



**THE DEPARTMENT OF BUILDINGS
OFFICE OF ZONING ADMINISTRATION**

July 30, 2024

MWdaw for KB

REFERRAL MEMORANDUM

TO: Board of Zoning Adjustment

FROM: Kathleen Beeton, Zoning Administrator

PROJECT INFORMATION: **Address:** 1702 Lyman PI NE
 Square, Suffix, Lot: Square 4471, Lot 0168
 Zoning District: RF-1
 DCRA Permit #: B2110586

SUBJECT: **Expand a nonconforming rear addition to lower level.**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Special Exception	D-207.4 D-207.5 D-5201.1 (b) X-901.2	Rear addition extends farther than 10 feet from adjoining rear building walls.

Note: All applicants must provide the Office of Zoning Administration with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of Zoning Administration.