St. Patrick's
EPISCOPAL DAY SCHOOL
PETER A. BARRETT
Head of School

September 22, 2003

Mr. Denzil Noble
Deputy Administrator and Acting Zoning Administrator
Department of Consumer and Regulatory Affairs
Building and Land Regulation Administration
941 North Capitol Street, N.E., Suite 2000
Washington, DC 20002

Re: St. Patrick's Episcopal Day School
4700 Whitehaven Parkway

Dear Mr. Noble:

The main campus of St. Patrick's Episcopal Day School ("St. Patrick's" or "the School") is located at 4700 Whitehaven Parkway in the R-1-A zone. The School has operated on the site since 1977. The most recent BZA Order issued for the school use is BZA Order No. 16517, dated December 28, 1999. In that order, the Board approved an expansion of the School and the construction of a gymnasium. Condition 2 of an earlier order, Order No. 15374, dated October 30, 1990 sets forth the student cap of 440 that governs the School.

The purpose of this letter is to provide you with written notice that our enrollment for the 2003-2004 school year exceeds the cap by eight students.

We understand the importance of the cap and the other conditions that govern the School's operation. Over the years, the School has made every effort to refine its admission process so that the yield from acceptances does not exceed 440. Unfortunately, this process is not an exact science, as demonstrated by the School's experience last spring.

The overage notwithstanding, our 2003-2004 enrollment profile has remained largely the same as in previous years, with one exception. Participation in our Financial Aid Program has increased from an expected 75 to 87 students this year. In a year that saw a higher-than-normal tuition increase, we worked hard to retain all of those students but anticipated a certain level of attrition in the months preceding the opening of school — attrition that never occurred in this area, or across our enrollment profile. Hence the overage in our enrollment, a fact amply demonstrated by the narrow difference between

BZA
Case No. 17081
Exhibit No. 22

Board of Zoning Adjustment
District of Columbia
CASE NO. 17081
EXHIBIT NO. 22

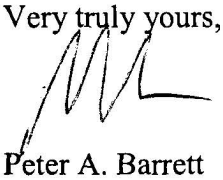
our anticipated tuition receipts at 440 students and our projected actual receipts at 448 students.

We have every expectation that, with the typical level of attrition, the enrollment will decline across the school year. Already, in the second full week of school, we have received word of one student's expected departure at mid-year because of a family move. We will make every effort to refine the admissions process for 2004-2005 to ensure that the School will not exceed the limit of 440.

We are not seeking an increase in our student cap because this is a temporary condition. At a meeting on September 3, 2003, we alerted the members of ANC 3D to the overage and pledged to rectify it in the next school year. The School decided that it was important to alert you to the current enrollment and our commitment to address this issue in our admissions process during the spring of 2004.

We would be pleased to answer any questions you may have.

Very truly yours,



Peter A. Barrett
Head of School

cc: Toye Bello
Jerrily Kress
John Finney, Chairperson and Commissioner 3D04
ANC 3D:
Hugh Mullane
Sarah Shapley
Tanya Hamilton
Alma Gates
Ann Heuer
Scott Polk

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