



5331 Colorado Ave. NW, Washington, DC 20011 info@estrellitasdc.com (202) 248-7827

February 9, 2016

To Whom It May Concern,

I am seeking approval for a special exception from the BZA to operate Estrellitas Montessori School within a residential zone. Estrellitas Montessori School is a Spanish language immersion early childhood program for children up to five years old located within the building owned by Star of Bethlehem Church of God in Christ.

The Church originally received its special exception in 1986 for a period of three years, but did not renew this document. After receiving my Certificate of Occupancy, I was told nothing else was required. DCRA issued this document with the understanding that everything was in compliance with regulations. As soon as I was notified that this document was not valid, I have been working quickly to collect the needed paperwork despite not being previously informed of the need for them.

Upon receipt of this new special exception, I would not be making any changes to our current program, neither to student nor staff numbers. I am not requesting an increase in capacity in any form, only that the exception be granted upon the DCRA's discovery of this oversight.

Thank you for your time and please feel free to contact me should you need anything.

Sincerely,

Marilyn Medrano
Head of School
(202) 248-7827