



June 6, 2025

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Frederick L. Hill, Chairperson  
Board of Zoning Adjustment  
441 4th Street, NW, Suite 200S  
Washington, D.C. 20010

**Re: 3rd St NW(Square 3269, Lot 0065)  
Application for Area Variance Relief**

Dear Chairperson Hill,

Please accept for filing the enclosed application of the D.C. Department of General Services (the “Applicant”). The Applicant requests area variance relief from the requirements for primary structures on a record lot (Subtitle C § 302.2). The application package includes the following materials:

1. Application Form;
2. Fee Calculator Form;
3. Statement of the Applicant;
4. D.C. Zoning Map;
5. Architectural Plans & Elevations;
6. Authorization Letter(s);
7. Form 135 – Zoning Self-Certification;
8. Statement of Existing and Intended Use;
9. Certification of Proficiency;
10. List of Names and Mailing Addresses of Owners within 200 Feet;
11. Surveyor’s Plat(s);
12. Statement of Community Outreach;
13. Photographs of the Property;
14. Statement of Proposed Witness Testimony
15. Certificate of Service for the Office of Planning and ANC.

We believe that the application is complete and acceptable for filing, and request that the Board schedule a public hearing for the application as soon as possible. If you have any questions, please do not hesitate to contact me on behalf of the Applicant.

Thank you for your attention to this application.

Sincerely,

COZEN O'CONNOR



Meridith Moldenhauer

**Certificate of Service**

I hereby certify that on this 6th day of June, 2025, a copy of this Application with attachments was served, via email, as follows:

District of Columbia Office of Planning  
1100 4<sup>th</sup> Street SW, Suite E650  
Washington, DC 20024  
[planning@dc.gov](mailto:planning@dc.gov)

Advisory Neighborhood Commission 4B  
c/o Sophia Tekola, Chair and  
Keean Courtland SMD 4B03  
[4B@anc.dc.gov](mailto:4B@anc.dc.gov)  
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