Government of the District of Columbia
OFFICE OF ZONING

MEMORANDUM

TO: Ellen McCarthy, Deputy Director
Office of Planning

FROM: Alberto P. Bastida, AICP
Secretary to the Zoning Commission

DATE: April 1, 2003

SUBJECT: Request for Processing Z.C. Case No. 03-15 (Map Amendment – Square 3657, Lot 827)

On March 27, 2003, the Office of Zoning received an application from Bennett Beauty Institute (the "applicant') requesting from the Zoning Commission a Map Amendment of Square 3657, Lot 827 (700 Monroe Street, N.E.) from R-4 to the C-1 District Zone.

Pursuant to 11 DCMR § 3011, I have reviewed the application and determined that it meets the basic filing requirements. Please proceed with processing. Pursuant to 11 DCMR § 3011.1, I note, for your information, that § 3011.2 requires that the OP report be filed in this office no later than ten (10) days prior to the hearing.

Attachment

cc: Jennifer Steingasser
Ken Laden, DOT

ZONING COMMISSION
District of Columbia
Case 03-15
Exhibit 6

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ZONING COMMISSION
District of Columbia
CASE NO.03-15
EXHIBIT NO.6