KCI Technologies, Inc.
Joint Venture SHW Group, Inc.

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KCI/SHW GROUP **DATE: February 12, 2002**

Equipment Layout Meeting
Bell/Lincoln Multicultural School
16-00619

ARCHITECT: SHW Group, Inc. **CONTRACTOR: N/A.**

ATTENDANCE:

Refer to the attached hand written list.
J. Patrick Higgins 703-648-1740 SHW Group

The following is our understanding of the discussions and decisions made at the referenced meeting. If we are incorrect in any item(s), please contact our office as soon (703/648-1740).

ITEMS OF DISCUSSION

This meeting was a informal meeting held at Bell high School to discuss where we are with the project and to review the equipment layout of the high school.

1. Physical Education:
   - A. Gym classes:
     - a. Presently there are 3 gym classes a day for both the boys and girls.
     - b. These classes are coed.
     - c. A typical class today has 20 students of boys and girls. In the future, the instructor hopes to have 30 students per class.
   - B. Locker Rooms:
     - a. For locker room design, use 25 students per class.
     - b. Use lockers for the storage of the student gym clothes. Use a 12"x12" locker for each student.
     - c. The size of the lockers for the student's street clothes shall be up to the architect.
   - C. Team Locker Room:
     - a. If the square footage is available, provide a team locker area.
     - b. Design this area for a max. of 18 students.

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District of Columbia
CASE NO. 17235
EXHIBIT NO. 8

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D. Team Sports:
   a. Spring: Boys baseball
      Girls softball
      Girls & Boys tennis
   b. Fall: Girls volley ball
      Girls & boys soccer
   c. Winter: Girls & boys basketball

E. Strength Room E213:
   a. Change the entrance door from and single to a double door.
   b. Provide the soft/cushioned floor finish over top of VCT.
   c. Add mirrors to the long west wall. These can not be glass.

F. Training Room: E212:
   a. Provide lockable storage.
   b. Locate an ice machine and rough in for this machine.
   c. Provide a hand sink.

G. Health E209: Ok

H. Laundry E207: Ok

I. Storage E210:
   a. The metal shelving should be identified as NIC (not in contract).

2. Engineering/Custodial Area of the Building:
   A. We reviewed the revised layout of these spaces. Mrs. White liked what she saw with the exception of what is identified below.
   B. Outside Storage:
      a. Remove the ice machine from this room as requested by the physical education department.
   C. Loading Dock:
      a. Truck size; The typical trucks that service this building will be vans and small Ryder size trucks. Mrs. White did not know the bed height of either type of trucks nor the physical size.
      b. Dumpster size: Presently, Bell has one 8x8 trash dumpster. Mrs. White believes that the new school will need 2 8x8-trash dumpsters.
      c. Recycling is presently for newspapers and is handle using small portable contains which can be located ant where. Today, Bell is using 2 3x3 portable containers.

3. General review with the school principal, Maria Tukeva.
   A. The use of marker boards through out the building is approved.
   B. Reception/Main Office A102: Provide a total of 3 secretaries' desks in this space. Presently 2 have been provided.
   C. Combine the Conference Room A107 and Principal Office A108 into one space. This new area will become the principal's office. Provide a bathroom with a shower.
   D. Career Center A126: Add a 2nd teacher's desk to this space.
   E. Academy Work Rooms: Rooms A156, A234, A333 & A430 shall have 3 secretarial desks provided in this room. These will be used for floating teachers. Mrs. Tukeva is anticipating that there will be 2 to 3 floating teachers per academy.
   F. Art Department: The only change that Mrs. Tukeva has agreed to in this department, is the reduction of the kiln room size. This floor area shall be added back into the two art classrooms.
   G. Child Development E118:
      a. This space has been provided for a program that does not exist presently at the school.
      b. Mrs. Tukeva is anticipating that the program will have 5 to 10 students participating and an instructor.
      c. Classes would be held twice a week.
      d. This program could become a floating classroom.
      e. Mrs. Tukeva agreed to use this floor area and incorporated it into the day care program.
      f. If possible, leave a small classroom or observation area for the students and parents.

END OF MEETING

cc: Charles Obi, DCPS
Ken Kessler, SHW
Konrad Judd, SHW
Steve Sveda, KCI
John Forasiepi, SHW
Bob Marcussen, SHW