



Government of the District of Columbia
 Office of Tax and Revenue
 Real Property Assessment Division
 Maps & Titles Unit, GIS Program
 1101 4th St, SW, Suite 270, Washington, DC 20024

Maps & Titles Unit or RPTA
 *date stamp here

200 Ft Radius and Tax Map Request Form

Instructions:

Fees:

<ol style="list-style-type: none"> Complete all sections below. Verify each subject property @ DC Real Property Online Map 2a. Search by Property ID (Square Suffix Lot) or DCRA Master Address Search Get Date Stamp if submitted in person. 3a. Make copy for your records Or Email Form (and questions) to: maps.title@dc.gov . 4a. Email Subject Line must include: "200 Ft Radius" or "Tax Map" 	<p>200 ft radius: \$35 (standard for BZA)</p> <p>500 ft radius: \$40</p> <p>1000 ft radius \$45</p> <p>Tax Maps: \$30 each</p>
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Choose Request Type(s):

200 Ft Radius Request(s)

(May be used for BZA Notification List Requirement)

Tax Map Request(s)

Contact Information: (Please write clearly or use fillable PDF)

Requestors Name:			
Telephone Number:			
Email:			
Property Owner Name	Square	Suffix	Lot
Address(s) (May be used to verify Property ID: Square Suffix Lot)			

Processing Time:

- 3 - 5 business days from date received – *May be prolonged during peak request periods. *
- Mailed request forms may take weeks to reach the Maps & Titles Unit.

Payment and Pickup Options:

- Payment must be made in person at the OTR cashier located on the 1st floor past the elevators at the address above.
- If paying when completed form is dropped off: Ask for payment documents. Completed requests will be emailed.
- If paying when request is picked up: OTR will contact you via email with cashier payment document and instructions.
- *Mailed payments cannot be accepted. *

Office Use Only: Completed	<input type="checkbox"/>	Emailed	<input type="checkbox"/>	Left Message	<input type="checkbox"/>	Amount Due: \$
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