GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

March 29, 2005

Don W. Crockett, Chairman
Georgetown Residents Alliance
3070 Q Street, N.W.
Washington, D.C. 20007

Re: BZA Appeal No. 17329 (1531 31st Street, N.W.) Georgetown Residents Alliance

Dear Mr. Crockett:

The Office of Zoning (OZ) received the above-cited appeal on March 25, 2005. Your appeal includes a request that the Board of Zoning Adjustment (Board) reverse the Department of Consumer and Regulatory Affairs (DCRA) decisions with reference to allowing alleged illegal roof construction to take place at the above-cited property. To assist the Board's understating of your case, please submit the following information to the OZ pursuant to the instructions on the back of BZA Appeal Form 125:

1. A copy of the building permit(s), one of which is cited in your statement, that you feel was issued in error by DCRA.

2. A copy of any final and binding letter or memorandum (not an e-mail) from DCRA supporting your allegation of DCRA's refusal to enforce the Zoning Regulations with respect to the issues raised in your appeal.

3. Proof that a copy of your appeal was served by you on all parties, including Reid A. Dunn (the owner of 1531 31st Street, N.W.), and Advisory Neighborhood Commission 2E.

Please describe in detail each and every exception you have to the administrative decision of DCRA, and why it was in error, submitting any dimensioned plans and plats necessary to support your case. Your appeal also asks the Board to make a determination with reference to compliance with certain Building Code regulations. Please be advised that the Board only hears appeals with respect to the administration or enforcement of the 11 DCMR Zoning Regulations.

BZA
Case No. 17329
Exhibit No. 4

Board of Zoning Adjustment
District of Columbia
CASE NO. 17329
EXHIBIT NO. 4

Please call Richard S. Nero, Jr., Chief, Support Services and Quality Control at (202) 727-6311, if you have any questions relevant to the foregoing,

SINCERELY,

JERRILY R. KRESS, FAIA
Director, Office of Zoning

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