

March 14, 2018

**Board of Zoning Adjustment**

Government of the District of Columbia  
Suite 210 South  
441 4<sup>th</sup> Street, NW  
Washington DC 20001

Re: BZA Zoning Application  
Steven and Hilda Hooten, 237 10<sup>th</sup> Street SE

Dear Board of Zoning Adjustment:

The applicants pledge to contact the local Advisory Neighborhood Commission (ANC), community/civic groups, and the Office of Planning (OP) to discuss their application.

Adjacent property owners have already been contacted.

The applicant pledges to submit a statement of the efforts made to contact these groups and the results of these efforts no less than fourteen (14) days before the scheduled public hearing/meeting. The contact with these entities will occur at the earliest time practical prior to the scheduled public hearing/meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Fowler", with a long horizontal line extending to the right.

Jennifer Fowler