Law Offices
HOLLAND & KNIGHT LLP

2099 Pennsylvania Avenue, N.W.
Suite 100
Washington, D.C. 20006-6801

202-955-3000
FAX 202-955-5564
www.hklaw.com

Annapolis
Atlanta
Bethesda
Boston
Bradenton
Chicago
Fort Lauderdale
Jacksonville
Lakeland
Los Angeles
Melbourne
Miami
New York
Northern Virginia
Orlando
Providence
St. Petersburg
San Antonio
San Francisco
Seattle
Tallahassee
Tampa
Washington, D.C.
West Palm Beach
International Offices:
Caracas*
Mexico City
Rio de Janeiro
São Paulo
Tel Aviv*
Tokyo
*Representative Office

February 11, 2003

DENNIS R. HUGHES
202-419-2448
drhughes@hklaw.com

Hand Delivery

D.C. Zoning Commission
441 4th Street, N.W.
Room 210
Washington, D.C. 20001

RECEIVED
D.C. OFFICE OF ZONING
2003 FEB 14 PM 4:46
02/14/03
2:00 PM

Re: Application of Robert and Anne Bass
3232-3240 R Street, N.W. (Square 1280, Lots 96, 97, 98, 99)

Dear Members of the Zoning Commission:

Enclosed please find an application and supporting materials requesting special exception for the above-referenced property. We have enclosed an original and 20 copies of the following:

- Completed Form 120 Application;
- Letter from RMB Realty, Inc. as representative of Robert M. Bass and Anne Bass authorizing Trustees for Harvard University to proceed with application before the Zoning Commission;
- Letter from Trustees for Harvard University authorizing Holland & Knight LLP to file the application;
- In lieu of a memorandum from the Zoning Administrator, a completed Zoning Self-Certification Form;
- Plat prepared by the D.C. Surveyor showing the Subject Property;
- Architectural drawings showing the plans for the existing main building on the Subject Property at 3238 R Street, N.W.;
- Photographs of the Subject Property;
- Statement of Existing and Intended Use of the Subject Property;
- Preliminary Statement of Compliance with Burden of Proof;
- The names and mailing addresses and mailing labels for the owners of all property within 200 feet in all directions from all boundaries of the Subject Property;
- Check for the filing fee in the amount of $1,200.00.

ZONING COMMISSION
District of Columbia
Case 03-07
Exhibit
ZONING COMMISSION
District of Columbia
CASE NO.03-07
EXHIBIT NO.1

We believe that the application is complete and acceptable for filing and we request that the Commission schedule a public hearing on the application at the soonest available time.

We are prepared to answer any questions or provide such other information as you may require. Thank you for your attention to this application.

Very truly yours,

HOLLAND & KNIGHT LLP



Dennis R. Hughes

Enclosures

WAS1 #919995 v3