TO: FOIA Officer
Alberto P. Bastida, AICP
Secretary to the District of Columbia Zoning Commission
441 4th Street, N.W., Suite 210 South
Washington, DC 20001
(202) 727-0330
(202) 727-6072 (fx)
alberto.bastida@dc.gov

RECEIVED
D.C. OFFICE OF ZONING
2005 MAR 21 PM 3:27

FR: Lisa Alfred
1608 H Street, SE
Washington, DC 20003-3110
(202) 547-1304
lisa_alfred@verizon.net

DT: 15 March 2005

RE: St. Coletta of Greater Washington at 1901 Independence Ave, SE
SSL (Sq/Lot): E112 800 or RES00890000

This is a formal request by Lisa Alfred under the District of Columbia Freedom of Information Act for all records held by the District of Columbia Zoning Commission and all its offices or subdivisions pertaining to St. Coletta of Greater Washington at 1901 Independence Ave, SE, for the period January 2003 to March 2005. These records should include all contracts, drafts, memoranda, staff memoranda, and correspondence (including electronic correspondence), as well as any other papers.

Under the terms of the D.C. Code, Section 2-532(c) and (d), I expect to be able to inspect these records within ten working days, unless there are unusual articulable circumstances under which the Department would require more than ten days to locate these files. Under Section 2-532 (b), I request that these documents be furnished without charge on the grounds that such a waiver of the fee "is in the public interest because furnishing the information can be considered as primarily benefitting the general public."

When these records are available, you may call me at 202-547-1304.

Thank you for your cooperation in this matter.

ZONING COMMISSION
District of Columbia
CASE NO. 03-21
EXHIBIT NO. 50

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CASE NO.03-21
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