



**THE DEPARTMENT OF BUILDINGS
OFFICE OF ZONING ADMINISTRATION**

July 31, 2025

REFERRAL MEMORANDUM

Mndaw for KB

TO: Board of Zoning Adjustment

FROM: Kathleen Beeton, Zoning Administrator

PROJECT INFORMATION: **Address:** 630 RANDOLPH ST NW
Square, Suffix, Lot: Square 3233, Lot 0077
Zoning District: RF-1
DOB Permit #: B2410221

SUBJECT: **Rear Addition to existing single family row dwelling.**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Special Exception	E-210.1, E-5201.1(a), X-901.2	Lot occupancy exceeds maximum of in RF-1 zone.
2	Special Exception	E-207.4, X-901.2	Distance of addition beyond the rear wall of adjoining building exceeds 10 ft.

Note: All applicants must provide the Office of Zoning Administration with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of Zoning Administration.