

**INSTRUCTIONS**

**Any request for self-certification that is not completed in accordance with the following instructions shall not be accepted.**

1. All self-certification applications shall be made on this form. All certification forms must be completely filled out (front and back) and be typewritten or printed legibly. All information shall be furnished by the applicant. If additional space is necessary, use separate sheets of 8½" x 11" paper to complete the form.
2. Complete one self-certification form for each application filed. Present this form with the Form 120 - Application for Variance/Special - Exception to the Office of Zoning, 441 4<sup>th</sup> Street, N.W., Suite 200-S, Washington, D.C. 20001. (All applications must be submitted before 3:00 p.m.)

ITEM	EXISTING CONDITIONS	MINIMUM REQUIRED	MAXIMUM ALLOWED	PROVIDED BY PROPOSED CONSTRUCTION	VARIANCE Deviation/Percent
<b>Lot Area</b> (sq. ft.)					
<b>Lot Width</b> (ft. to the tenth)					
<b>Lot Occupancy</b> (building area/lot area)					
<b>Floor Area Ratio (FAR)</b> (floor area/lot area)					
<b>Parking Spaces</b> (number)					
<b>Loading Berths</b> (number and size in ft.)					
<b>Front Yard</b> (ft. to the tenth)					
<b>Rear Yard</b> (ft. to the tenth)					
<b>Side Yard</b> (ft. to the tenth)					
<b>Court, Open</b> (width by depth in ft.)					
<b>Court, Closed</b> (width by depth in ft.)					
<b>Height</b> (ft. to the tenth)					

If you need a reasonable accommodation for a disability under the Americans with Disabilities Act (ADA) or Fair Housing Act, please complete Form 458 - Request for Reasonable Accommodation.

