

April 17, 2026

REFERRAL MEMORANDUM

MVdaw for KB

TO: Board of Zoning Adjustment

FROM: Kathleen Beeton, Zoning Administrator

PROJECT INFORMATION: **Address:** 115 ROCK CREEK CHURCH RD NW
 Square, Suffix, Lot: Square 3322, Lot 0029
 Zoning District: RA-1
 DCRA Permit #: DK2500491

SUBJECT: New Rear Deck

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Special Exception	F-210.1 F-5201.1(a) X-901.2	Project exceeds maximum allowable lot occupancy for the RA-1 Zone.

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.