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March 29, 2004

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RECEIVED
D.C. OFFICE OF ZONING
2004 MAR 29 PM 2:49

VIA HAND DELIVERY

D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W.
Washington, D.C. 20001

Re: Application for Special Exception
1151-3 14th Street, N.W. (Square 247, Lots 870 and 874)

Dear Members of the Board:

On behalf of PNH 14th Street, LLC and Baptist Senior Adult Ministries, we are filing herewith an application and supporting materials requesting approval of a special exception under Section 2514.2 of 11 DCMR to permit the extension of the provisions of a less restrictive district into a more restrictive district. The following materials are enclosed:

- A filing fee totaling $1,200.00;
- A completed BZA Form 120;
- A building plat prepared by the D.C. Office of the Surveyor showing the subject property;
- A statement of existing and intended uses of the subject property;
- A statement explaining how the application meets the specific tests identified in the Zoning Regulations;
- Three (3) photographs of the subject property;

BZA
Case No. 17171
Exhibit No. 1

Board of Zoning Adjustment
District of Columbia
CASE NO. 17171
EXHIBIT NO. 1

- The name and mailing address of the owners of all property within 200 feet in all directions from all boundaries of the subject property, in both list and mailing label format;
- In lieu of a memorandum from the Zoning Administrator, a completed zoning self-certification form;
- Letters from both property owners authorizing Holland & Knight LLP to file the application; and
- Architectural plans illustrating the proposed project.

We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application at the soonest available time.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

HOLLAND & KNIGHT LLP

Norman M. Glasgow, Jr.

Enclosures

cc: Jennifer Steingasser, Office of Planning
Helen Kramer, Advisory Neighborhood Commission 2F
Miriam K. Trimble, Advisory Neighborhood Commission 2F-03

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