GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

JUL 13 2004

William J. Curtin, III
555 13th Street, N.W.
Washington, D.C. 20004

**Re: BZA Application No. 17209**

Dear Mr. Curtin:

You are hereby notified to appear before the Board of Zoning Adjustment (Board) on Tuesday, September 28, 2004, at 441 4th Street, N.W., Suite 220 South, Washington, D.C., 20001 for a public hearing concerning the following application:

> **Application of Parkmont School, Inc.**, pursuant to DCMR § 3103.2, for a variance from the off-street parking requirements under subsection 2101.1, and pursuant to 11 DCMR § 3104.1, a special exception to operate a private secondary school (65 students and 8 staff) last approved under BZA Order No. 16473, in the R-1-B District at premises 4842 16th Street, N.W. (Square 2654, Lot 34).

The property involved in this application is located within the boundaries of Advisory Neighborhood Commission 4C. This application will be heard between 1:00 p.m. and 6:00 p.m.

**PLEASE NOTE THAT A SIGN(S) MUST BE OBTAINED FROM THE OFFICE OF ZONING TO BE POSTED ON THE PROPERTY**. The Board's Rules of Practice and Procedure (11 DCMR §§ 3113.14 through 3113.20) provides that the notice sign must be posted at least 15 days prior to the hearing. The posted notice must also be checked at least once every five days, and replaced when necessary. An affidavit concerning the original posting of the sign must be filed with the Board at least 5 days prior to the hearing. The sign and the affidavit should be picked up from the Office of Zoning, Suite 210 South, 441 4th Street, N.W., Washington, D.C. 20001.

You should be aware that letters and other documents may be submitted to the Board by other individuals, organizations and government agencies both in support of and in opposition to your application. At least one week prior to the public hearing, you should review the file in your application so that you are prepared to respond to any issues that may be raised regarding your application.

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Further, if you are not clear about what information you must present to the Board in support of your application, please contact the Office of Zoning as soon as possible.

If you have any questions or require any additional information, feel free to call the Office of Zoning at (202) 727-6311.

**SINCERELY,**

**JERRILY R. KRESS, FAIA**
**Director**