

September 27, 2024

REFERRAL MEMORANDUM

MN daw for KB

TO: Board of Zoning Adjustment

FROM: Kathleen Beeton, Zoning Administrator

PROJECT INFORMATION: **Address:** 149 Thomas St NW
 Square, Suffix, Lot: Square 3114, Lot 0065
 Zoning District: RF-1
 DCRA Permit #: B2407441

SUBJECT: **Non-permitted and nonconforming deck in the rear**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Special Exception	E-207.1 E-5201.1(b) X-901.2	Deck as built does not meet minimum required rear yard

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.