

March 13, 2026

REFERRAL MEMORANDUM

TO: Board of Zoning Adjustment

FROM: Kathleen Beeton, Zoning Administrator

MWdaw for KB

PROJECT INFORMATION:

Address: 5020 Belt St NW

Square, Suffix, Lot: Square 1756, Lot 0844

Zoning District: R-1B

DCRA Permit #: SD2600037

SUBJECT: Proposed 1-story accessory building in rear.

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Area Variance	D-5004.1 (a) D-5201.2 (c) X-901.2	Proposed accessory building not properly setback from alley centerline.

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.