GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

October 15, 2004

Nathan W. Gross, AICP
Arnold & Porter LLP
555 12th Street, N.W.
Washington, D.C. 20004-1206

Re: BZA Application No. 17259 (4641 Clark Place, N.W.) Clark Place LLC

Dear Mr. Gross:

The Office of Zoning (OZ) received the above-cited application on October 14, 2004. Before the application can be scheduled for a public hearing you must submit the following to the OZ:

1. Dimensioned architectural plans (including site plan and elevations) which clearly shows the proposed side addition and rear deck. (See item 4.B. on the BZA Form 120 – BZA Application Instructions)

2. Owners signature and correct section number(s) on the BZA Form 135 – Self-Certification Form.

Please call Richard S. Nero, Jr., Chief, Support Services and Quality Control at (202) 727-6311, if you have any questions relevant to the foregoing.

SINCERELY,

JERRILY R. KRESS, FAIA
Director, Office of Zoning

rsn

BOARD OF ZONING ADJUSTMENT
District of Columbia
CASE NO. 17259
EXHIBIT NO. 16

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