GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Zoning Adjustment

August 20, 2021

ANC 3D 06
3D06@anc.dc.gov

Re: BZA Application No 18465A

REFERRAL MEMORANDUM AND NOTICE OF PUBLIC HEARING

Dear ANC Single Member District Commissioner:

An Applicant within the boundaries of your ANC Single Member District is seeking zoning relief for a project or use that is not provided as a matter of right for the zoning district. This application was filed on August 9, 2021 through the Interactive Zoning Information System (IZIS).

A public hearing has been scheduled by the Board of Zoning Adjustment (Board) on **Wednesday, December 8, 2021 at 9:30 am**, virtually via WebEx, concerning the following application:

Application of:St. **Patrick's Episcopal Church and Day School**
Case No.:18465A
Address:4751 and 4753 Whitehaven Parkway N.W. (Square 1374, Lot 838 and 839)
ANC:3D
Relief:Modification of Significance pursuant to:
•the Modification of Significance provisions of Subtitle Y § 704.1,
Special Exception under:
•the use provisions of Subtitle U § 203.1(m)(2) (Subtitle X § 104 and Subtitle X § 901.2)
Project:A modification of significance from Board of Zoning Adjustment Order No. 18465, effective date December 27, 2012, to add two existing detached structures to an existing private school in the R-1-B Zone.

HOW TO FAMILIARIZE YOURSELF WITH THE CASE

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at http://dcoz.dc.gov
- Under "Services", click on "Interactive Zoning Information System".
- Click on "Go to Case Records".
- Enter the BZA application number indicated above and click the search button.
- The search results should produce the case on the right. Click "View Details".
- Click "View Full Log".
- This list comprises the full record in the case. Simply click "View" on any document you wish to see, and it will open a PDF document in a separate window.

Board of Zoning Adjustment
District of Columbia
CASE NO.18465A
EXHIBIT NO.12

HOW TO PARTICIPATE IN THE CASE

As described in the Zoning Regulations of the District of Columbia (Regulations), the affected ANC is an automatic party to the case and the Board gives "great weight" to its written report.

Visit http://dcoz.dc.gov/resources/ANC_Filing/index.shtm for instructions on how to file the ANC report (Form 129) through the Interactive Zoning Information System (IZIS). Though ANC reports may be filed at any time prior to the Board's final deliberation on the case, the ANC is strongly encouraged to submit their report no later than seven days prior to the public hearing date so that the Board has ample time to consider the ANC's position.

Please contact the Applicant or designated agent to ensure that their case can be scheduled for ANC review in advance of the public hearing:

Meghan Hottel-Cox/Goulston & Storrs
1999 K Street NW
Suite 500
Washington, DC 20006

mhottel-cox@goulstonstorrs.com
202-721-1138

If your ANC has not received a courtesy copy of the application from the Applicant, please notify us so we can assist you in obtaining a copy. If you have any questions or require any additional information, please call OZ at 202-727-6311.

HOW TO PARTICIPATE IN THE VIRTUAL HEARING AND/OR SUBMIT COMMENTS:

A. Watch/listen to the hearing:

- Members of the public can watch and listen to the public hearing via Webex or YouTube Live, or they can listen to the audio of the hearing by calling via telephone.
- **To get details regarding the Webex link, YouTube Live video, and telephone conference line:**
    - Visit the Office of Zoning website (updated every Friday with the following week's hearing information): https://dcoz.dc.gov/release/watch-zc-and-bza-virtual-meetings-live
    - Or, call the Office of Zoning staff at 202-727-6311

B. Sign up to provide testimony at the virtual hearing:

- To provide oral comments during a virtual hearing, **participants are strongly encouraged to sign up at least 24 hours before the hearing** in order to be heard.
- To sign up, do one of the following:
    - Fill out online form on the Office of Zoning website: https://app.dcoz.dc.gov/Kiosk/Kiosk.aspx
    - If you are unable to sign up on online, call Robert Reid at 202-727-5471 to state that you would like to sign up to testify.

- Confirmation and instructions regarding testifying during the virtual hearing will be provided to participants after signing up. OZ staff will also provide estimated times of when cases will be heard to those who have signed up prior to the hearing.

C. Submit a statement into the record: After reviewing the record, submit written testimony, either a letter in support, or a letter in opposition. Submissions are **required to be sent at least 24 hours before the hearing**.

- Upload your document to the case record in IZIS or, if you have technical difficulties with IZIS, send it as a PDF attachment or include the statement in the body of the email to bzasubmissions@dc.gov.
- Hard copies of documents will not be accepted at this time.

Sincerely,

CLIFFORD W. MOY
Secretary, Board of Zoning Adjustment
Office of Zoning