BZA
Case No. 17256
Exhibit No. 11

PILGRIM A.M.E. JOB CONNECTION
JOB READINESS WORKSHOPS
CALENDAR OF WORKSHOPS
SEPTEMBER 6th –SEPTEMBER 10th 2004 ALL WORKSHOPS IN LWR AUD4

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6 *JOB SEARCH METHODS* 9:15AM – 10:30AM *SEARCHING FOR YOUR JOB* 10:45AM - 12:00PM *LUNCH* 12:00PM -1:00PM *SHORT TERM GOALS* 1:00PM – 2:30PM *JOB LEADS* 2:45PM – 4:00PM (MORRIS,TAYLOR,PARKER,RAY) ALL WORKSHOPS IN LWR AUD4 Instructor's Initials_____	7 ***JOB SEARCH IN THE FIELD***	8 *REVIEW OF JOB SEARCH ACTIVITY: "WHY SHOULD I HIRE YOU? "* 9:15AM – 10:30AM *WHAT'S STOPPING YOU* 10:45AM - 12:00PM *JOB LEADS & FOLLOW UP* 12:00PM -1:00PM *JOB SEARCH IN THE FIELD* 1:00PM – 4:00PM (MORRIS,TAYLOR,PARKER,RAY) ALL WORKSHOPS IN LWR AUD4 Instructor's Initials_____	9 ***JOB SEARCH IN THE FIELD***	10 *JOB SEARCH IN THE FIELD* 9:00AM – 12:00PM *FIRST IMPRESSIONS* 1:00PM – 2:00PM *GOAL SETTING* 2:00PM – 3:00PM *JOB LEADS* 3:00PM – 4:00PM MORRIS,TAYLOR,PARKER,RAY ALL WORKSHOPS LWR AUD4 Instructor's Initials_____
13	14	15	16	*17*
20	21	22	23	24
27	28	29	30	

WORKSHOPS BEGIN AT DESIGNATED TIMES. PROFESSIONAL DRESS REQUIRED.
CHANGES MAY OCCUR WITHOUT PRIOR NOTICE

Board of Zoning Adjustment
District of Columbia
CASE NO. 17256
EXHIBIT NO. 11

Customer's Name_____
Case Manager_____

PILGRIM A.M.E. JOB CONNECTION
JOB READINESS WORKSHOPS
CALENDAR OF WORKSHOPS
SEPTEMBER 13th – SEPTEMBER 17th 2004 ALL WORKSHOPS IN LWR AUD4

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6	7	8	9	
13 *"EMPLOYERS EXPECTATIONS"* 9:15AM – 10:30AM *"UNSPOKEN QUESTIONS"* 10:45AM - 12:00PM *LUNCH* 12:00PM -1:00PM *"LOCATING AND CONTACTING POTENTIAL EMPLOYERS"* 1:00PM – 2:30PM *"WHY SHOULD I HIRE YOU"* 2:45PM – 3:45PM *JOB LEADS* 3:45PM – 4:00PM Instructor's Initials_____	14 ***JOB SEARCH IN THE FIELD***	15 *"REVIEW OF JOB SEARCH ACTIVITY/WHY SHOUD I HIRE YOU"* 9:15AM – 10:30AM *"WHAT'S STOPPING YOU"* 10:45AM - 12:00PM *JOB LEADS & FOLLOW UP* 12:00PM -1:00PM *JOB SEARCH IN THE FIELD* 1:00PM – 4:00PM Instructor's Initials _____	16 ***JOB SEARCH IN THE FIELD***	17 *JOB SEARCH IN THE FIELD* 9:00AM – 12:00PM *"LOOKING SHARP/DRESSING FOR SUCCESS"* 1:00PM – 2:00PM *"GOAL SETTING/TIME MANAGEMENT"* 2:00PM – 3:00PM *JOB LEADS* 3:00PM – 4:00PM Instructor's Initials_____
20	21	22	23	24
27	28	29	30	

WORKSHOPS BEGIN AT DESIGNATED TIMES. PROFESSIONAL DRESS REQUIRED.
CHANGES MAY OCCUR WITHOUT PRIOR NOTICE

Customer's Name_____
Case Manager_____

PILGRIM A.M.E. JOB CONNECTION
JOB READINESS WORKSHOPS
CALENDAR OF WORKSHOPS
SEPTEMBER 20th-SEPTEMBER 24th 2004 ALL WORKSHOPS IN LWR AUD4

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6	7	8	9	10
13	14	15	16	17
20 *"HINTS FOR A SUCCESSFUL INTERVIEW"* 9:15AM – 10:30AM *"LOOKING YOUR BEST"* 10:45AM - 12:00PM *LUNCH* 12:00PM -1:00PM *"INTERVIEWING APPEARANCE/QUESTIONS YOU MIGHT BE ASKED AT A JOB INTERVIEW"* 1:00PM – 2:30PM *"WHY SHOULD I HIRE YOU"* 2:45PM – 3:45PM *JOB LEADS* 3:45PM – 4:00PM Instructor's Initials_____	***21*** ***JOB SEARCH IN THE FIELD***	**22** *"REVIEW OF JOB SEARCH ACTIVITY"* 9:15AM – 10:30AM *"WHAT'S STOPPING YOU"* 10:45AM - 12:00PM *JOB LEADS & FOLLOW UP* 12:00PM -1:00PM *JOB SEARCH IN THE FIELD* 1:00PM – 4:00PM	**23** ***JOB SEARCH IN THE FIELD***	**24** *JOB SEARCH IN THE FIELD* 9:00AM – 12:00PM *"JOB SEARCH GOAL SETTING"* 1:00PM – 2:30PM *JOB LEADS* 2:45PM – 4:00PM
27	28	29	30	

WORKSHOPS BEGIN AT DESIGNATED TIMES. PROFESSIONAL DRESS REQUIRED.
CHANGES MAY OCCUR WITHOUT PRIOR NOTICE

PILGRIM A.M.E. JOB CONNECTION - JOB READINESS WORKSHOPS
CALENDAR OF WORKSHOPS
SEPTEMBER 2004

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WORKSHOPS BEGIN AT DESIGNATED TIMES. PROFESSIONAL DRESS IS REQUIRED.		1 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM – 3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM – 3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (PARKER) Gales St.	2 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3:15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM – 3:15PM (HARDING) LWR AUD 3	3 WRAP UP 9:15AM – 12:00PM (GALLOW/CMs) *GETTING BACK INTO THE WORK FORCE* 9:15AM-10:15AM (KORNEGAY) CAREER ASSESSMENTS 1:00PM-3:15PM (MORRIS) LWR AUD 1,2
6 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM –3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM –3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (GORDON) Gales St.	7 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3;15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM –3:15PM (HARDING) LWR AUD 3	8 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM – 3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM – 3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (PARKER) Gales St.	9 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3:15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM – 3:15PM (HARDING) LWR AUD 3	10 WRAP UP 9:15AM – 12:00PM (GALLOW/CMs) *GETTING BACK INTO THE WORK FORCE* 9:15AM-10:15AM (KORNEGAY) CAREER ASSESSMENTS 1:00PM-3:15PM (MORRIS) LWR AUD 1,2
13 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM –3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM –3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (GORDON) Gales St.	14 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3;15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM –3:15PM (HARDING) LWR AUD 3	15 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM – 3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM – 3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (PARKER) Gales St.	16 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3:15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM – 3:15PM (HARDING) LWR AUD 3	17 WRAP UP 9:15AM – 12:00PM (GALLOW/CMs) *GETTING BACK INTO THE WORK FORCE* 9:15AM-10:15AM (KORNEGAY) CAREER ASSESSMENTS 1:00PM-3:15PM (MORRIS) LWR AUD 1,2
20 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM –3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM –3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (GORDON) Gales St.	21 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3;15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM –3:15PM (HARDING) LWR AUD 3	22 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM – 3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM – 3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 1:00PM-3:15PM (KUHN) OUTRCH CTR *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (PARKER) Gales St.	23 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3:15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM – 3:15PM (HARDING) LWR AUD 3	24 WRAP UP 9:15AM – 12:00PM (GALLOW/CMs) *GETTING BACK INTO THE WORK FORCE* 9:15AM-10:30AM (KORNEGAY) CAREER ASSESSMENTS 1:00PM-3:15PM (MORRIS) LWR AUD 1,2
27 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM –3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM –3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 1:00PM-3:15PM (KUHN) OUTRCH CTR *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (GORDON) Gales St.	28 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3;15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM –3:15PM (HARDING) LWR AUD 3	29 *ORIENTATION/IRP/CAREER/SKILLS INVENTORY* 9AM – 3:15PM (GALLOW) LWR AUD 1, 2 *JOB SEARCH STRATEGIES & TOOLS* 9:15AM – 3:15PM (THOMPSON) Gales St. *COVER LETTERS,APPLICATIONS & LAB* 9:15AM-12:00PM (CLINTON) LWR AUD5 1:00PM-3:15PM (KUHN) OUTRCH CTR *STRATEGIES FOR KEEPING YOUR JOB* 9:15AM-3:15PM (PARKER) Gales St.	30 *PREPARING FOR YOUR JOB SEARCH* 9:15AM – 3:15PM (CANTY) LWR AUD 1, 2 *RESUME' PLANNING AND PREPARATION* 9:15AM-3:15PM (CLINTON) LWR AUD 5 *INTERVIEWING TECHNIQUES* 9:15AM –3:15PM (PARKER) LWR AUD 4 *STRATEGIES FOR GETTING A JOB* 9:15AM – 3:15PM (HARDING) LWR AUD 3	

Customer's Name_____
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