*Government of the District of Columbia*
**OFFICE OF ZONING**

August 13, 2002

Mr. Craig Ellis
Craig Ellis & Associates
1436 Fenwick Lane
Silver Spring, MD 20910

**Re: Z.C. Case No. 02-29 (Map Amendment @ Square1448N, Lot 803 – Sibley Memorial Hospital)**

Dear Mr. Ellis:

The Office of Zoning has received and reviewed the application for the application cited above, which requests:

Map Amendment of Lot 803 on Square 1448N from unzoned to R-5-A.

The Office of Zoning has determined that your application is complete, that it meets the basic filing requirements, and that the appropriate filing fee of $250.00 has been paid. This application has therefore been accepted for processing.

The Office of Planning (OP) will further process this application prior to it being presented to the Zoning Commission. The initial consideration given to the application concerns whether the Commission should set the case down for a public hearing. The OP will make a recommendation on that issue to the Zoning Commission at one of its monthly meetings. The Zoning Commission generally meets on the second Monday of each month (with some exceptions) in the Office of Zoning Hearing Room, Suite 220, 441 4th Street, N.W., Washington, D.C. 20001.

Please contact this office no later than the Thursday before the second Monday of each month to determine the meeting at which the Commission will consider your filing. If you have any questions, please call the Office of Zoning on (202) 727-6311.

Sincerely,

Alberto P. Bastida, AICP
Secretary to the Zoning Commission
Office of Zoning

441 4th Street, N.W., Suite 210-S, Washington, D.C. 20001
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E-Mail: zoning info@dcoz.dcgov.org • Web Site: http://dcoz.dcgov.org/

ZONING COMMISSION
District of Columbia
Case 02-29
Exhibit 4
ZONING COMMISSION
District of Columbia
CASE NO.02-29
EXHIBIT NO.4