

July 7, 2026

REFERRAL MEMORANDUM

TO: Board of Zoning Adjustment

MWdau for KB

FROM: Kathleen Beeton, Zoning Administrator

PROJECT INFORMATION: **Address:** 1300 TAYLOR ST NE
 Square, Suffix, Lot: Square 3972, Lot 0012
 Zoning District: R-2
 DCRA Permit #: SD2600043

SUBJECT: **Proposed accessory structure in a non-conforming side yard of an existing single-family detached structure.**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Special Exception	D-5005.1 D-5201.2 (c) X-901.1	Proposed accessory structure does not provide the minimum required side yard setback

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.