GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

DEC 16 2004

Andrea Cannon
1235 Queen Street, N.E.
Washington, D.C. 20002

**Re: BZA Application No. 17280**

Dear Ms. Cannon:

Your application has been accepted as complete. You are hereby notified to appear before the Board of Zoning Adjustment (Board) on Tuesday, February 8, 2005, at 441 4th Street, N.W., Suite 220 South, Washington, D.C., 20001 for a public hearing concerning the following application:

> **Application of Newcomb Day Care Center**, pursuant to 11 DCMR § 3104.1, for a special exception to expand an existing child development center to allow 70 children, and 14 staff, under section 205, in the R-5-A District at premises 541 Newcomb Street, S.E. (Square 5985, Lot 818).

The property involved in this application is located within the boundaries of Advisory Neighborhood Commission 8C. This application will be heard between 9:30 a.m. and 12:00 p.m.

**PLEASE NOTE THAT A SIGN(S) MUST BE OBTAINED FROM THE OFFICE OF ZONING TO BE POSTED ON THE PROPERTY**. The Board's Rules of Practice and Procedure (11 DCMR §§ 3113.14 through 3113.20) provides that the notice sign must be posted at least 15 days prior to the hearing. The posted notice must also be checked at least once every five days, and replaced when necessary. An affidavit concerning the original posting of the sign must be filed with the Board at least 5 days prior to the hearing. The sign and the affidavit should be picked up from the Office of Zoning, Suite 210 South, 441 4th Street, N.W., Washington, D.C. 20001.

You should be aware that letters and other documents may be submitted to the Board by other individuals, organizations and government agencies both in support of and in opposition to your application. At least one week prior to the public hearing, you should review the file in your application so that you are prepared to respond to any issues that may be raised regarding your application.

Further, if you are not clear about what information you must present to the Board in support of your application, please contact the Office of Zoning as soon as possible.

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CASE NO. 17280
EXHIBIT NO. 22



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If you have any questions or require any additional information, feel free to call the Office of Zoning at (202) 727-6311.

**SINCERELY,**

**JERRILY R. KRESS, FAIA**
**Director**

cc: Applicant