Government of the District of Columbia
Office of Zoning

MEMORANDUM

TO: Ellen McCarthy, Deputy Director
Office of Planning

FROM: Alberto P. Bastida, AICP
Secretary to the Zoning Commission

DATE: October 21, 2003

SUBJECT: Request for Processing Z.C. Case No. 03-32 (Cornell University –Further Processing & Special Exception)

On September 25, 2003, the Office of Zoning received an application from Cornell University (the "applicant"). The applicant is requesting from the Zoning Commission approval of an amendment to an approved campus plan and further processing in order to permit expansion of educational and related administrative uses to the basement of an existing building (Square 69, Lot 821).

Pursuant to 11 DCMR § 3011, I have reviewed the application and determined that it meets the basic filing requirements. A hearing has been scheduled for December 11, 2003, at 6:30 P.M.; a copy of the Public Hearing Notice was sent to your attention under separate cover. Pursuant to 11 DCMR § 3011.1, I note, for your information, that § 3011.2 requires that the OP report be filed in this office no later than ten (10) days prior to the hearing.

Attachment

cc: Jennifer Steingasser
Ken Laden, DOT

ZONING COMMISSION
District of Columbia
Case 03-32
Exhibit 16

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ZONING COMMISSION
District of Columbia
CASE NO.03-32
EXHIBIT NO.16