



**DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
OFFICE OF THE ZONING ADMINISTRATOR**

August 9, 2021

REFERRAL MEMORANDUM

MLdaw for ML

TO: Board of Zoning Adjustment

FROM: Matthew Le Grant, Zoning Administrator

PROJECT INFORMATION: **Address:** 3007 Albemarle St NW
 Square, Suffix, Lot: Square 2041, Lot 0818
 Zoning District: R-8
 DCRA Permit #: Subdivision Plat Review

SUBJECT: **Subdivision of existing Tax Lot 818 into two (2) residential lots.**

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Area Variance	C-303.2 D-302.1 X-1001.2	Subdivision creating a lot in which the street lot line is less than 75% of the required lot width. Subdivision creating a lot that does not meet the minimum standards for lot width.

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.