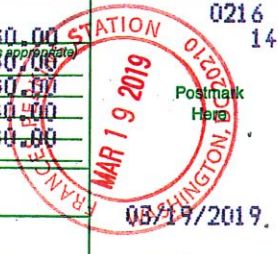
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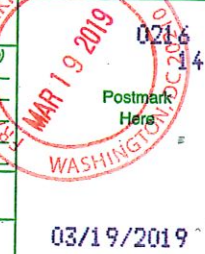
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<input type="checkbox"/> Adult Signature Required	\$	\$0.00	
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