

September 27, 2021

D.C. Board of Zoning Adjustment
441 4th Street, N.W.
Suite 200S
Washington, D.C. 20001

Re: **District of Columbia – BZA Application for 403 7th Street SE (Square 875, Lot 1) (the “Property”) – Special Exception and Variance Application**

Dear Members of the Board:

Please accept for filing the enclosed application of the District of Columbia Public Library (the “**Applicant**”) for variance relief in order to modernize and expand the historic landmark Southeast Library (the “**Project**”). The Applicant is seeking (i) a special exception pursuant to 11-C DCMR § 1610.2 to exceed the 40% lot occupancy limitation of 11-C DCMR § 1603.4 for a public library and (ii) variance relief from the pervious surface requirements of 11-E DCMR § 204.1.

The application package includes the following materials:

- Statement of the Applicant, including the statement of existing and intended use of the Property.
- BZA Form 135, Self-Certification (Exhibit A).
- Authorization Letter authorizing this application (Exhibit B).
- Zoning map with Property outlined (Exhibit C).
- Certification of Proficiency (Exhibit D).
- Statement of Public Outreach (Exhibit E).
- List of names and mailing addresses (including mailing labels) of the owners of all property within 200 feet of the boundaries of the Property (Exhibit F).

