

February 25, 2025

**Via JZIS**

Board of Zoning Adjustment  
441 4th Street, N.W.  
Suite 210S  
Washington, DC 20001

**Re: Prehearing Submission - BZA Case No. 21240 – 4237 Eads Street, NE**

Dear Chairperson Hill and Members of the Board:

On behalf of the Applicant in the above-referenced case, the following materials are being submitted to supplement the record with more detailed information;

- An Updated Plat showing existing fencing and screening for parking area;
- A Plan sheet showing ADA features;
- The Prehearing Statement;
- A Detailed Description of the Proposed Facility;
- The Assisted Living Facility Policies and Procedures Manual;
- An Update on Community Outreach; and
- Additional Photos of the Property showing existing fencing and screening, and available street parking at the time of proposed deliveries or expected visitations.

Respectfully Submitted,

*Alexandra Wilson*

Alexandra Wilson  
Sullivan & Barros, LLP

**CERTIFICATE OF SERVICE**

I hereby certify that on February 25, 2025, an electronic copy of this submission was served to the following:

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Respectfully Submitted,

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Sarah Harkcom, Case Manager  
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