

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Board of Zoning Adjustment



August 2, 2024

**Memo to File:**

**Re: BZA No. 21164 - Application of Christopher Mak**

At the Virtual Public Hearing of January 31, 2024, the Board of Zoning Adjustment **continued** its hearing procedures to the **VIRTUAL PUBLIC HEARING** on **WEDNESDAY, OCTOBER 2, 2024**, through Webex, beginning at 9:30 a.m. The record is **open**, and the Board requested the following specific items:

**Due by Friday, September 13, 2024**

**From the Applicant:**

- 1) Revised Burden of Proof
- 2) Required documents per Subtitle C § 305.4 including updated Site Plan showing theoretical lot line, labeling of each lot, and measurements for each yard

**Due by Friday, September 20, 2024**

**From Office of Planning:** Supplemental OP Report

**Due by Monday, September 30, 2024**

**From Advisory Neighborhood Commission 8D:** ANC Report

Please **send your filings** to the parties to the application (i.e., serve the parties). Also, to submit to the Board, documents can be filed directly into the case record through IZIS or, if you have technical difficulties, they can be submitted by email to [bzasubmissions@dc.gov](mailto:bzasubmissions@dc.gov). Filings are accepted until 24 hours before the Hearing session begins (i.e., by Tuesday, October 1<sup>st</sup> at 9:30 a.m.). Please see the Office of Zoning website for information on signing up in advance to testify, and for Webex access information: <https://dcoz.dc.gov/service/watch-live-virtual-zcba-hearingsmeetings>.

**Reminder:** The Applicant is encouraged to enter the new Hearing date on the posting at the property and to file an Affidavit of Maintenance between six and two days before the hearing.

If you have questions, please contact the Office of Zoning at 202-727-6311.

Sincerely,

**KEARA MEHLERT**

Secretary, Board of Zoning Adjustment  
Office of Zoning