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April 14, 2003

RECEIVED
D.C. OFFICE OF ZONING
2003 APR 14 AM 11:48

VIA HAND DELIVERY

D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W.
Washington, D.C. 20001

Re: Application for Chancery Expansion of Embassy of Portugal at 2012 Massachusetts Avenue, N.W.
Square 95, Lot 3

Dear Members of the Board:

Enclosed please find an original and twenty copies of an application and supporting materials requesting approval of a 500 square foot expansion of the Embassy of Portugal's chancery at 2012 Massachusetts Avenue, N.W. The following materials are enclosed:

- A filing fee totaling $250.00;
- A completed BZA Application (Form 120);
- Letter from U.S. Department of State authorizing this filing, dated March 26, 2003;
- A letter of authorization from the RNC 2012, LLC, the owner of the subject property, and from the Embassy of the Portugal, the contract purchaser of the subject property, authorizing Holland & Knight LLP to file this application;

BZA
Case No. 17020
Exhibit No. 1

Board of Zoning Adjustment
District of Columbia
CASE NO. 17020
EXHIBIT NO. 1

- A building plat prepared by the D.C. Surveyor showing the subject property and proposed improvements;
- A statement of existing and intended uses of the subject property;
- A detailed statement explaining how the application meets the standard for expansion of a chancery;
- Three color photographs of the subject property;
- The name and mailing address of the owners of all property within 200 feet in all directions from all boundaries of the subject property, in both list and mailing label format; and
- Plans and elevations showing the building proposed to be erected on the subject property.

We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application at the soonest available time.

We are prepared to answer any questions or provide such other additional information as you may require. Thank you for your attention to this application.

Sincerely,

Christopher H. Collins

Christine Moseley Shiker

Enclosures

cc: Office of Planning