

September 19, 2024

REFERRAL MEMORANDUM

MWdau for KB

TO: Board of Zoning Adjustment

FROM: Kathleen Beeton, Zoning Administrator

PROJECT INFORMATION: **Address:** 3544 W PL NW
 Square, Suffix, Lot: Square 1300, Lot 0513
 Zoning District: R-3
 DCRA Permit #: B2403904

SUBJECT: **Project proposes a Two-Story + CELLAR rear addition to a single-family row dwelling in the R-3 Zone**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Special Exception	D-207.4 D-207.5 X-901.2	Proposed addition exceeds the maximum 10.0' from the furthest rear wall of an adjoining property.

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.