ShawPittman LLP

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D.C. BOARD OF ZONING
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August 25, 2003

By Hand Delivery

D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W.
Washington, DC 20001

Re: BZA Off-Street Parking Variance Applications of Jubilee Housing, Inc. and Good Shepherd Ministries, Inc. ("Good Shepherd") - (Square 2576, Lots 62, 63, and 809)

Dear Members of the Board:

Enclosed please find variance applications on behalf of Good Shepherd (the "Applicant") for variance relief from the off-street parking requirements for private club use under the Zoning Regulations. Good Shepherd operates a private club at three properties which are located at 1630 Fuller Street, N.W., 1650 Fuller Street, N.W., and 1631 Euclid Street, N.W. Attached please find the following documents:

- A completed BZA Form 120 application for each of the Properties (Tab A);
- A letter from Jubilee Housing, Inc., the owner of the Properties, authorizing Shaw Pittman to file the application and represent the Applicant in all matters before the Board (Tab B);
- A completed BZA Form 135 self-certification for each of the Properties (Tab C);
- A building plat, prepared by the D.C. Surveyor, depicting the current building on each of the Properties (Tab D);
- A statement of existing and intended use for each of the Properties (Tab E);
- A statement of how the Applicant meets the burden of proof for variance relief (Tab F);
- Photographs of pertinent portions of the Properties (Tab G); and

BZA
Case No. 17076
Exhibit No. 1

Board of Zoning Adjustment
District of Columbia
CASE NO. 17076
EXHIBIT NO. 1

- List of names and mailing addresses (including mailing labels) of the owners of all property within 200 feet in all directions of the boundaries of the Properties (Tab H).

Pursuant to 11 DCMR § 3180.4(c), the Applicant is not required to pay a filing fee because it is an "association created for civic purposes and not for profit." Good Shepherd is a non-profit corporation, as evidenced by the certificate of incorporation, letters from the United States Internal Revenue Service, and certificate of exemption. These documents are attached to the Statement of Burden of Proof for Variance Relief. Moreover, Good Shepherd was organized for the civic purpose of providing a safe, creative, educational after-school program for school – age children of the Adams Morgan neighborhood.

We believe the applications are complete and acceptable for filing, and we request that the Board schedule a public hearing on the applications as soon as possible. We believe that the most prudent use of the Board's resources would be to schedule a single hearing to address the applications. We are prepared to answer any questions or provide such other additional information as you may require. Thank you for your attention to these applications.

Sincerely,

Paul A. Tummonds, Jr.

Ashleigh Dale Horne

Attachments

Document #: 1344898 v.1