

**DC DEPARTMENT OF BUILDINGS
OFFICE OF ZONING ADMINISTRATION**
1100 4th Street SW, Washington, DC 20024 | 202.671.3500 | dob.dc.gov

October 15, 2024

REFERRAL MEMORANDUM

TO: Board of Zoning Adjustment

FROM: Kathleen A. Beeton, AICP *EMV* for KAB
Zoning Administrator

PROJECT INFORMATION: **Address:** 5058 Central AVE SE
Square, Suffix, Lot: 5286, 0837
Zoning District: R-2
DCRA Permit#: B1702150

SUBJECT: Conversion from one dwelling unit to two dwelling units (flat).

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Use Variance	U-201.1 X-1000.1	To convert to a flat, an existing semi-detached principal dwelling unit in the R-2 zone.

Note: All applicants must provide the Office of the Zoning Administration with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administration.



Board of Zoning Adjustment
District of Columbia
CASE NO. 2115
EXHIBIT NO. 3