

July 20, 2026

REFERRAL MEMORANDUM

TO: Board of Zoning Adjustment

MWdau for KB

FROM: Kathleen Beeton, Zoning Administrator

PROJECT INFORMATION: **Address:** 317 L ST NE
 Square, Suffix, Lot: Square 0774, Lot 0050
 Zoning District: RF-1
 DOB Permit #: DK2600246

SUBJECT: **Multi-level rear deck on a single-family row dwelling**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Area Variance	E-210.1 X-1000.1	Proposed lot occupancy in excess of maximum allowable
1	Special Exception	E-207.1 E-5201.1 (b X-901.2	Proposed rear setback does not meet the minimum standards.

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.