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December 2, 2024

D.C. Board of Zoning Adjustment
441 4th Street, N.W.
Suite 200S
Washington, D.C. 20001

Re: **National Association of Realtors – BZA Application for 500 New Jersey Avenue NW (Square 627, Lot 13) (the “Property”) Special Exception Relief Application**

Dear Members of the Board:

Please accept for filing the enclosed application of National Association of Realtors (the “**Applicant**”) for special exception relief from the loading requirements in the D-3 Zone District. This relief will facilitate a selective upgrade to the building lobby and surrounding public space (the “**Project**”).

The application package includes the following materials:

- Statement of the Applicant, including the statement of existing and intended use of the Property.
- BZA Form 135, Self-Certification (Exhibit A).
- Authorization Letter authorizing this application (Exhibit B).
- Zoning map with Property outlined (Exhibit C).
- Certification of Proficiency (Exhibit D).
- Statement of Public Outreach (Exhibit E).
- List of names and mailing addresses (including mailing labels) of the owners of all property within 200 feet of the boundaries of the Property and current tenants (Exhibit F).

- Building Plat, prepared by the D.C. Surveyor (Exhibit G).
- Proposed plans for the Project, including photographs of the Property (Exhibit H).

Also enclosed is a check for \$2,246.40 which represents the filing fee in this matter. We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application as soon as possible. If you have any questions, please do not hesitate to contact the undersigned at (202) 721-1137 or (202) 721-1120. Thank you for your attention to this application.

Sincerely,

/s/
David Avitable
Derick Wallace

Enclosures

Certificate of Service

The undersigned hereby certifies that copies of the foregoing document were delivered by electronic mail to the following addresses by December 2, 2024.

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_____/s/
Derick Wallace