

Jacqueline Jacobson
1508 Swann St NW
Washington, DC 20009
(847) 687-2872

April 29th, 2025

Paul Pike
1818 15th St NW
Washington, DC 20009

Re: Formal Request for Temporary Property Access for Maintenance

Dear Mr. Pike,

I am writing to formally request temporary access to the rear of my property at 1508 Swann St NW for the purposes of performing necessary maintenance. This includes sealing exterior openings to prevent pest infestations and inspecting for potential damage that may pose health and safety risks.

Recently, I have experienced pest issues—including a fly infestation and a prior rodent problem—originating near the shared rear property line. My pest control professionals have indicated that sealing potential access points on the exterior of my home is necessary to prevent recurrence. As my property abuts the rear of your property and I cannot access that portion of my home from my side, I am requesting your cooperation to access the area temporarily and with care.

This request is reasonable, time-limited, and non-invasive. No changes will be made to your property. I am happy to coordinate at a time that is convenient for you and can provide advance notice. If you have any concerns, I am open to discussing them.

I also want to note that under the D.C. Property Maintenance Code (12-G DCMR § 104.4), the District encourages proper upkeep and supports reasonable access for property maintenance related to public health and safety. If I do not hear from you by May 9th, 2025, I may pursue support from the D.C. Department of Buildings or other appropriate channels.

Thank you for your consideration and cooperation in resolving this matter responsibly.

Sincerely,

Jacqueline Jacobson