

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Board of Zoning Adjustment



June 30, 2020

**NOTICE OF VIRTUAL PUBLIC HEARING**

**Dear Parties,**

You are hereby notified that, in lieu of in-person hearings, the Board of Zoning Adjustment has begun holding **Virtual Public Hearings through Webex**. The hearing in the application, noted below, will be held on **July 15, 2020 at a session beginning at 9:30 am**.

**Application No. 20256 of 3905 Kansas LLC**, pursuant to 11 DCMR Subtitle X, Chapter 9, for special exceptions under the RF-use requirements of Subtitle U § 320.2, and under Subtitle C § 703.2 from the minimum parking requirements of Subtitle C § 701.5, to permit the conversion of an existing semi-detached principal dwelling into a three-unit apartment house in the RF-1 Zone at premises 3905 Kansas Avenue N.W. (Square 2906, Lot 830). (ANC 4C)

To participate in the hearing, please use the access information below. Also see the additional Instructions for Accessing Webex – BZA Hearing and ZC and BZA Virtual Hearing FAQs emailed to you along with this notice.

**WebEx Access Information for Participants  
July 15, 2020 Virtual Public Hearing**

To watch, listen and provide testimony via Webex:

Visit the link below:

<https://dcnet.webex.com/dcnet/onstage/g.php?MTID=ea442a8020bf0206e2c3da1ff9306b126>

Event Password (if not auto-filled in): DCOZ

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To listen and provide testimony via telephone:

Call-in toll number (US/Canada): 202-860-2110

Access code: 160 046 4716

**HOW TO PARTICIPATE IN THE VIRTUAL HEARING:**

**A. Sign up in advance to provide testimony at the virtual hearing:**

**All: All Applicants / Parties must sign up in advance of the hearing.** To present your case or provide oral comments during a virtual hearing, **all participants are strongly encouraged to sign up at least 24 hours before the hearing** in order to be heard. Parties are to ensure that all members of their team are signed up to testify. This includes Agents and any proffered or accepted Expert Witnesses.

- To sign up, do one of the following:
  - o For Applicants only, see attached instructions for steps on signing up participants via the IZIS dashboard.
  - o For ANCs and other Parties, fill out the online form on the Office of Zoning website: <https://app.dcoz.dc.gov/Kiosk/Kiosk.aspx>
  - o If you are unable to sign up online, call Robert Reid at 202-727-5471 to state that you would like to sign up to testify.
- Confirmation of sign-up will be provided by OZ staff.

**B. Submit evidence into the record:**

**Applicants / Parties:** It is strongly encouraged that parties file all evidence regarding the application at least **24 hours before** the July 15<sup>th</sup> virtual hearing.

- Upload your document to the case record in IZIS or, if you have technical difficulties with IZIS, either send the document as a PDF attachment or include a statement in the body of an email to [bzasubmissions@dc.gov](mailto:bzasubmissions@dc.gov)
- **If you plan on presenting a PowerPoint or other materials during your testimony, you must also email those documents to Paul Young (Paul.Young@dc.gov) prior to the hearing.** Hard copies of documents will not be accepted at this time.

**ANCs:** If you plan to have an ANC representative testify, please **file the written ANC Report** into the record **7 days in advance** of the July 15<sup>th</sup> virtual hearing.

**C. The Hearing Notice Signs, Affidavit of Posting and Affidavit of Maintenance:**

**Applicants:** BZA staff will contact you about how to handle your signs and affidavits.

If you have questions about this application, please call the Office of Zoning at 202-727-6311 and refer to the 5-digit BZA application number on page 1 of this notice.

Sincerely,



**CLIFFORD W. MOY**  
Secretary, Board of Zoning Adjustment  
Office of Zoning