Government of the District of Columbia
OFFICE OF ZONING

April 1, 2003

Todd Ray, AIA
Studio 27 Architecture
1777 Church Street. N.W.
Washington, D.C. 20036

Re: Z.C. Case No. 03-15 (Map Amendment – Square 3657, Lot 827)

Dear Mr. Ray:

The Office of Zoning has received and reviewed the application for the application cited above, which requests:

An amendment to the zoning map for Square 3657, Lot 827 from R-4 to C-1

The Office of Zoning has determined that your application is complete, that it meets the basic filing requirements, and that the appropriate filing fee of $250.00 has been paid. This application has therefore been accepted for processing.

The Office of Planning (OP) will further process this application prior to it being presented to the Zoning Commission. The initial consideration given to the application concerns whether the Commission should set the case down for a public hearing. The OP will make a recommendation on that issue to the Zoning Commission at one of its monthly meetings. The Zoning Commission generally meets on the second Monday of each month (with some exceptions) in the Office of Zoning Hearing Room, Suite 220, 441 4th Street, N.W., Washington, D.C. 20001.

Please contact this office no later than the Thursday before the second Monday of each month to determine the meeting at which the Commission will consider your filing. If you have any questions, please call the Office of Zoning on (202) 727-6311.

Sincerely,

Alberto P. Bastida, AICP
Secretary to the Zoning Commission
Office of Zoning

ZONING COMMISSION
District of Columbia
Case 03-15
Exhibit 4

ZONING COMMISSION
District of Columbia
CASE NO.03-15
EXHIBIT NO.4