



BEFORE THE ZONING COMMISSION AND
BOARD OF ZONING ADJUSTMENT OF THE DISTRICT OF COLUMBIA



FORM 129 – ADVISORY NEIGHBORHOOD COMMISSION (ANC) REPORT

Before completing this form, please review the instructions on the reverse side.

Pursuant to Subtitle Z § 406.2 and Subtitle Y § 406.2 of Title 11 DCMR Zoning Regulations, the written report of the Advisory Neighborhood Commission (ANC) shall contain the following information:

IDENTIFICATION OF APPEAL, PETITION, OR APPLICATION:

Case No.:	21466	Case Name:	Jordan Cotton and Caitlin Hartman
Address or Square/Lot(s) of Property:	20 R Street N.W. (Square 3101, Lot 811)		
Relief Requested:	Special Exception lot occupancy requirements of Subtitle E § 210.1 pursuant to Subtitle E § 5201; Subtitle X § 901.2		

ANC MEETING INFORMATION

Date of ANC Public Meeting:	1	9	/	0	5	/	2	6	Was proper notice given?:	Yes	☒	No	☐
Description of how notice was given:	Notice was posted on the ANC 5E website, ANC 5E's social media (Instagram, Twitter and Facebook), Nextdoor, on the neighborhood listservs serving the ANC5E community and various places in ANC 5E SMDs seven days in advance of the meeting.												
Number of members that constitutes a quorum:	4				Number of members present at the meeting:	6							

MATERIAL SUBSTANCE

The issues and concerns of the ANC about the appeal, petition, or application as related to the standards of the Zoning Regulations against which the appeal, petition, or application must be judged (*a separate sheet of paper may be used*):

ANC 5E considered the requested exceptions to the lot occupancy and rear construct a one-story rear addition to an existing attached two-story dwelling. ANC 5E considered the support of community members present at the meeting, and letters from the adjoining neighbors. ANC 5E's Zoning Committee also voted to support the relief as requested.

The recommendation, if any, of the ANC as to the disposition of the appeal, petition, or application (*a separate sheet of paper may be used*):

The ANC5E recommends that the requested special exceptions be granted to the applicant.

AUTHORIZATION

ANC	5	E	Recorded vote on the motion to adopt the report (i.e. 4-1-1):	6-0-0	
Name of the person authorized by the ANC to present the report:			Commissioner Karla M. Lewis, ANC 5E02		
Name of the Chairperson or Vice-Chairperson authorized to sign the report:			Huma Imtiaz		
Signature of Chairperson/ Vice-Chairperson:				Date:	07/20/26

ANY APPLICATION THAT IS FOUND TO BE INCOMPLETE MAY NOT BE ACCORDED "GREAT WEIGHT" PURSUANT TO 11 DCMR SUBTITLE Z § 406 AND SUBTITLE Y § 406.

Board of Zoning Adjustment
Pursuant to
CASE NO. 21466
EXHIBIT NO. 20

INSTRUCTIONS

Pursuant to 11 DCMR Subtitle Z § 406.2 and Subtitle Y § 406.2, the Zoning Commission (ZC) and Board of Zoning Adjustment (BZA) shall give “*great weight*” to the written report of the affected Advisory Neighborhood Commission (ANC), as required by the Comprehensive Advisory Neighborhood Commissions Reform Amendment Act of 2000.

1. All ANC reports shall be made pursuant to this form. If additional space is necessary, use separate sheets of 8½" x 11" paper to complete the form.
2. ANC reports and any accompanying documents must be submitted to the record by using:
 - a. The Interactive Zoning Information System (IZIS) at www.dcoz.dc.gov;
 - b. By email to zcsubmissions@dc.gov for the ZC or bzsubmissions@dc.gov for the BZA; or
 - c. In person or by U.S. mail addressed to 441 4th Street, NW, Suite 200-S, Washington, DC 20001.
3. Submission deadlines are as follows:
 - a. ANCs must file this form at least seven (7) calendar days in advance of the hearing, if they wish to participate in a public hearing under Subtitle Z § 406.3 and Subtitle Y § 406.3.
 - b. In all cases before the ZC or BZA, ANCs must file this form before the ZC or BZA makes a decision in order to receive great weight.

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717 14th Street, N.W., Suite 500 | Washington, D.C. 20005

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1-800-521-1639 | 202-724-TIPS (8477) | Email: hotline.oig.dc.gov | Web Page: www.oig.dc.gov



If you need a reasonable accommodation for a disability under the Americans with Disabilities Act (ADA) or Fair Housing Act, please complete a Form 155 - Request for Reasonable Accommodation.

District of Columbia Office of Zoning
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