

October 11, 2024

Director,  
DC Office of Zoning  
Board of Zoning Adjustment  
441 4th Street, NW, Suite 2005,  
Washington, DC 20001

**Reference: Application for Special Exception of Public Safety radio site antenna installation**  
**University of the District of Columbia, 4200 Connecticut Avenue, NW**  
**DCOZ Temporary Case #: BZATmp4548**

Dear Sir or Madam,

We respectfully apply for special exception with the Board of Zoning Adjustment in support of the installation of Public Safety communications antennas on the rooftop of UDC campus Building 38 located at 4200 Connecticut Avenue, NW. The campus is located within the boundaries of Advisory Neighborhood Commission 3F05.

As background, the existing Arts and Science Library Building 41, which houses the current Public Safety 911 Communications site, is undergoing an abatement process in preparation for building demolition to make way for the new Archives Building. To continue supporting public safety communications in the District, the Department of General Services (DGS) and the Office of Unified Communications (OUC) have an immediate need to relocate the Public Safety radio infrastructure to facilitate radio communications between first responders (Fire & Police) and 911 dispatchers. Approximately 6,000 first responders and 1,000 District-wide agency personnel use the radio systems to communicate. Any loss of a radio site or compromised antenna configuration could severely impact the ability for first responders to communicate with their command center and 911 dispatchers. The UDC radio site is part of the District radio system and provides radio coverage in the northwestern part of the City, including foreign missions, universities, area residents, and visitors.

The special exception for which we are filing this application includes a combination of four (4) 9-foot panel antennas and two (2) 20-foot omni antennas with hardware mounts attached to the inside of the screen wall and only the antennas will be visible over the wall. All supporting lines and cable trays will be on the rooftop behind the screen wall.



Furthermore, our request for special exception is supported by:

1. Two (2) Referral memoranda from the Zoning Administrator
2. Surveyor's Signed Plat
3. Architectural Plans and elevations
4. Office of Planning Recommendation letter
5. Office of Unified Communications Statement; and
6. Letter of Authorization from UDC

Since the property is owned by the District of Columbia and for government use, pursuant to Subtitle Y §1600.3 of the Zoning Regulations, we hereby request the filing fee be waived.

Please feel free to contact me with any questions regarding the above. I look forward to an expedited review of our case to the Board of Zoning Adjustment.

Sincerely,

*Phil Gregory*

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