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December 26, 2024

Board of Zoning Adjustment  
441 4<sup>th</sup> Street, NW  
Suite 200  
Washington, DC 20001

Re: 1740 Massachusetts Avenue, NW (Square 158, Lot 82) (the “**Property**”) –  
Foreign Missions Board of Zoning Adjustment Application

Dear Members of the Board:

Please accept for filing the enclosed application of the Embassy of the Republic of Poland (the “**Applicant**”) for approval of a chancery application pursuant to Subtitle X § 203 and Subtitle Y § 301 in order for the Applicant to locate its chancery at the Property.

The application package includes the following materials:

- Letter from the U.S. Department of State, Office of Foreign Missions authorizing the filing of this application (Exhibit A).
- A plat, prepared by the DC Surveyor, showing all existing and proposed structures on the Property (Exhibit B).
- Statement of Existing and Intended Uses (Exhibit C).
- BZA Form 135 – Zoning Self-Certification (Exhibit D).
- Photographs of the Property (Exhibit E).
- Lists of names and mailing addresses (including mailing labels) of the owners of all property within 200 feet of the boundaries of the Property (Exhibit F).
- Statement of the Applicant, including a statement of existing and intended uses of the Property and a statement of community outreach (Exhibit G).
- Authorization letter authorizing Goulston & Storrs, P.C. to file this application on the Applicant’s behalf (Exhibit H).

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CASE NO.21267  
EXHIBIT NO.15

- Existing Certificate of Occupancy for the Property showing schools and offices use (Exhibit I).
- Statement of Public Outreach (Exhibit J).
- Certificate of Proficiency (Exhibit K).
- Site Plan for 1740 Massachusetts Avenue, NW – ALTA Survey (Exhibit L).
- Architectural Plans and Elevations (Exhibit M).

We believe this application is complete and acceptable for filing. We request that the Board schedule a public hearing on the application as soon as possible. Please feel free to reach out to Dave at 202-721-1137 or Cindy at 202-721-1117 if you have any questions. Thank you for your attention to this application.

Respectfully submitted,

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/s/  
David Avitabile

\_\_\_\_\_  
/s/  
Cindy Vong\*  
(\*admitted in Massachusetts only)

Enclosures

## **Certificate of Service**

The undersigned hereby certifies that the foregoing document was delivered by electronic mail to the following address on December 26, 2024.

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