MAURICE WALTERS & MARY JEAN PAJAK

August 18, 2003

RECEIVED
D.C. BOARD OF ZONING
2003 AUG 18 AM 9:03

**VIA HAND DELIVERY**
D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W. 20001

Re: Application for Special Exception for the residence of Maurice Walters and Mary Jean Pajak, Square 867, Lot 825

Dear Members of the Board:

Enclosed please find an original and twenty copies of an application and supporting materials requesting approval of special exception relief to allow the construction of an addition to the residence of Maurice Walters and Mary Jean Pajak, Square 867, Lot 825. The following materials are enclosed:

- A completed BZA Application (Form 120);
- In lieu of a memorandum form from the Zoning Administrator, a completed zoning self-certification form;
- A building plat prepared by the D.C. Surveyor showing the subject property and proposed improvements;
- A statement of existing and intended uses of the subject property;
- A detailed statement explaining how the application meets the specific tests for special exception relief;
- A copy of the previous zoning order, Appeal No. 10621, effective date of order December 22, 1970, for the subject property;
- Three photographs of the subject property;
- The name and mailing address of the owners of all properties within 200 feet in all directions from all boundaries of the subject property, in both list and mailing label format;
- Plans and elevations showing the addition proposed to be erected on the subject property.

We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application at the soonest available time.

We are prepared to answer any questions or provide other additional information as you may require. Thank you for your attention to this application.

Sincerely,

Maurice Walters

Mary Jean Pajak

Enclosures

BZA
Case No. 17072
Exhibit No. 1



Board of Zoning Adjustment
District of Columbia
CASE NO. 17072
EXHIBIT NO. 1