GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

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Mr. Todd Ray
Studio 27 Architecture
1777 Church Street, N.W.
Washington, D.C. 20036

JAN 0 9 2003

Re: BZA Application No. 16985

Dear Mr. Ray:

You are hereby notified to appear before the Board of Zoning Adjustment on Tuesday, March 4, 2003, at 441 4th Street, N.W., Suite 220, Washington, D.C., 20001 for a public hearing concerning the following application:

> **Application of Bennett Beauty Institute**, pursuant to 11 DCMR § 3103.2, for a variance from the use provisions to establish a trade school having 250 students and 24 teachers/staff under subsection 330.5, and a variance to allow 50 children in a child development center under subsection 330.5 (d), and a variance from the off-street parking requirements under section 2101, in the R-4 District at premises 700 Monroe Street, N.E. (Square 3657, Lot 827).

This case is in Advisory Neighborhood Commission 5C. This case will be heard between 1:00 p.m. and 6:00 p.m.

PLEASE NOTE THAT A SIGN MUST BE OBTAINED FROM THE OFFICE OF THE BOARD OF ZONING ADJUSTMENT TO BE POSTED ON THE PROPERTY. The Rules of Practice and Procedure provide that such a sign must be posted at least 15 days prior to the hearing. The posted notice must also be checked at least once every five days, and replaced when necessary. An affidavit concerning the original posting of the sign must be filed with the Board at least 5 days prior to the hearing. The sign and the affidavit can be picked up from the Office of Zoning, Suite 210, 441 4th Street, N.W.

You should be aware that items may be submitted to the Board by other individuals, organizations and government agencies both in support of and in opposition to your application. Approximately one week prior to the public hearing, you should review the file in your application so that you are prepared to respond to any issues that may be raised regarding your application. Further, if you are not clear about what information you must present to the Board in support of your application, please contact the Office of Zoning as soon as possible.

BZA
Case No. 16985
Exhibit No. 24

Board of Zoning Adjustment
District of Columbia
CASE NO. 16985
EXHIBIT NO. 24

If you have any questions or require any additional information, feel free to call the Office of Zoning at (202) 727-6311.

Sincerely,

JERRILY R. KRESS, FAIA
Director

cc: Applicant