

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Zoning Adjustment



October 19, 2018

Brandon Todd, Ward 4
Council of the District of Columbia
1350 Pennsylvania Avenue, NW
#105
Washington, DC 20004

Re: BZA Application No. 19883

REFERRAL MEMORANDUM AND NOTICE OF PUBLIC HEARING

Dear Councilmember:

An Applicant within the boundaries of your ward is seeking zoning relief for a project or use that is not provided as a matter of right for the zoning district. This application was filed on September 19, 2018 through the Interactive Zoning Information System (IZIS).

A public hearing has been scheduled by the Board of Zoning Adjustment (Board) on **Wednesday, December 5, 2018 at 9:30 am**, at the Jerrily R. Kress Memorial Hearing Room, One Judiciary Square, at 441 4th Street, N.W., Suite 220 South, Washington, D.C., 20001, concerning the following application:

Application of 845 Upshur LLC, pursuant to 11 DCMR Subtitle X, Chapter 9, for a special exception under Subtitle G §§ 409 and 1200 from the lot occupancy requirements of Subtitle G § 404.1, to construct a three-story addition to an existing mixed use building in the MU-4 Zone at premises 845 Upshur Street N.W. (Square 3024, Lot 56).

HOW TO FAMILIARIZE YOURSELF WITH THE CASE

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at www.dcoz.dc.gov
- Under “Services”, click on “Interactive Zoning Information System”.
- Click on “Go to Case Records”.
- Enter the BZA application number indicated above and click the search button.
- The search results should produce the case on the right. Click “View Details”.
- Click “View Full Log”.
- This list comprises the full record in the case. Simply click “View” on any document you wish to see, and it will open a PDF document in a separate window.

HOW TO PARTICIPATE IN THE CASE

If you wish to participate in the case, you may submit a letter in support or opposition into the record, or appear as a witness to testify at the public hearing. Visit the Interactive Zoning Information System (IZIS)

on our website at <https://app.dcoz.dc.gov/Login.aspx> to make a submission. You will need to create a username and password if you have not done so already.

REFERRAL TO GOVERNMENT AGENCIES

This case is located within the boundaries of **Advisory Neighborhood Commission (ANC) 4C**. The ANC may require the Applicant to appear at the next regularly scheduled ANC meeting to present their case. You may wish to visit <http://anc.dc.gov> to find contact information to discover if or when the Applicant is scheduled to appear.

If you have questions about this application, please call OZ at 202-727-6311 and refer to the BZA application number listed at the top of the notice.

SINCERELY,

A handwritten signature in black ink that reads "Clifford W. Moy". The signature is written in a cursive style with a long, sweeping tail on the letter "y".

CLIFFORD W. MOY
Secretary, Board of Zoning Adjustment
Office of Zoning